

**REGULAR MEETING MINUTES  
CITY COMMISSION – MARGATE CITY**

**JANUARY 2, 2020**

**MARGATE CITY, NEW JERSEY**

THE PRESS AND THE STAR LEDGER WERE NOTIFIED OF THIS MEETING AND A COPY OF THE SAME WAS POSTED ON THE BULLETIN BOARD AND THE MUNICIPAL WEBSITE.

The Regular Meeting of the Board of Commissioners was held on the above date at 4:25 p.m. at the Margate City Hall, 1 South Washington Avenue, Margate, NJ 08402. The meeting began with a flag salute and roll call: Mayor Michael Becker, Commissioner John Amodeo and Commissioner Maury Blumberg were present. Johanna Casey, Rich Deaney, and Scott Abbott were also present. The minutes from the December 19, 2019 Capital, Workshop and Regular Meetings were approved as read on motion by Commissioner Amodeo, seconded by Commissioner Blumberg with a vote three ayes.

**Public Comment:**

**John Sewell:** 22 West Drive: Speaks on Gary Stein's brief regarding merging school districts and what it means in relation to Margate.

Seeing that there were no additional comments, a motion to close Public Comments was put forth by Commissioner Amodeo, seconded by Commissioner Blumberg, with a vote of three ayes.

**Public Comment on Resolution Adoption:**

Seeing that there were no more comments, a motion to close Public Comments on Resolutions was put forth by Commissioner Blumberg, seconded by Commissioner Amodeo, with a vote of three ayes.

**ORDINANCES: Introduction**

**ORDINANCES: Adoption**

**RESOLUTIONS**

**RESOLUTION #01-2020  
MARGATE CITY BILL LIST / PAYROLL  
JANUARY 2, 2020**

**WHEREAS**, the Board of Commissioners of the City of Margate City, in the County of Atlantic, State of New Jersey are in receipt of the semimonthly claims submitted by the Chief Financial Officer for payment:

<b><u>BILLS LIST AMOUNT:</u></b>	\$79,138.81
<b><u>PREVIOUSLY PAID:</u></b>	\$
<b><u>PAYROLL ACCOUNT</u> – January 2, 2020</b>	
<b><u>CURRENT ACCOUNT</u></b>	\$ 438,437.19
<b><u>WATER &amp; SEWER</u></b>	\$ 44,998.30

**NOW THEREFORE BE IT RESOLVED** that the Board of Commissioners does hereby approve the Margate City Bill List / Payroll, and that all claims and bills attached here to be paid in full.

## ROLL CALL:

NAME	MOTION	SECONDED	YES	NO	ABSTAINED	ABSENT
Becker			X			
Amodeo		X	X			
Blumberg	X		X			

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City of Margate City  
Purchase Order Listing By P.O. Number

Page No: 1

P.O. Type: All  
Range: First to Last  
Format: Condensed  
Include Non-Budgeted: Y  
First Enc Date Range: First to 12/31/19  
Open: N  
Paid: N  
Void: N  
Rcvd: Y  
Held: N  
Aprv: Y  
Bid: Y  
State: Y  
Other: Y  
Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
19-00034	01/01/19	ANIMAL SAMUEL W. HOLLAND DBA	Animal control services	Open	2,100.00	0.00	C
		Contract No: C1900011					
19-00053	01/11/19	SAMS Sam's Club	Supplies	Open	440.49	0.00	
19-00107	01/15/19	ACPRESS PRESS OF ATLANTIC CITY	City Clerk Legal Ads	Open	896.13	0.00	
19-00125	01/16/19	HOT BAGE HOT BAGELS AND MORE MMM LLC	Bagels	Open	107.36	0.00	B
19-00188	01/29/19	MARYANNC Mary Ann Cairo	Yoga Instructor	Open	250.00	0.00	
19-00247	01/01/19	DELTADEN DELTA DENTAL PLAN OF NJ	employee dental insurance	Open	799.50	0.00	B
19-00568	12/05/19	MRS MUNICIPAL RECORD SERVICE	S & H	Open	953.00	0.00	
19-00840	12/09/19	MAUREENL MAUREEN E. LARKIN, CMCA		Open	178.36	0.00	
19-00863	05/21/19	JOHANNAC JOHANNA CASEY	travel expense	Open	178.36	0.00	
19-00868	05/22/19	LONNIE LEONA THOMAS	retirement payment- health	Open	1,000.00	0.00	B
19-01092	07/08/19	MMOTHERS MARGATE MOTHERS ASSOCIATION	Reimbursement	Open	2,500.00	0.00	
19-01462	10/01/19	NOZZTEQ NozzTeq Inc.	500' SEWER HOSE	Open	1,699.00	0.00	
19-01529	10/10/19	WILLIER WILLIER ELEC MOTOR REPAIR CO.	2 VFDS- Gladstone Pump Station	Open	19,927.00	0.00	
19-01639	11/13/19	WB MASON W.B. MASON CO., INC.	Municipal Building	Open	9,895.00	0.00	
19-01691	11/21/19	PCM INC PCM SALES INC	computer parts	Open	302.27	0.00	
19-01711	12/02/19	THOMPSON Margaret P. Juliano-Thompson	After School Classes	Open	50.00	0.00	
19-01712	12/02/19	DOLCEAMO Victoria Dolceamore	Piano Lessons	Open	270.00	0.00	
19-01726	12/03/19	STAPLCRE Staples Business Credit	Office Supplies	Open	788.15	0.00	
19-01748	12/05/19	AE STONE A.E. STONE, INC.	Cold and Hot patch	Open	275.00	0.00	
19-01753	12/05/19	LOWES Lowe's Commercial Services	Stock and tools	Open	178.55	0.00	
19-01765	12/10/19	OLIVIERI Frank E. Olivieri	Reimbursement Tax/Overpayment	Open	2,977.90	0.00	
19-01772	12/11/19	PROFORMA PROFORMA DYNAMIC RESOURCES	Advertising	Open	760.00	0.00	
19-01780	12/11/19	SHEPPARD Sheppard Bus Service	Bus Trips	Open	400.00	0.00	
19-01786	12/12/19	RBOKU Ron Bokunewicz	Men's League Referee	Open	90.00	0.00	
19-01805	12/13/19	CITYCUR CITY OF MARGATE CURRENT ACCT	sick payout- vtax collector	Open	16,000.00	0.00	
19-01806	12/16/19	GARY GARY HEGH	CAL Basketball Referee	Open	180.00	0.00	
19-01808	12/16/19	PCM INC PCM SALES INC	Computer Monitor Mounts	Open	355.97	0.00	
19-01810	12/16/19	RICH FIR RICH FIRE PROTECTION	Fire Extinguisher Inspection	Open	285.00	0.00	
19-01812	12/16/19	WEINSTEI WEINSTEIN PLUMBING SUPPLY	Faucet and install kit	Open	124.16	0.00	
19-01813	12/17/19	INTERSTA INTERSTATE BATTERIES	Vehicle maintenance	Open	260.00	0.00	
19-01814	12/17/19	GENTILIN GENTILINI FORD, INC.	PW Vehicle maintenance	Open	1,860.23	0.00	
19-01816	12/17/19	GAGE Gage-It, Inc.	Calibrate Backflow test kit	Open	109.74	0.00	
19-01823	12/18/19	WB MASON W.B. MASON CO., INC.	Computer Supplies	Open	140.54	0.00	
19-01824	12/19/19	ST OF NJ ST OF NEW JERSEY -PWT	PWT Tax	Open	1,061.00	0.00	
19-01827	12/20/19	CM 3 CM3 BUILDING SOLUTIONS, INC.	Municipal Building	Open	1,540.00	0.00	
19-01828	12/20/19	ESO ESO Solutions, INC	Firehouse Software Annual	Open	795.00	0.00	
19-01829	12/20/19	ONSOL005 OnSolve, LLC	CodeRed Annual Software	Open	6,311.00	0.00	
19-01831	12/20/19	MICHAELP MICHAEL PELOSI	Rec Basketball Referee	Open	80.00	0.00	
19-01832	12/20/19	JSCOP Jim Scoppa	CAL Basketball Referee	Open	90.00	0.00	
19-01833	12/20/19	APERF Anthony Perfetti	CAL Basketball Referee	Open	90.00	0.00	
19-01834	12/20/19	S SHIN Stephen G. Shincarik	CAL Basketball Referee	Open	90.00	0.00	
19-01835	12/20/19	ASTRA Anthony Strazzeri	CAL Basketball Referee	Open	90.00	0.00	
19-01836	12/20/19	MATT L Matthew Lawler	CAL Basketball Referee	Open	90.00	0.00	
19-01837	12/20/19	FBORE Frank Borek	CAL Basketball Referee	Open	90.00	0.00	
19-01838	12/24/19	GOLDEN Golden Equipment Co., Inc.	blower parts- Both Sweepers	Open	624.61	0.00	
19-01840	12/24/19	GENTILIN GENTILINI FORD, INC.	Vehicle repairs	Open	200.32	0.00	
19-01846	12/10/19	WITMER Witmer Public Safety Group, In	Helmet Front Piece - Fire Dept	Open	58.80	0.00	
19-01847	12/20/19	GENTILIN GENTILINI FORD, INC.	Gas Cap - F-20 - Fire Dept.	Open	26.09	0.00	



