



City of Margate City Department of Building Inspection

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MEMORANDUM

To: Architects, Engineers and Surveyors
From: Jim Galantino, CFM
Re: Providing Elevation Certificates to the City of Margate City, NJ 08402

The City of Margate participates in the NFIP CRS Program. We are a class five (5) community striving to improve our rating by more active participation in all facets of the CRS Program.

At a class 5, all flood insurance policy holders receive a 25 % discount on flood insurance. With your assistance, we aim to upgrade from a class 5 to a class 4 in order to qualify for a 30% discount on flood insurance enhancing our benefits for policy holders. A very important activity within the CRS Program is the proper submission of elevation certificates, which are required for every new building or substantial improvement to an existing building.

In 2013, CRS established new guidelines which require every elevation certificate to be evaluated and any elevation certificate which is found to have errors or missing information will be returned to the submitter for correction. Each year, the city undergoes an audit to verify the accuracy of elevation certificates. Inaccurate certificates result in the city losing CRS points.

The most common mistakes we see are the omission of photographs, missing ICC evaluation reports, missing or incorrect diagram numbers (line A7) and missing or incorrect lowest elevation of machinery information and equipment (line C2-e).

Please be aware that the city uploads and publishes all elevation certificates on its website for public access at <http://www.margate-nj.com>

Respectfully,

James Galantino
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