

RULES FOR HOMEOWNERS & CONTRACTORS FOR
MARGATE SIDEWALK AND DRIVEWAY APRON REPAIR,
INSTALLATION AND REPLACEMENT IN THE PUBLIC RIGHT-OF-WAY



- 1) Contractors or homeowners must obtain a Street Opening/concrete permit from the Building Department. See Chapter 242, Article II- Street and Sidewalks of the City of Margate.
- 2) Contractors must comply with all City ordinances, including, but not limited to, those set forth below.
- 3) ALL construction in the Public Right Of Way should be inspected **BEFORE AND AFTER** placing concrete or installing any other improvements. **Contractors must contact the Building Department to request a pre-pour/installation inspection and post-pour/installation inspection of concrete sidewalks and concrete aprons.** Forms must be in place to proper depth and location.

**City of Margate Codified Ordinance Related to Sidewalks and
Driveway Aprons in the Public Right of Way**

[Article II. Construction and Repair of Curbs and Sidewalks](#)

[§ 242-6. Construction or reconstruction required.](#)

All the sidewalks in all the streets, roads and highways of the City of Margate City, New Jersey, shall be constructed, reconstructed, paved, repaved, curbed and recurbed, improved or repaired at the cost and expense of the owner or owners of the land in front of which any such improvements shall be made, whenever said sidewalks have not heretofore been paved or curbed or whenever required in the discretion of the Board of Commissioners of Margate City and whenever any of said sidewalks shall need reconstructing, repaving, recurbing or repairing.

[§ 242-7. Sidewalk specifications.](#)

The sidewalks shall be constructed, reconstructed, paved, repaved, improved or repaired to a width of not less than five feet and a depth of not less than four inches. Sidewalks that cross vehicular access and vehicular access shall have a depth of not less than six inches. Sidewalks and vehicular accesses shall have a broomed concrete finish. Sidewalks at intersecting streets shall be constructed and reconstructed as public sidewalk curb ramps with detectable warning surfaces in accordance with the current New Jersey Department

of Transportation Standards. The area between the curb and sidewalk shall be surfaced with vegetation. Said sidewalks shall be constructed, reconstructed, paved, repaved, improved or repaired in accordance with the specifications of the City Engineer or City's designee. See construction detail at the end of this chapter.

[§ 242-8. Curbing specifications.](#)

[A.](#)

Said sidewalks shall be curbed with concrete. Said curb shall be six inches by eight inches by 18 inches in size. See construction detail at the end of this chapter.

[B.](#)

Should the City of Margate City construct said curbs or reconstruct said curbs upon the failure of the property owner to do so, said curbs shall not be constructed or reconstructed of granite or bluestone.

[§ 242-8.1. Gutter specifications.](#)

Gutters shall be constructed, reconstructed improved or repaired to a depth of eight inches. Said gutter shall be constructed, reconstructed, improved or repaired in accordance with the specifications of the City Engineer or City's designee. See detail at the end of this chapter.

[§ 242-9. Conformance with grade required.](#)

Said sidewalks shall be constructed, reconstructed, paved, repaved, curbed, recurbed, improved or repaired to conform, as nearly as practicable, to the grade of the street, road or highway, or the section thereof along which any such improvement is proposed to be made, where said grade has been established by law previous to the passage of this article.

These rules were approved by the City of Margate Zoning Officer on this 11th day of June, 2021.

Roger D. McLarnon, P.E., P.P., C.M.E., C.F.M., C.P.W.M, Q.P.A.
Planner, Zoning Officer, Purchasing Manager, Staff Engineer, Street openings



APPLICATION FOR STREET OPENING

§ 242-14. Permit required. It shall be unlawful to dig, excavate, open or in any manner interfere with or disturb the surface of **any street or sidewalk area within the City of Margate City's right-of-way** for any purpose whatsoever without first securing a permit therefor as hereinafter provided.

Date: _____

Application is made by: _____

Address (Local): _____ Phone: _____

Address (Out of Town): _____

Work to be performed by: _____

Address: _____ Phone: _____

Email: _____ Fax: _____

Purpose of Street Opening (including size & material) _____

Area of excavation _____ ft. wide _____ ft. long _____ ft. deep

Location of street opening _____

Block and Lot _____

_____	_____	_____	_____
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_____	_____	_____	_____
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To be completed (date & time) _____

Describe any special conditions _____

Enclosed, please find the deposit toward permit fees in the amount of _____ made payable to the City of Margate. (Minimum Fee = \$200.00)

OFFICIAL USE ONLY:

Check/Receipt #: _____

Date Received: _____

◆ APPLICANT SIGNATURE _____

PERMIT FOR OPENING

(TO COMPLETED BY CITY ENGINEER OR CITY REPRESENTATIVE)

Permit No. _____ Date Approved: _____

You are hereby granted permission to make opening in a City Street and perform work and install facilities therein in accordance with and subject to the conditions of this application, and in accordance with the plan and regulations noted, for purposes described above.