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PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
19-01848	12/27/19	EAST AUT	Eastern Autopart Warehouse Inc	Vehicle Batteries - Fire Dept.	Open	276.90	0.00
19-01849	12/27/19	SJWELDIN	SOUTH JERSEY WELDING SUPPLY CO	Medical Oxygen - December 2019	Open	174.28	0.00
19-01850	12/19/19	POGUE	Pogue Info & Education Service	Drug testing- 2 tests 12/19	Open	300.00	0.00
19-01854	12/30/19	NJDP TRE	NJ Department of Treasury	2020 Water Allocation Permit	Open	205.00	0.00
19-01855	12/30/19	WB MASON	W.B. MASON CO., INC.	10 Bottles of Water City Hall	Open	44.70	0.00
19-01860	12/30/19	OLD CAPE	OLD CAPE, INC.	Concrete/ Asphalt recycle	Open	170.40	0.00
19-01862	12/30/19	MANGHAN	James W. Manghan	reimbursement	Open	399.00	0.00
Total Purchase Orders:		55	Total P.O. Line Items:	0	Total List Amount:	79,138.81	Total Void Amount: 0.00

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City of Margate City  
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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
APPROPRIATIONS	9-01	26,390.76	0.00	0.00	26,390.76
	9-05	3,698.69	0.00	0.00	3,698.69
Year Total:		30,089.45	0.00	0.00	30,089.45
	C-04	9,895.00	0.00	0.00	9,895.00
	C-06	19,927.00	0.00	0.00	19,927.00
Year Total:		29,822.00	0.00	0.00	29,822.00
	T-12	1,400.00	0.00	0.00	1,400.00
	T-14	17,827.36	0.00	0.00	17,827.36
Year Total:		19,227.36	0.00	0.00	19,227.36
Total of All Funds:		79,138.81	0.00	0.00	79,138.81

RESOLUTION #02-2020  
AUTHORIZING TEMPORARY BUDGET

WHEREAS, the Board of Commissioners of the City of Margate City, in the County of Atlantic, State of New Jersey find the need for the fiscal year 2020 to adopt a Temporary Budget. Funds from budgetary appropriations have been submitted and certified by the Chief Financial Officer; and

WHEREAS, N.J.S.A. 40A:4-19 permits a Temporary Budget to be adopted; and

WHEREAS, the total amount appropriation so made shall not exceed 26.25% of the total of the appropriations made for the purpose in the budget for the preceding fiscal year; and

WHEREAS, this total excludes in both instances appropriations made for interest and debt redemption charges, capital improvement fund and public assistance;

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the City of Margate, County of Atlantic, State of New Jersey that the 2020 Temporary Budget is approved.

Roll Call:

NAME	MOTION	SECONDED	YES	NO	ABSTAINED	ABSENT
Becker	X		X			
Amodeo			X			
Blumberg		X	X			

RESOLUTION #03-2020  
2020 PETTY CASH FUNDS  
Finance Department  
Fire Department  
Martin Bloom Pavilion  
Police Department

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund in any municipality of a county by application and resolution; and

WHEREAS, it is the desire of the Board of Commissioners, of the City of Margate City, County of Atlantic, State of New Jersey to establish and maintain a 2020 petty cash fund for the various departments within the City of Margate as follows:

<u>DEPARTMENTS</u>	<u>CUSTODIAN</u>	<u>AMOUNT</u>
Finance Department	Lisa McLaughlin	\$250.00
Fire Department	Daniel Adams	\$500.00
Martin Bloom Pavilion	Marianne Christian	\$100.00
Police Department	Matthew Hankinson	\$200.00

; and

WHEREAS, the department/custodian are required to maintain proper records for funds conducive to proper accounting and auditing procedures as required by the City auditor; and

WHEREAS, all custodians as referenced above will bonded in the amount of \$1,000,000.00;

NOW THEREFORE BE IT RESOLVED that the Board of Commissioners of the City of Margate City does hereby authorizes such action and that two copies of this resolution will be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the following:

- 1. Lisa McLaughlin, Chief Financial Officer
- 2. Chief Daniel Adams, Fire Chief
- 3. Marianne Christian
- 4. Chief Matthew Hankinson, Police Chief

ROLL CALL:

NAME	MOTION	SECONDED	YES	NO	ABSTAINED	ABSENT
Becker			X			
Amodeo	X		X			
Blumberg		X	X			

RESOLUTION #04-2020  
AUTHORIZING A CASH MANAGEMENT PLAN

WHEREAS, it is the desire of the governing body to adopt a cash management plan to comply with the requirements of NJSA 40A:5-14 and to provide a guide to municipal officials and employees in carrying out their duties concerning the receipt and disbursement of all funds of the municipality.

WHEREAS, the following requirement shall be adhered to:

I. Statement of Purpose

The Cash Management Plan is prepared pursuant to the provisions of NJSA 40A:5-14 in order to set forth the basis for the deposit and investment of certain public funds of the City of Margate, in the County of Atlantic, State of New Jersey pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits otherwise invested in Permitted Investments hereinafter referred to. The



intent of the Plan is to provide that the decisions made with regard to the Deposits, Transfers and the Permitted Investments will be done to ensure the safety, liquidity, and the maximum investment return within such limits. The Plan is intended to ensure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

## **II. Authorized Depositories**

The Municipality shall annually designate the legal depositories, funds in certificates of deposits, and other time deposits in banks by resolution in accordance with NJSA 40A: 5-15.1, that must be covered by the Governmental Unit Depository Protection Act, NJSA 17:9-14 et seq. (GUDPA). The Municipality is also authorized to invest its assets in the New Jersey Cash Management Fund and the New Jersey Asset and Rebate Management program. This resolution may be amended or supplemented from time to time, as the Municipality deems necessary. Such resolution shall be deemed a part of the Cash Management Plan.

## **III. Authorized Investment**

Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by the Plan, to the extent not otherwise held in deposits, in the following permitted investments:

1. Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America.
2. Government money market mutual funds.
3. Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor.
4. Bond or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part of within which the school district is located.
5. Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units.
6. Local government investment pools.
7. Deposits with the State of New Jersey Cash Management Fund established pursuant to section I of P.L. 1977, c. 281 (C.52:18A-90.4); or Agreement for the repurchase of fully collateralized securities if
  - a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
  - b) the custody of collateral is transferred to a third party;
  - c) the maturity of the agreement is not more than 30 days;
  - d) the underlying securities are purchased through a public depository as defined in section I of P.L. 1970. C.236 (C.17:9-41); and
  - e) a master repurchase agreement providing for the custody and security of collateral is executed.

## **IV. Authorized Signatures**

The Municipality shall annually establish by resolution and adopted at its annual reorganization meeting the required signatories to all bank accounts.

## **V. Identification of Funds and Accounts to be Covered by the Plan**

The Plan is intended to cover the deposit and/or investment of the following funds and accounts contained in each fund of the City of Margate:

Capital Fund  
Current Fund  
Developer's Escrow  
Dog License Fund  
Law Enforcement Trust Funds  
Lifeguard Pension  
Recreation Trust  
Trust- Other  
Water & Sewer Utility Fund

The following funds shall not be required to be maintained in interest bearing accounts:

Change Funds  
Petty Cash Funds  
Payroll Funds

Trust Funds – to the extent that the deposit of such funds to an interest bearing account would require by law the payment of interest to the provider of funds.

Checking Accounts – established for the express purpose of paying bills approved by the governing body. The balances in these funds shall be kept at the minimum amount required for the orderly operation of the account.

Compensating Balances – maintained for the purpose of obtaining specific services from financial institutions. Such accounts shall be established only under terms of written agreements approved by the governing body.

#### **VI. Designation of Officials of the City of Margate City Authorized to Make Deposits, Transfers and Investments Under the Plan.**

The Chief Financial Officer of The City of Margate and the CFO's designee are hereby authorized and directed to deposit, transfer and/or invest the funds referred to in the Plan. The CFO or CFO designee shall each have the authority to transfer and invest funds in excess of requirement in accordance with this plan in insured obligations, overnight repurchase agreements, collateralized repurchase agreements and certificates of deposit with eligible public depositories qualified by this plan.

In the absence of the Chief Finance Officer, the CFO's designee is authorized to transfer required funds to the payroll and checking accounts for the purposes of, and to the extent necessary for, issuance of required payroll and payment of claims and payables.

Prior to making any such Deposits, Transfers, or any Permitted Investments, such officials of the City of Margate are directed to supply to all active depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan.

No municipal funds shall be disbursed by any municipal official prior to approval of the governing body except for:

Debt Service payments  
Investments and/or Transfers to/from Margate's Current, Capital, Utility or Trust Funds.  
Payroll turnovers to agencies  
Discount vouchers or immediate needs

Debt Service payments, discount vouchers and immediate needs must be ratified after payment.

