



**City of Margate City
Department of Building Inspection**

9001 Winchester Avenue
Margate City, New Jersey 08402
(609) 822-1974
Fax: (609) 822-2248

James Galantino
Construction Official
Building Subcode Official
N.J. License #06161

John F. Amodeo
Commissioner of Public Safety

May 6, 2020

Dear Property Owners and Realtors:

Effective May 11, 2020, the City of Margate Building Department will resume accepting seasonal and short-term rental applications.

Please Note: Until further notice, due to COVID-19 the Municipal Building is still closed to the public. Rental applications may be either mailed, or dropped off in the mail slot located at the front entrance of the building (at Union and Winchester), or emailed at margate_inspection@margate-nj.com with the following information:

1. Your completed rental application and copy of signed lease agreement.
2. Rental Application fee in the amount of \$100.00 payable to the City of Margate. If paying by credit card, please **do not** include credit card information on your form, we will contact you to process payment.
3. Special instructions for access. (Lockbox Numbers, etc.)
4. Please provide your contact information or email address for us to contact you to schedule the Housing Inspection.

For your convenience, you may obtain a fillable and printable rental application and CO requirements on our website at:

<https://www.margate-nj.com/building/pages/housing-forms-and-information>

Sincerely,

A handwritten signature in blue ink that reads 'Ja Gal'.

James Galantino
Construction Official
Building Subcode Official