Detailed statement of any special conditions or features: _____

NOTE: Subject to the requirements of Chapter 242, Streets and Sidewalks of the City of Margate adopted by Mayor and Commissioners.

The City's Public Works Office must be notified 48 hours in advance of beginning work associated with this permit.

SIGNED _____
City of Margate, Engineer for City

NOTE: Return with permit fees to: 9001 Winchester Avenue • Margate, NJ 08402 • (609) 822-5038

❖ THIS PERMIT IS NOT ISSUED UNTIL IT HAS BEEN SIGNED AND APPROVED BY THE CITY OF MARGATE! ❖



AFFIDAVIT

I, _____ OF FULL AGE,
DO HEREBY ASSERT AS FOLLOWS:

1. I AM THE OWNER/CONTRACTOR, AGENT FOR THE PROPERTY LOCATED
AT:

BLOCK: _____ LOT: _____

2. I AM AWARE OF MY OBLIGATION TO CONTACT *"CALL BEFORE YOU DIG"*
PRIOR TO STARTING CONTRUCTION, WHO IN TURN WILL CONTACT THE
APPROPIATE UTILITIES TO LOCATE ANY UNDERGROUND FACILITIES IN
OR UPON THE PROPERTY DESCRIBED HEREIN.
3. I UNDERSTAND THAT IF I PROCEED WITHOUT ASCERTAINING THE
LOCATION OF ALL UNDERGROUND FACILITIES, I AM DOING SO AT MY
OWN RISK.

Signature

Date

TICKET / RELEASE NUMBER: _____

§ 48:2-83. Proof of notification required for permission to excavate: any permit or permission for a road opening, building, blasting, demolition or excavation granted by a public entity to an excavator that will result in excavation or demolition activity shall not be effective until the excavator provides proof to the public entity that the excavator has notified the One-Call Damage Prevention System pursuant to section 10 [C.48:2-82] of the act.

DIG RELEASE PHONE NUMBER: 811 OR (800) 272-1000

City of Margate City
Department of Building Inspection
9001 Winchester Avenue
Margate City, NJ 08402
(609) 822-1974



OFFICIAL USE ONLY:

Permit Number associated
with this affidavit:

AGENT AFFIDAVIT

ACCEPTING RESPONSIBILITY FOR WORKSITE COMPLIANCE WITH LOCAL CODES

As the authorized agent/general contractor for a construction project in the City of Margate, I assume responsibility for ensuring worksite compliance with local codes, aligning with the City's focus on safety, fire prevention, and emergency preparedness. This includes overseeing personnel and subcontractors throughout the project. Any deviation from the stipulated requirements by employees or subcontractors will be my responsibility.

Important codes include, but are not limited to:

- **Construction Work Hours:** Monday through Friday, 7:00 AM - 5:00 PM, and Saturdays, 8:00 AM - 4:00 PM. Prohibited on Sundays and certain holidays. *(Different work hours apply during the summer; refer to Margate's website for details.)*
- **Safe Access and Maintenance:** Ensure safe access and maintain proper site upkeep. Regular checks for trash and debris are imperative for fire hazard mitigation and preventing debris impact on neighboring properties.
- **Dumpster Regulations:** Must be covered at night and during off-hours; permits are handled by the Police Department at 111 N Decatur Avenue.
- **Public Sidewalks:** Must remain unobstructed for pedestrian use. If damaged, an alternative safe passage must be provided until a new sidewalk is installed.
- **Permit Notices and Plans:** Post all permit notices conspicuously and keep approved plans on-site for all inspections.

On this _____ Day of _____, 20_____, I, _____,
OF FULL AGE, DO HEREBY ASSERT AS FOLLOWS: (Contractor's Name)

1. I AM THE OWNER/CONTRACTOR OF RECORD AND RESPONSIBLE AGENT FOR THE PROJECT AT:

ADDRESS: _____ BLOCK: _____ LOT: _____

2. I ACKNOWLEDGE MY OBLIGATION TO COMPLY WITH THE CITY OF MARGATE'S CODES, UNDERSTANDING THAT FAILURE TO DO SO WILL RESULT IN FURTHER ACTION(S).
3. I WILL BE HELD ACCOUNTABLE FOR ANY AND ALL EMPLOYEES OR SUBCONTRACTORS FAILING TO COMPLY WITH THE CITY OF MARGATE'S CODES.
4. I UNDERSTAND THAT THE CITY MAY CONDUCT INSPECTIONS AT ANY TIME TO ENSURE COMPLIANCE.

Agent/Contractor Name (Printed)

Signature