#### **VII. Responsibilities**

The Chief Finance Officer or Designee of the Chief Finance Officer:

1. Shall ensure that all funds held by the City are safeguarded in accordance with these procedures and applicable law.
2. Shall maximize the City's interest income by prudently investing funds in excess of immediate needs in assets providing a high level of security for both principal and interest earnings, and in accordance with the rules and regulations of the State of New Jersey and the City's Bond Documents.
3. Shall maintain records and control of all City bank accounts, petty cash and change funds, investments, and certificate of deposits.

- 4. Shall ensure adequate separation of duties between authority to transfer or invest funds and the responsibility for recording in, accounting for and reconciling the City’s ledgers and other books of account.
- 5. Shall provide a monthly report that provides the summary of financial balances for revenues and appropriations.
- 6. Shall provide a report that summarizes investment made or redeemed in the past month, each organization holding local unit funds, and the amount of securities purchased or sold, class or type of securities purchased, book value, earned income, fees incurred, and market value of all investments as of the report date, and any other information that the governing body may request or the CFO deems prudent to report.

VIII. Liability

Provided that local unit funds are deposited or invested as designated or authorized by this cash management plan, the Chief Financial Officer and the CFO designee is relieved of any liability for any loss of such moneys due to the insolvency or closing of any depository designated by, or for the decrease in value of any investment authorized by, the cash management plan.

IX. Audit

This plan, and all matters pertaining to the implementation of it, shall be subject to the Municipality’s annual audit.

**NOW, THEREFORE, BE IT RESOLVED**, that the above cash management plan be adopted by the governing body of the City of Margate City, effective for the 2020 calendar year.

NAME	MOTION	SECONDED	YES	NO	ABSTAINED	ABSENT
Becker	X		X			
Amodeo			X			
Blumberg		X	X			

RESOLUTION #05-2020  
ESTABLISHING DEPOSITORIES AND SIGNATORIES

**BE IT RESOLVED** by the Board of Commissioners of the City of Margate City, New Jersey that the Chief Financial Officer, or her designee, is hereby authorized to utilize funds of the City of Margate City, in the County of Atlantic, State of New Jersey for investment purposes in any of the following institutions:

- Bank of America
- PNC Bank
- Wells Fargo
- Ocean First Bank
- New Jersey Asset & Rebate Management Program
- UBS Financial Services, INC.

**BE IT FURTHER RESOLVED** that the following City Officials are hereby authorized as signatories:

- 1. For all City of Margate Operating and Trust Accounts:

- Lisa McLaughlin, Chief Finance Officer
- Michael Becker, Mayor
- Johanna Casey, City Clerk

- 2. City of Margate Municipal Court Bail and Fines Operating Accounts:

- Maureen Larkin, Court Administrator
- Deanna Krupp, Deputy Court Administrator



3. City of Margate Building Department Operating Account:

James Galantino, Construction Official  
Palma Accardi, Technical Assistant Construction Official

**NOW THEREFORE BE IT RESOLVED**, that the above authorizations of depositories and signatories be adopted by the governing body of the City of Margate, effective for the 2020 calendar year.

NAME	MOTION	SECONDED	YES	NO	ABSTAINED	ABSENT
Becker		X	X			
Amodeo			X			
Blumberg	X		X			

**R E S O L U T I O N #06-2020**  
**AUTHORIZING CANCELATION OF TAX OR UTILITY**  
**OVERPAYMENT AND BALANCES IN**  
**THE AMOUNT LESS THAN TEN DOLLARS**

**WHEREAS**, NJSA 40A:5-17 allows for the cancellation of tax and utility overpayments and balances in the amounts of less than \$10.00; and

**WHEREAS**, the Board of Commissioners may authorize a municipal employee chosen by said body to process, without further action on their part, any cancellation of tax or utility refunds or delinquencies of less than \$10.00;

**NOW THEREFORE BE IT RESOLVED** by the Board of Commissioners of the City of Margate City, County of Atlantic and State of New Jersey that the Tax Collector be and is hereby authorized to cancel said amounts as deemed necessary.

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be forwarded to the following:

- 1. Lisa McLaughlin, Chief Financial Officer
- 2. Linda Morgan, Tax Collector

ROLL CALL:

NAME	MOTION	SECONDED	YES	NO	ABSTAINED	ABSENT
Becker			X			
Amodeo		X	X			
Blumberg	X		X			

**RESOLUTION #07-2020**  
**AUTHORIZING TAX PAYMENT AND RATE OF INTEREST**

**WHEREAS**, R.S. 54: 4-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for the late payment of taxes or assessments as provided by law;

**THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the City of Margate City, County of Atlantic, State of New Jersey that property taxes shall be due and payable quarterly on February 1<sup>st</sup>, May 1<sup>st</sup>, August 1<sup>st</sup> and November 1<sup>st</sup> of each year with a ten day grace period, after which dates if unpaid, shall become delinquent with interest charged as set forth below and reverting back to the due date on any quarterly installment of taxes.

**NOW THEREFORE BE IT RESOLVED**, by the Board of Commissioners of the City of Margate City, County of Atlantic, State of New Jersey that interest rates are established at 8% per

annum on the first \$1,500.00 of delinquency and 18% per annum on any amount in excess of \$1,500.00.

ROLL CALL:

NAME	MOTION	SECONDED	YES	NO	ABSTAINED	ABSENT
Becker	X		X			
Amodeo			X			
Blumberg		X	X			

RESOLUTION #08-2020

AUTHORIZATION OF CREDIT CARDS AND CREDIT CARD SIGNATORIES

WHEREAS, the Board of Commissioners of the City of Margate City, County of Atlantic, State of New Jersey are desirous to establish and maintain credit cards with designated signatures at Sam’s Club, and

BE IT RESOLVED by the Board of Commissioners of the City of Margate City that the following persons are hereby authorized to use the credit card at Sam’s Club for Margate City use;

SAM’S CLUB
Daniel Adams
Lisa McLaughlin
Andrew Miles
Marianne Christian
Edmund Allen
Brian Casey
John Zaccardi

NOW THEREFORE BE IT RESOLVED that the above authorization of credit card use and signatories be adopted by the governing body of the City of Margate City, effective immediately.  
ROLL CALL:

NAME	MOTION	SECONDED	YES	NO	ABSTAINED	ABSENT
Becker	X		X			
Amodeo			X			
Blumberg	X		X			

CONSENT AGENDA

RESOLUTION #09-2020

AUTHORIZING OFFICIAL NEWSPAPERS FOR THE PUBLICATION OF LEGAL NOTICES FOR THE CITY OF MARGATE CITY

WHEREAS, the Board of Commissioners of the City of Margate City, in the County of Atlantic, State of New Jersey are required to approve Official Newspapers according to State Statue N.J.S.A. 40:53-1; and

WHEREAS, the Official Newspaper is needed for the publication of meeting dates, Ordinances, Resolutions, Special Notices, Bids and Sale of Land, etc. for the City of Margate City; and

WHEREAS, the Atlantic City Press and The Star Ledger are two papers circulated in the City of Margate City for the year 2020;

NOW THEREFORE BE IT RESOLVED that the Board of Commissioners does hereby approve the Atlantic City Press and the Star Ledger as the designated official newspapers.

ROLL CALL:

NAME	MOTION	SECONDED	YES	NO	ABSTAINED	ABSENT
Becker	X		X			
Amodeo		X	X			
Blumberg			X			

**RESOLUTION #10-2020**  
**2020 TAX ASSESSMENT SERVICES**  
**WITH VITAL COMMUNICATIONS, INC.**  
**JANUARY 1, 2020 THRU DECEMBER 31, 2020**

**WHEREAS**, the Board of Commissioners of the City of Margate City, in the County of Atlantic, State of New Jersey has a need to acquire Tax Assessment Services to assist in the Tax Assessor’s Office; and

**WHEREAS**, the anticipated term of the contract is for one year and may be extended each year as approved by the Board of Commissioners; and

**WHEREAS**, the City of Margate City is in receipt of a proposal for a one year contract from Vital Communications, Inc., 900 South Broad Street, Trenton, NJ 08611 in the amount of \$23,500.00; and

**WHEREAS**, the Chief Financial Officer has certified to the City Commissioners that there are adequate funds available for the purpose of contract in the following account:  
Tax Collector - Computer & Software Maintenance –0-01-20-145-251 \$2,400.00 and Tax Assessor – Computer & Software Maintenance –0-01-20-150-212 \$20,950.00;

**THEREFORE BE IT RESOLVED** by the Board of Commissioners of the City of Margate City hereby authorizes the Mayor and City Clerk to execute the award of contract without competitive biddings as an Extraordinary, Unspecifiable Service pursuant to N.J.S.A. 40A:11-5(1)(a)(ii) to Vital Communications, Inc., 900 S. Broad Street, Trenton, NJ in the amount of \$23,350.00 for a one year period (January 1, 2020 through December 31, 2020).

**BE IT FUTHER RESOLVED** that the City Clerk is hereby authorized to advertise this award of contract according to law in the Atlantic Press and is further authorized to forward a copy of this resolution to the following:

- 1. Vital Communications, Inc., 900 S. Broad Street, Trenton, NJ 08611
- 2. Lisa McLaughlin, Chief Financial Officer
- 3. James Manghan, Tax Assessor

ROLL CALL:

NAME	MOTION	SECONDED	YES	NO	ABSTAINED	ABSENT
Becker	X		X			
Amodeo		X	X			
Blumberg			X			



## CERTIFICATION OF AVAILABILITY OF FUNDS

Pursuant to 40A:4-57, I, Lisa McLaughlin, Chief Financial Officer of the City of Margate, County of Atlantic, do hereby certify that the below listed funds are available.

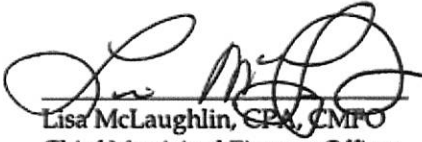
Contract:  
2020 Tax Assessment Services; MOD IV Tax System

Vendor:  
Vital Communications, Inc.  
900 South Broad Street  
Trenton, NJ 08611

Contract Amount: \$23,350.00  
Resolution Date: 1/2/20  
Resolution #: 10-2020

## Source of Funds:

Tax Collector - Computer & Software Maintenance -0-01-20-145-251 \$2,400.00  
Tax Assessor - Computer & Software Maintenance -0-01-20-150-212 \$20,950.00

  
Lisa McLaughlin, CPA, CMFO  
Chief Municipal Finance Officer  
Margate City, New Jersey

1/2/20  
Date

**RESOLUTION #11-2020**  
**RESOLUTION AUTHORIZING THE APPOINTMENT OF**  
**REGISTRAR OF VITAL STATISTICS**

**WHEREAS**, *N.J.S.A.* 26:8 *et seq.* requires that a municipality shall have a Registrar of Vital Statistics with a term of office of three (3) years; and

**WHEREAS**, Johanna Casey has received certification from the Department of Health, Office of Vital Statistics the Registrar of Vital Statistics and Registry for this position;

**NOW THEREFORE BE IT RESOLVED** by the Board of Commissioners of the City of Margate City, in the County of Atlantic, State of New Jersey that it does hereby appoint Johanna Casey as Registrar of Vital Statistics for the period of January 1, 2020 through December 31, 2023.

**BE IT FUTHER RESOLVED** that the certified copy of this Resolution be forwarded to the following:

1. Lisa McLaughlin, Chief Financial Officer
2. Johanna Casey

## ROLL CALL:

NAME	MOTION	SECONDED	YES	NO	ABSTAINED	ABSENT
Becker	X		X			
Amodeo		X	X			
Blumberg			X			

RESOLUTION #12-2020  
APPOINTMENT OF MUNICIPAL PROSECUTOR  
JOSEPH SAYEGH, ESQUIRE

WHEREAS, the Board of Commissioners of the City of Margate City, Atlantic County, State of New Jersey have determined that it is necessary to appoint a Municipal Prosecutor; and

WHEREAS, pursuant to N.J.S.A. 2B:12-27 a municipality may employ an attorney-at-law as the Municipal Prosecutor under the supervision of the County Prosecutor and that attorney may represent the municipality in any matter within the jurisdiction of the central municipal court and any other municipal court; and

WHEREAS, Joseph Sayegh, Esquire of the Law Office of Goldenberg, Mackler, Sayegh & Mintz, 1030 Atlantic Avenue, Atlantic City, New Jersey 08401 has the necessary experience and qualifications to perform the duties of municipal prosecutor; and

WHEREAS, the Chief Financial Officer has certified to the City Commissioners that there are sufficient funds available under Municipal Prosecutor SNW 0-01-25-275-101, in an amount not to exceed \$31,519.00;

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the City of Margate City, County of Atlantic and State of New Jersey that Joseph Sayegh, Esquire, 1030 Atlantic Avenue, Atlantic City, NJ 08401 is hereby re-appointed Municipal Prosecutor for the City of Margate City for a term of one year commencing January 1, 2020.

BE IT RESOLVED that in the event a substitute, conflict or cross complaint municipal prosecutor is needed, then each duly appointed municipal prosecutor in Atlantic County is cross assigned to the City of Margate City for the aforesaid purposes.

BE IT FURTHER RESOLVED that the certified copy of this resolution be forwarded to the following:

- 1. Maureen Larkin, Court Administrator
- 2. Lisa McLaughlin, Chief Financial Officer
- 3. Joseph Sayegh, Esq., 1030 Atlantic Ave., Atlantic City, NJ 08401

NAME	MOTION	SECONDED	YES	NO	ABSTAINED	ABSENT
Becker	X		X			
Amodeo		X	X			
Blumberg			X			

## CERTIFICATION OF AVAILABILITY OF FUNDS

Pursuant to 40A:4-57, I, Lisa McLaughlin, Chief Financial Officer of the City of Margate, County of Atlantic, do hereby certify that the below listed funds are available.


Contract:  
Municipal Prosecutor

Vendor:  
Joseph Sayegh, Esquire

Contract Amount: \$31,519.00  
Resolution Date: 1/2/20  
Resolution #: 12-2020

Source of Funds:

Municipal Prosecutor S&W 9-01-25-275-101 \$31,519

  
Lisa McLaughlin, CPA, CMFO  
Chief Municipal Finance Officer  
Margate City, New Jersey

  
Date

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**RESOLUTION #13-2020  
APPOINTMENT OF ALTERNATE/CONFLICT PROSECUTOR  
CARL TRIPICIAN, ESQ.**

**WHEREAS**, in the absence of the appointed Municipal Prosecutor, an Alternate/Conflict Prosecutor would be required; and

**WHEREAS**, pursuant to N.J.S.A. 2B:12-27 a municipality may employ an attorney-at-law as the Alternate/Conflict Prosecutor under the supervision of the County Prosecutor and that attorney may represent the municipality in any matter within the jurisdiction of the central municipal court and any other municipal court; and

**WHEREAS**, the State of New Jersey requires that every municipality identify its Municipal Prosecutor and Alternate/Conflict Prosecutor; and

**WHEREAS**, Carl Tripician, Esquire, 1230 Shore Road, Linwood, NJ 08221 has the necessary experience and qualifications to perform the duties of the Alternate/Conflict Prosecutor; and

**WHEREAS**, the Chief Financial Officer has certified to the City Commissioners that there are sufficient funds available under Legal – Attorney’s fees: 0-01-20-155-255, in an amount not to exceed \$2,000.00;

**NOW THEREFORE BE IT RESOLVED** by the Board of Commissioners of the City of Margate City, County of Atlantic and State of New Jersey that Carl Tripician, Esq., 1230 Shore Road, Linwood, NJ 08221 is hereby appointed Conflict/Alternate Prosecutor & that the City of Margate City maintain and draw from a list of duly-authorized Municipal Prosecutors in the County of Atlantic who are qualified to act as Alternate/Conflict Prosecutors if needed for a term of one year commencing January 1, 2020.

**BE IT FURTHER RESOLVED** that the certified copy of this resolution be forwarded to the following:

1. Maureen Larkin, Court Administrator
2. Lisa McLaughlin, Chief Financial Officer
3. Carl Tripician, Esq., 1230 Shore Road, Linwood, NJ 08221



NAME	MOTION	SECONDED	YES	NO	ABSTAINED	ABSENT
Becker	X		X			
Amodeo		X	X			
Blumberg			X			

**CERTIFICATION OF AVAILABILITY OF FUNDS**

Pursuant to 40A:4-57, I, Lisa McLaughlin, Chief Financial Officer of the City of Margate, County of Atlantic, do hereby certify that the below listed funds are available.

**Contract:**

Alternate Conflict Prosecutor

**Vendor:**

Carl Tripician, Esquire


Contract Amount: \$2,000.00

Resolution Date: 1/2/20

Resolution #: 13-2020

**Source of Funds:**

Legal - Other / Attorneys Fees      0-01-20-155-255      \$2,000

  
 Lisa McLaughlin, CPA, CMFO  
 Chief Municipal Finance Officer  
 Margate City, New Jersey

1/2/20  
 Date

**RESOLUTION #14-2020  
 APPOINTMENT OF PUBLIC DEFENDER  
 JAMES SWIFT, ESQ.**

**WHEREAS**, pursuant to N.J.S.A. 2B:24-3 the Board of Commissioners of the City of Margate City, in the County of Atlantic, State of New Jersey have the authority to appoint a Municipal Public Defender to represent indigent defendants in the Margate City Municipal Court; and

**WHEREAS**, James P. Swift, Esquire of Swift Law Firm, LLC, 1335 Tilton Road, Northfield, NJ 08225 has the necessary experience and qualifications to perform the duties of Municipal Public Defender; and

**WHEREAS**, the Chief Financial Officer has certified to the City Commissioners that there are sufficient funds available under Legal – Other Attorney’s Fees 0-01-20-155-255, with an amount not to exceed \$3,600.00; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Commissioners of the City of Margate City, County of Atlantic and State of New Jersey that James P. Swift, Esquire, 1335 Tilton Road, Northfield, NJ is hereby appointed Chief Municipal Public Defender for the City of Margate City for a term of one year commencing January 1, 2020;

**BE IT RESOLVED** that in the event a substitute, conflict or cross complaint public defender is needed, the Municipal Court Administrator is authorized to appoint a substitute, conflict or cross complaint Public Defender as needed.

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be forwarded to the following:

- 1. Maureen Larkin, Court Administrator
- 2. Lisa McLaughlin, Chief Financial Officer
- 3. James P. Swift, Esq., 1335 Tilton Rd., Northfield, NJ 08225

NAME	MOTION	SECONDED	YES	NO	ABSTAINED	ABSENT
Becker	X		X			
Amodeo		X	X			
Blumberg			X			

CERTIFICATION OF AVAILABILITY OF FUNDS

Pursuant to 40A:4-57, I, Lisa McLaughlin, Chief Financial Officer of the City of Margate, County of Atlantic, do hereby certify that the below listed funds are available.


Contract:  
Public Defender

Vendor:  
James P. Swift, Esquire

Contract Amount: \$3,600.00  
Resolution Date: 1/2/20  
Resolution #: 14-2020

Source of Funds:

Legal - Other / Attorneys Fees 0-01-20-155-255 \$3,600

  
Lisa McLaughlin, CPA, CMFO  
Chief Municipal Finance Officer  
Margate City, New Jersey  
  
1/2/20  
Date

RESOLUTION #15-2020  
APPOINTMENT OF ALTERNATE/CONFLICT  
PUBLIC DEFENDER  
JERRY H. STEINER, ESQ.

WHEREAS, in the absence of the appointed Municipal Public Defender, an Alternate/Conflict Public Defender would be required; and

WHEREAS, Jerry H. Steiner, Esquire of Steiner Law Office, PC, 1210 S. Main Street, PO Box 817, Pleasantville, NJ 08232 has the necessary experience and qualifications to perform the duties of public defender; and

WHEREAS, the Chief Financial Officer has certified to the City Commissioners that there are sufficient funds available under Legal – Other Attorneys fees 0-01-20-155-255, with an amount not to exceed \$1,000.00;

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the City of Margate City, County of Atlantic and State of New Jersey that Jerry H. Steiner, Esquire, 1210 S. Main Street, PO Box 817, Pleasantville, NJ 08232 is hereby designated as the Alternate/Conflict Public Defender as needed for a term of one year commencing January 1, 2020.

**BE IT FURTHER RESOLVED** that the certified copy of this resolution be forwarded to the following:

1. Maureen Larkin, Court Administrator
2. Lisa McLaughlin, Chief Financial Officer
3. Jerry H. Steiner, Esq., PO Box 817, Pleasantville, NJ 08232

NAME	MOTION	SECONDED	YES	NO	ABSTAINED	ABSENT
Becker	X		X			
Amodeo		X	X			
Blumberg			X			

#### CERTIFICATION OF AVAILABILITY OF FUNDS

Pursuant to 40A:4-57, I, Lisa McLaughlin, Chief Financial Officer of the City of Margate, County of Atlantic, do hereby certify that the below listed funds are available.

**Contract:**

Alternate/Conflict Public Defender

**Vendor:**

Jerry H. Steiner, Esquire

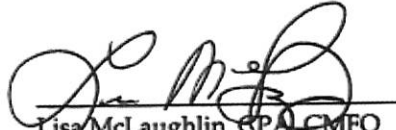
Contract Amount: \$1,000.00

Resolution Date: 1/2/20

Resolution #: 15-2020

**Source of Funds:**

Legal - Other / Attorneys Fees      0-01-20-155-255      \$1,000

  
 Lisa McLaughlin, CPA, CMFO  
 Chief Municipal Finance Officer  
 Margate City, New Jersey

1/2/20  
 Date

#### RESOLUTION #16-2020 AUTHORIZING THE APPOINTMENT OF SPECIAL TAX COUNSEL HANK ROVILLARD, ESQUIRE, LLC

**WHEREAS**, the Board of Commissioners of the City of Margate, in the County of Atlantic, State of New Jersey has determined it has a need for a Special Tax Attorney to assist with tax appeals and other tax related matters; and

**WHEREAS**, Hank N. Rovillard, Esquire, LLC, 31 N. Brighton Avenue, Atlantic City, NJ 08401, has submitted a proposal dated November 22, 2019 to perform the above services and has demonstrated that he has the necessary experience and qualifications to perform same; and

**WHEREAS**, this contract is awarded without competitive bidding because it is a Professional Services Contract and is as an exception to the Local Public Contracts Law N.J.S.A. 40:11A-5 (1) (a) (i); and

**WHEREAS**, the Chief Financial Officer has certified to the City Commissioners that there are sufficient funds available under Tax Assessor- Tax Court Legal 0-01-20-150-220, in an amount not to exceed \$25,000.00;

**NOW THEREFORE BE IT RESOLVED** by the Commissioners of the City of Margate City, County of Atlantic and State of New Jersey as follows:



- 1. The Mayor is hereby authorized to execute and the City Clerk to attest to a contract in an amount not to exceed \$25,000.00 between the City of Margate and Hank N. Rovillard, Esquire, L.L.C., 31 N. Brighton Avenue, Atlantic City, NJ 08401, for the performance of tax appeals and other tax related matters.
- 2. Legal services shall be billed at the rate of \$135.00 per hour.
- 3. A notice of this action shall be printed once in the Press of Atlantic City.

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be forwarded to the following:

- 1. Lisa McLaughlin, Chief financial Officer
- 2. James Manghan, Tax Assessor
- 3. Hank Rovillard, Esquire, 31 N. Brighton Avenue, Atlantic City, NJ 08401

**ROLL CALL:**

NAME	MOTION	SECONDED	YES	NO	ABSTAINED	ABSENT
Becker	X		X			
Amodeo		X	X			
Blumberg			X			

**CERTIFICATION OF AVAILABILITY OF FUNDS**


Pursuant to 40A:4-57, I, Lisa McLaughlin, Chief Financial Officer of the City of Margate, County of Atlantic, do hereby certify that the below listed funds are available.

Contract:  
Tax Attorney to assist with tax appeals and other tax related matters

Vendor:  
Hank N. Rovillard, Esquire, L.L.C

Contract Amount: \$25,000.00  
Resolution Date: 1/2/20  
Resolution #: 16-2020

Source of Funds:  
Tax Assesor - Tax Court Legal/Tax Maps 0-01-20-150-220 \$25,000.00

  
Lisa McLaughlin, CPA, CMFO  
Chief Municipal Finance Officer  
Margate City, New Jersey

1/2/20  
Date

**RESOLUTION #17-2020  
AUTHORIZING AWARD OF CONTRACT  
TO PROVIDE HUMAN RESOURCES SERVICES  
TO CIOETA CONSULTING, LLC**

**WHEREAS**, the City of Margate City, in the County of Atlantic, State of New Jersey has a need for a Human Resources Professional; and

**WHEREAS**, this Contract is being considered without competitive bidding because it is a Professional Services Contract and is an exception to the Local Public Contracts Law, *N.J.S.A.* 40:11A-5 (1)(a)(i); and

**WHEREAS**, Cioeta Consulting LLC submitted a proposal for 2020 dated September 3, 2019 at a rate of \$65/hour, in the amount not to exceed \$43,680.00; and

**WHEREAS**, Joann Cioeta of Cioeta Consulting, LLC will provide human resource services on a weekly basis, fourteen (14) hours per week, not to exceed forty-eight (48) weeks; and

**WHEREAS**, the Chief Financial Officer has certified to the City Commissioners that there are sufficient funds available under Financial Admin- professional Fees 0-01-20-135-301;

**NOW THEREFORE BE IT RESOLVED** by the Board of Commissioners of the City of Margate that a contract be awarded to Cioeta Consulting ,LLC as per the September 3, 2019 Proposal.

**BE IT FURTHER RESOLVED** that the City Clerk is authorized to advertise the award of contract according to law in the Atlantic Press; and, to forward a certified copy of this resolution to the following:

1. Cioeta Consulting, LLC
2. Lisa McLaughlin, CFO

ROLL CALL:

NAME	MOTION	SECONDED	YES	NO	ABSTAINED	ABSENT
Becker	X		X			
Amodeo		X	X			
Blumberg			X			

**CERTIFICATION OF AVAILABILITY OF FUNDS**

Pursuant to 40A:4-57, I, Lisa McLaughlin, Chief Financial Officer of the City of Margate, County of Atlantic, do hereby certify that the below listed funds are available.

Contract:

Human Resources Professional

Vendor:

Joann Cioeta of Cioeta Consulting, LLC

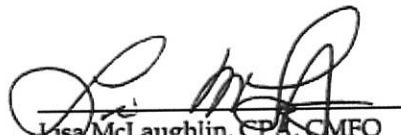
Contract Amount: \$43,680.00

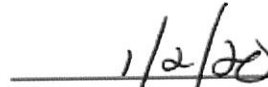
Resolution Date: 1/2/20

Resolution #: 17-2020

Source of Funds:

Financial Admin - Professional Fees 0-01-20-135-301 \$43,680

  
Lisa McLaughlin, CPA, CMFO  
Chief Municipal Finance Officer  
Margate City, New Jersey

  
Date

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**RESOLUTION #18-2020**  
**AUTHORIZING AN AWARD OF CONTRACT**  
**FOR AN ACTING ADMINISTRATOR AND MANAGEMENT CONSULTANT**  
**TO JERSEY PROFESSIONAL MANAGEMENT**

**WHEREAS**, the Board of Commissioners of the City of Margate, in the County of Atlantic, State of New Jersey desires to fill the position of Acting Administrator and Management Consultant for an additional twelve (12) months, beginning January 1, 2020; and

**WHEREAS**, the Board of Commissioners has consulted with Jersey Professional Management, a registered Temporary Employee Consulting Service regarding the placement of an Acting Administrator and Management Consultant; and

**WHEREAS**, the Chief Financial Officer has certified to the City Commissioners that there are sufficient funds available under Financial Admin Professional Fees: 0-01-20-135-301Financial Financial Admin S&W: 0-01-20-135-101, in an amount not to exceed \$159,500.00.

**NOW THEREFORE BE IT RESOLVED** by the Board of Commissioners of the City of Margate City that Richard W. Deane, or a similarly qualified person selected by Jersey Professional Management, is hereby appointed Acting Administrator and Management Consultant for the City of Margate City for a period not to exceed twelve hundred (1200) hours, beginning on January 1, 2020.

**BE IT FURTHER RESOLVED** that the Mayor and City Clerk are hereby authorized to execute the attached Proposal for Acting Administrator and Management Consultant, which outlines the services to be provided, schedule of work to be performed and related fees. A copy of the proposal dated December 4, 2019 will be available in the Office of the City Clerk.

ROLL CALL:

NAME	MOTION	SECONDED	YES	NO	ABSTAINED	ABSENT
Becker	X		X			
Amodeo		X	X			
Blumberg			X			

CERTIFICATION OF AVAILABILITY OF FUNDS

Pursuant to 40A:4-57, I, Lisa McLaughlin, Chief Financial Officer of the City of Margate, County of Atlantic, do hereby certify that the below listed funds are available.


Contract:  
Acting Administrator and Management Consultant

Vendor:  
Jersey Professional Management

Contract Amount: \$159,500.00  
Resolution Date: 1/2/20  
Resolution #: 18-2020

Source of Funds:

Financial Admin - Professional Fees	0-01-20-135-301	\$145,100
Financial Admin S&W	0-01-20-135-101	\$14,400

  
Lisa McLaughlin, CPA, CMFO  
Chief Municipal Finance Officer  
Margate City, New Jersey

  
Date

RESOLUTION #19-2020  
AUTHORIZING THE ASSESSOR TO FILE PETITIONS

**WHEREAS**, from time to time the Assessor discovers an error in calculation, transposing, measurement, or typographical errors, in the tax assessments on the tax list after the time the County Board of Taxation has certified the tax lists for the tax year; and

**WHEREAS**, the Commissioners of the Taxing District of Margate City, in the County of Atlantic, State of New Jersey is desirous that every taxpayer pays his fair share of taxes; and

**WHEREAS**, if the above discovered errors are not correct, the taxpayers affected would not be paying their fair share of taxes; and

**WHEREAS**, the method for correcting such errors is to file a Petition of Appeal for the current tax year with the Atlantic County Board of Taxation; and

**WHEREAS**, the error was not caused by the taxpayer;

**NOW THEREFORE BE IT RESOLVED** by the governing body of the Taxing District of Margate City that the Assessor is hereby authorized to act as the agent for the Taxing District and file a Petition of Appeal or Appeals for the tax year 2020 with the Atlantic County Board of Taxation to correct such errors and assessments to the correct value; and

**THAT** a copy of any Petition of Appeal filed with the Atlantic County Board of Taxation under this Resolution be filed with the Municipal Clerk; and

**THAT** a certified copy of this Resolution be forwarded to the Atlantic County Board of Taxation with any such Petition of Appeal.

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be forwarded to the following:

- 1. Atlantic County Board of Taxation
- 1. Lisa McLaughlin, Chief Financial Officer
- 2. James Manghan, Tax Assessor

ROLL CALL:

NAME	MOTION	SECONDED	YES	NO	ABSTAINED	ABSENT
Becker	X		X			
Amodeo		X	X			
Blumberg			X			

**RESOLUTION #20-2020**  
**AUTHORIZING AWARD OF CONTRACT**  
**FOR ACCOUNTING SERVICES**  
**FORD-SCOTT & ASSOCIATES, LLC**

**WHEREAS**, the Board of Commissioners of the City of Margate City, in the County of Atlantic, State of New Jersey has determined it has a need to acquire Accounting Services as a non-fair and open contract pursuant to the provisions of *N.J.S.A.* 19:44A-20.5 and Margate City Ordinance #36-2005; and

**WHEREAS**, the anticipated term of the contract is one year and may be extended one time as approved by the Board of Commissioners; and

**WHEREAS**, Ford-Scott & Associates, LLC, 1535 Haven Ave., Ocean City, New Jersey 08226 has completed and submitted a Business Entity Disclosure Certification which certifies that Ford-Scott & Associates, LLC has not made any contributions to a political or candidate committee in the City of Margate City in the previous one year, and that the contract will prohibit Ford-Scott & Associates, LLC, from making any contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer has certified to the City Commissioners that there are adequate funds available for the purpose of contract in the following account; Budget: Financial Admin Audit and Accounting: 0-01-20-135-201 not to exceed \$9,500.00;

**NOW THEREFORE BE IT RESOLVED** by the Board of Commissioners of the City of Margate City as follows:

- 1. The Mayor is hereby authorized to execute and the City Clerk to attest to a contract between the City of Margate City and Ford-Scott & Associates, LLC for municipal accounting services, preparation of 2020 Budget, 2019 Annual Financial Statement, 2019



Annual Debt Statement and assistance with debt management in the amount not to exceed \$9,500.00.

2. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this Resolution.

3. A notice of this action shall be printed once in the Atlantic City Press.

## ROLL CALL:

NAME	MOTION	SECONDED	YES	NO	ABSTAINED	ABSENT
Becker	X		X			
Amodeo		X	X			
Blumberg			X			

**CERTIFICATION OF AVAILABILITY OF FUNDS**

Pursuant to 40A:4-57, I, Lisa McLaughlin, Chief Financial Officer of the City of Margate, County of Atlantic, do hereby certify that the below listed funds are available.

**Contract:**

Accounting Services to include preparation of the 2019 AFS, ADS and 2020 Municipal Budget

**Vendor:**

Ford-Scott & Associates, LLC


Contract Amount: \$9,500.00

Resolution Date: 1/2/20

Resolution #: 20-2020

**Source of Funds:**

Financial Admin- Audit & Accounting      0- 01-20-135-201      \$9,500

  
Lisa McLaughlin, CPA, CMFO  
Chief Municipal Finance Officer  
Margate City, New Jersey

1/2/20  
Date

**RESOLUTION #21-2020  
AUTHORIZING BOND COUNSEL SERVICES  
FLEISHMAN-DANIELS LAW OFFICES, LLC  
JANUARY 1, 2020 THROUGH DECEMBER 31, 2020**

**WHEREAS**, the Board of Commissioners of the City of Margate City, in the County of Atlantic, State of New Jersey received a proposal dated December 4, 2019 for Bond Counsel Services for 2020 from Fleishman Daniels Law Offices, LLC, 646 Ocean Heights Avenue Suite #103 Linwood, NJ 08221; and

**WHEREAS**, Fleishman Daniels Law Offices, LLC, has demonstrated through the years that they have the necessary experience and qualifications to assist and perform Bond Counsel Services for the City of Margate City; and

**WHEREAS**, the Chief Financial Officer has certified to the City Commissioners that there are adequate funds available for professional services in the following account: Future Bond Ordinances authorized in the calendar year 2020 not to exceed \$30,000.00; and

**NOW THEREFORE BE IT RESOLVED** that the Board of Commissioners of the City of Margate City does hereby authorize the Mayor and City Clerk to execute the award of contract without competitive bidding as an Extraordinary, Unspecifiable Services pursuant to N.J.S.A. 40A:11-5(1)(a)(ii). to Fleishman Daniels Law Offices, LLC, 646 Ocean Heights Avenue, Suite #103, Linwood, NJ 08221 for a one year period commencing January 1, 2020 through December 31, 2020.

**BE IT RESOLVED**, that the City Clerk is authorized to advertise the award of contract according to law in the Atlantic Press and is further authorized to forward a certified copy of this resolution to the following:

1. Fleishman Daniels Law Offices LLC,
2. Lisa McLaughlin, Chief Financial Officer

ROLL CALL:

NAME	MOTION	SECONDED	YES	NO	ABSTAINED	ABSENT
Becker	X		X			
Amodeo		X	X			
Blumberg			X			

**CERTIFICATION OF AVAILABILITY OF FUNDS**

Pursuant to 40A:4-57, I, Lisa McLaughlin, Chief Financial Officer of the City of Margate, County of Atlantic, do hereby certify that the below listed funds are available.

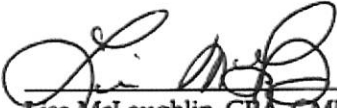
Contract:  
2020 Bond Counsel

Vendor:  
Fleishman Daniels Law Offices, LLC

Contract Amount: \$30,000.00  
Resolution Date: 1/2/20  
Resolution #: 21-2020

Source of Funds:

Future Bond Ordinances Authorized \$30,000.00

  
Lisa McLaughlin, CPA, CMFO  
Chief Municipal Finance Officer  
Margate City, New Jersey

  
Date

**RESOLUTION #22-2020  
APPOINTMENT OF MUNICIPAL AUDITOR  
FORD – SCOTT & ASSOCIATES, LLC**

**WHEREAS**, the Board of Commissioners of the City of Margate City, in the County of Atlantic, State of New Jersey has determined it has a need to acquire Municipal Auditing Services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5 and Margate City Ordinance #36-2005; and

**WHEREAS**, the contract awarded is specifically for Municipal Auditing Services for the year ending December 31, 2019; and

**WHEREAS**, Ford-Scott & Associates, 1535 Haven Avenue, Ocean City, NJ 08226 has completed and submitted a Business Entity Disclosure Certification which certifies that Ford-Scott & Associates has not made any contributions to a political or candidate committee in the City of Margate City in the previous one year, and that the contract will prohibit Ford-Scott & Associates from making any contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer has certified to the City Commissioners that there are adequate funds available for the purpose of contract in the following account: Future Operating Budget: Financial Admin Audit 0-01-20-135-201 \$25,000.00, contingent upon funds being appropriated in the 2020 budget;

**NOW THEREFORE BE IT RESOLVED** by the Board of Commissioners of the City of Margate City as follows:

- 1. The Mayor is hereby authorized to execute and the City Clerk to attest to a contract between the City of Margate City and Ford-Scott & Associates for Municipal Auditing Services in the amount not to exceed \$25,000.00.
- 2. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this Resolution.
- 3. A notice of this action shall be printed once in the Atlantic City Press.

ROLL CALL:

NAME	MOTION	SECONDED	YES	NO	ABSTAINED	ABSENT
Becker	X		X			
Amodeo		X	X			
Blumberg			X			

**CERTIFICATION OF AVAILABILITY OF FUNDS**

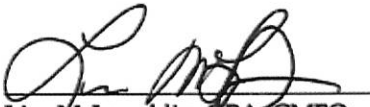
Pursuant to 40A:4-57, I, Lisa McLaughlin, Chief Financial Officer of the City of Margate, County of Atlantic, do hereby certify that the below listed funds are available.

Contract:  
Municipal Auditing Services for the year ending December 31, 2019

Vendor:  
Ford-Scott & Associates, LLC

Contract Amount: \$25,000.00  
Resolution Date: 1/2/20  
Resolution #: 22-2020

Source of Funds:  
Financial Admin- Audit & Accounting 0- 01-20-135-201 \$25,000.00

  
Lisa McLaughlin, CPA, CMFO  
Chief Municipal Finance Officer  
Margate City, New Jersey

  
Date

**RESOLUTION #23-2020  
AUTHORIZING AWARD OF CONTRACT FOR  
HVAC SERVICE AND MAINTENANCE FOR MARGATE CITY MUNICIPAL  
FACILITIES THROUGH  
CAMDEN COUNTY EDUCATIONAL SERVICE COMMISSION  
COOPERATIVE PRICING AGREEMENT TO CM3 BUILDING SOLUTIONS, INC.**

**WHEREAS**, the Board of Commissioners of the City of Margate City, County of Atlantic, State of New Jersey are desirous of HVAC Service and Maintenance for Margate City Municipal Facilities; and

**WHEREAS**, Resolution #266-2018 authorized the Board of Commissioners of the City of Margate City to become a participating member of the Camden County Educational Cooperative Pricing System; and

**WHEREAS**, CM3 Building Solutions, Inc. is a participating member of the Camden County Cooperative Pricing Agreement #66CCESC and has submitted a proposal for HVAC Service and Maintenance for Margate City Municipal Facilities in the amount of \$43,728.00; and

**WHEREAS**, the Chief Financial Officer has certified to the Commission that there are funds in the amount of \$43,728.00.00 available for the purpose of a contract in the Building and Grounds Repairs account: 0-01-26-310-242;

**NOW THEREFORE BE IT RESOLVED** the Board of Commissioners of the City of Margate City is duly authorized to accept the proposal from CM3 Building Solutions, Inc. for HVAC Service and Maintenance for Margate City Municipal Facilities for \$43,728.00.

**BE IT FURTHER RESOLVED** that the City Clerk is hereby authorized to forward a copy of this resolution to the following:

- 1. Lisa McLaughlin, Chief Financial Officer
- 2. Richard S. D’Ascenzo, CM3 Building Solution, Inc.
- 3. Frank Ricciotti, Director of Public Works

**ROLL CALL:**

NAME	MOTION	SECONDED	YES	NO	ABSTAINED	ABSENT
Becker	X		X			
Amodeo		X	X			
Blumberg			X			



**CERTIFICATION OF AVAILABILITY OF FUNDS**

Pursuant to 40A:4-57, I, Lisa McLaughlin, Chief Financial Officer of the City of Margate, County of Atlantic, do hereby certify that the below listed funds are available.

**Contract:**

HVAC Service and Maintenance for Margate City Municipal Facilities

**Vendor:**

CM3 Building Solutions, Inc. through the Camden County Educational Cooperative Pricing System #66CCESC

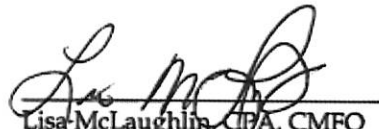
Contract Amount: \$43,728.00

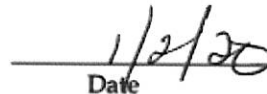
Resolution Date: 1/2/20

Resolution #: 23-2020

**Source of Funds:**

Buildings & Grounds-Blding Repairs/Maint 0-01-26-310-242 \$43,728.00

  
Lisa McLaughlin, CPA, CMFO  
Chief Municipal Finance Officer  
Margate City, New Jersey

  
Date

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**RESOLUTION #24-2020  
AUTHORIZING THE AWARD OF CONTRACT TO  
BARKER, GELFAND, JAMES AND SARVAS, P.C.  
TO PROVIDE EMPLOYMENT LAW SERVICES**

**WHEREAS**, the City of Margate City, in the County of Atlantic, State of New Jersey has a need for a Labor Attorney to review and present recommendations on employment law; and

**WHEREAS**, this Contract is being considered without competitive bidding because it is a Professional Services Contract and is an exception to the Local Public Contracts Law, *N.J.S.A.* 40:11A-5 (1)(a)(i).; and

**WHEREAS**, Barker, Gelfand, James and Sarvas, P.C. submitted a proposal dated December 16, 2019 to provide, review, and present recommendations on employment law and related issues for 2020 at a rate of \$165/hour for attorneys and \$85.00/hour for paralegals, in the amount not to exceed \$19,800.00; and

**WHEREAS**, the Governing Body has determined to accept their proposals, a copy of which is attached hereto and made a part hereof; and

**WHEREAS**, the Chief Financial Officer has certified to the City Commissioners that there are sufficient funds available under Legal –Labor 0-01-20-155-256 for the award of this contract.

**NOW THEREFORE BE IT RESOLVED** by the Board of Commissioners of the City of Margate City does hereby accept the proposal of Barker, Gelfand, James and Sarvas, PC to conduct legal research as required.

**BE IT RESOLVED**, that the City Clerk is authorized to advertise the award of contract according to law in the Atlantic City Press; and, is further authorized to forward a certified copy of this resolution to the following:

1. Barker, Gelfand, James and Sarvas, P.C. 210 New Road, Suite 12, Linwood, NJ 08221
2. Lisa McLaughlin, Chief Financial Officer

ROLL CALL:

NAME	MOTION	SECONDED	YES	NO	ABSTAINED	ABSENT
Becker	X		X			
Amodeo		X	X			
Blumberg			X			

CERTIFICATION OF AVAILABILITY OF FUNDS


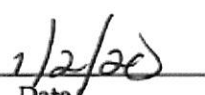
Pursuant to 40A:4-57, I, Lisa McLaughlin, Chief Financial Officer of the City of Margate, County of Atlantic, do hereby certify that the below listed funds are available.

Contract:  
Provide, Review, and Present Recommendations on Employment Law  
Related Issues

Vendor:  
Barker, Gelfand, James and Sarvas, P.C.

Contract Amount: \$19,800.00  
Resolution Date: 1/2/20  
Resolution #: 24-2020

Source of Funds:  
Legal – Labor 0-01-20-155-256 \$19,800.00

  
Lisa McLaughlin, CPA, CMFO  
Chief Municipal Finance Officer  
Margate City, New Jersey  
  
  
Date

RESOLUTION #25-2020  
AUTHORIZING THE PROFESSIONAL  
FINANCIAL ADVISORY SERVICES OF PHOENIX  
ADVISORS, LLC

WHEREAS, there exists a need for the City of Margate, in the County of Atlantic, State of New Jersey to retain Financial Advisory Services for a Continuing Disclosure Agent and Registered Municipal Advisor; and

WHEREAS, the services to be provided are considered to be “Professional Services” pursuant to the Local Public Contracts Law, *N.J.S.A. 40A:11-1, et seq.*; and

WHEREAS, the Local Public Contracts Law authorizes the awarding of a contract for “Professional Services” without public advertising for bids and bidding therefore, provided that the Resolution authorizing the contract and the contract itself be available for public inspection in the office of the Municipal Clerk and that notice of the awarding of the contract be published in a newspaper of general circulation in the municipality; and

WHEREAS, the City Commission, having considered the same, now wishes to authorize Phoenix Advisors, LLC to provide the aforesaid services with regard to registered municipal advisor.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the City of Margate City, County of Atlantic as follows:

1. That the Mayor, or his designee, is authorized to execute and the City Clerk to attest to an agreement in a form acceptable to the City Solicitor between the City of Margate and Phoenix Advisors, LLC with regard to the aforesaid services, as per the proposal submitted by Phoenix Advisors dated December 10, 2019, a copy of which is attached hereto.

2. That, in accordance with said agreement, Phoenix Advisors, LLC is hereby authorized to provide the aforesaid services with regard to the rules and regulations promulgated by the Security & Exchange Commission.

3. That the Chief Financial Officer has certified to the City Commissioners that there are adequate funds available for the purpose of this award in the following account: Future Capital Ordinance \$19,000.00; Financial Admin Professional Fees 0-01-20-135-301 \$2,000.00.

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution shall be provided to each of the following:

- a. Phoenix Advisors, LLC (Attn: Anthony Inverso)
- b. Lisa McLaughlin, Chief Financial Officer
- c. Joel Fleishman, Bond Counsel

## Roll Call

NAME	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Becker	X		X			
Amodeo		X	X			
Blumberg			X			

**CERTIFICATION OF AVAILABILITY OF FUNDS**

Pursuant to 40A:4-57, I, Lisa McLaughlin, Chief Financial Officer of the City of Margate, County of Atlantic, do hereby certify that the below listed funds are available.

## Contract:

Continuing Disclosure Agent and Registered Municipal Advisor

## Vendor:

Phoenix Advisors, LLC


Contract Amount: \$21,000.00

Resolution Date: 1/2/20

Resolution #: 25-2020

## Source of Funds:

Financial Admin - Professional Fees 0-01-20-135-301 \$2,000.00  
Future Bond Ordinances \$19,000.00

  
Lisa McLaughlin, CPA, CMFO  
Chief Municipal Finance Officer  
Margate City, New Jersey

1/2/20  
Date

**RESOLUTION #26-2020  
AUTHORIZING AWARD OF CONTRACT FOR  
PROFESSIONAL PLANNING SERVICES  
TO JAMES M. RUTALA ASSOCIATES, LLC**

**WHEREAS**, the Board of Commissioners of the City of Margate City, in the County of Atlantic, State of New Jersey has determined it has a need for special Professional Planning Services; and

**WHEREAS**, James M. Rutala Associates, LLC. submitted a proposal dated December 16, 2019 to provide Professional Planning Services for 2020 in an amount not to exceed \$10,000.00; and

**WHEREAS**, the Chief Financial Officer has certified to the City Commissioners that there are sufficient funds in an amount not to exceed \$10,000.00 available under Financial Admin-Professional Fees 0-01-20-135-301 for award of this contract.

**NOW THEREFORE BE IT RESOLVED** by the Board of Commissioners of the City of Margate City, County of Atlantic and State of New Jersey as follows:

1. The Mayor is hereby authorized to execute and the City Clerk to attest to a contract in an amount not to exceed \$10,000.00 between the City of Margate City and James M. Rutala Associates, LLC, 717 River Drive, Linwood, NJ 08221 for the performance of the above noted matter.
2. This contract is awarded without competitive bidding because it is a Professional Services Contract and is an exception to the Local Public Contracts Law *N.J.S.A. 40:11A-5 (1)(a)(i)*.
3. The contract shall not exceed twelve (12) consecutive months in accordance with *N.J.S.A. 40A:11-5*.

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to the following:

3. Lisa McLaughlin, Chief Finance Officer
4. James Rutala, Grant Manager

NAME	MOTION	SECONDED	YES	NO	ABSTAINED	ABSENT
Becker	X		X			
Amodeo		X	X			
Blumberg			X			

**CERTIFICATION OF AVAILABILITY OF FUNDS**

Pursuant to 40A:4-57, I, Lisa McLaughlin, Chief Financial Officer of the City of Margate, County of Atlantic, do hereby certify that the below listed funds are available.

**Contract:**

Professional Planning Services

**Vendor:**

James M. Rutala Associates, LLC

Contract Amount: \$10,000.00

Resolution Date: 1/2/20

Resolution #: 26-2020

**Source of Funds:**

Financial Admin - Professional Fees 0-01-20-135-301 \$10,000.00



Lisa McLaughlin, CPA, CMFO  
Chief Municipal Finance Officer  
Margate City, New Jersey

1/2/20

Date

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**RESOLUTION #27-2020  
AUTHORIZING AWARD OF CONTRACT FOR PROFESSIONAL  
GRANT CONSULTING SERVICES  
TO JAMES M. RUTALA ASSOCIATES, LLC**

**WHEREAS**, the Board of Commissioners of the City of Margate City, in the County of Atlantic, State of New Jersey has determined it has a need for Professional Grant Consulting Services; and

**WHEREAS**, James M. Rutala Associates, LLC submitted a proposal dated December 16, 2019 to provide Professional Grant Assistance for 2020 in an amount not to exceed \$30,000.00; and

**WHEREAS**, the Chief Financial Officer has certified to the City Commissioners that there are sufficient funds available under Financial Admin-Professional Fees 0-01-20-135-301 in an amount not to exceed \$30,000.00 for award of this contract.

**NOW THEREFORE BE IT RESOLVED** by the Board of Commissioners of the City of Margate City, County of Atlantic and State of New Jersey as follows:

4. The Mayor is hereby authorized to execute and the City Clerk to attest to a contract between the City of Margate City and James M. Rutala Associates, LLC, 717 River Drive, Linwood, NJ 08221 for the performance of the above noted matter.
5. This contract is awarded without competitive bidding because it is a Professional Services Contract and is an exception to the Local Public Contracts Law *N.J.S.A. 40:11A-5 (1)(a)(i)*.
6. The contract shall not exceed twelve (12) consecutive months in accordance with *N.J.S.A. 40A:11-5*.

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to the following:

5. Lisa McLaughlin, Chief Finance Officer
6. James Rutala, Professional Planner

NAME	MOTION	SECONDED	YES	NO	ABSTAINED	ABSENT
Becker	X		X			
Amodeo		X	X			
Blumberg			X			

**CERTIFICATION OF AVAILABILITY OF FUNDS**

Pursuant to 40A:4-57, I, Lisa McLaughlin, Chief Financial Officer of the City of Margate, County of Atlantic, do hereby certify that the below listed funds are available.

**Contract:**

Grant Consulting Services

**Vendor:**

James M. Rutala Associates, LLC

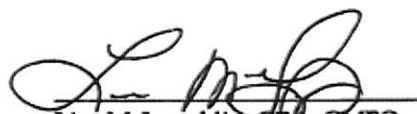
Contract Amount: \$30,000.00

Resolution Date: 1/2/20

Resolution #: 27-2020

**Source of Funds:**

Financial Admin - Professional Fees 0-01-20-135-301 \$30,000.00

  
Lisa McLaughlin, CPA, CMFO  
Chief Municipal Finance Officer  
Margate City, New Jersey

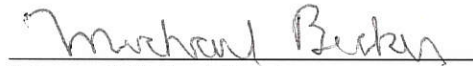
1/2/20  
Date





**Adjournment:**

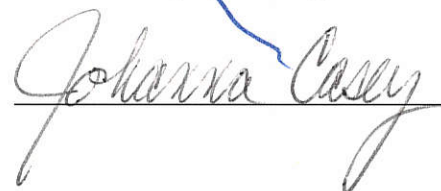
There being no further business, Mayor Becker called for a motion to adjourn the meeting. Whereupon, the motion was made by Commissioner Blumberg and seconded by Commissioner Amodeo to adjourn the meeting. A unanimous voice vote was taken adjourning the meeting at 4:35 p.m.

Board of Commissioners of the City of Margate City, New Jersey

  
Mayor, Michael Becker

  
Commissioner John F. Amodeo

  
Commissioner Maury Blumberg

Attest:  Johanna Casey, Municipal Clerk