

**REGULAR MEETING MINUTES
CITY COMMISSION – MARGATE CITY**

DECEMBER 21, 2022

MARGATE CITY, NEW JERSEY

Call Meeting to Order – 3:00 p.m.

Statement of Compliance with the Open Public Meetings Act:

The notice requirements of the Open Public Meetings Act for this meeting have been satisfied; a copy of the Annual Meetings Notice was sent to the Atlantic City Press, and the Star Ledger, posted on the Bulletin Board in the Municipal Building, the Municipal Website, and filed in the office of the Municipal Clerk.

Lisa Hagan, Assistant to City Clerk: Reads the statement of compliance, followed with the flag salute and roll call is taken.

Roll Call – Board of Commissioners:

Mayor Becker, Commissioner Amodeo and Commissioner Blumberg were present. Lisa Hagan, Rich Deaney and Scott Abbott, Esquire were also present.

Public Comment:

Seeing that there were no comments, a motion to close public comment was put forth by Commissioner Amodeo, and seconded by Commissioner Blumberg, with a vote of three ayes.

Public Comment (Resolutions Only):

Seeing that there were no comments, a motion to close public comment on Resolutions for adoption was put forth by Commissioner Amodeo, and seconded by Commissioner Blumberg, with a vote of three ayes.

Ordinances Introduction: None

Ordinances Adoption: None

Resolutions:

A motion to adopt **Resolution #277-2022**, authorizing the payment of claims, was put forth by Commissioner Amodeo, Seconded by Commissioner Blumberg, with a vote of three ayes.

**RESOLUTION #277-2022
PAYMENT OF CLAIMS
MARGATE CITY BILL LIST / PAYROLL
DECEMBER 21, 2022**

WHEREAS, the Board of Commissioners of the City of Margate City, in the County of Atlantic, State of New Jersey are in receipt of the semimonthly claims submitted by the Chief Financial Officer for payment:

BILLS LIST AMOUNT:

\$179,653.81

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners does hereby approve the Margate City Bill List / Payroll, and that all claims and bills attached here to be paid in full.

P.O. Type: All
Range: First to Last
Format: Condensed
Vendors: All
Rcvd Batch Id Range: First to Last

Open: N
Rcvd: Y
Bid: Y

Paid: N
Held: N
State: Y

Void: N
Aprv: N
Other: Y
Exempt: Y

First Enc Date Range: First to 12/22/22
Include Non-Budgeted: Y

| PO # | PO Date | Vendor | PO Description | Status | Amount | Void Amount | PO Type |
|------------------------|----------|---|------------------------------|--------|--------------------|-------------|-------------------------|
| 22-00024 | 01/10/22 | BARKER Barker, Gelfand, Contract No: C2100051 | Civil Litigation Services | Open | 376.00 | 0.00 | C |
| 22-00054 | 01/12/22 | VERIZON1 Verizon Wireless | Police Air Cards | Open | 200.20 | 0.00 | B |
| 22-00130 | 01/21/22 | ACELECTR ATLANTIC CITY ELECTRIC | General Electric Bills | Open | 13,222.66 | 0.00 | |
| 22-00131 | 01/21/22 | ACELECTR ATLANTIC CITY ELECTRIC | Water/Sewer Electric Bills | Open | 11,464.98 | 0.00 | |
| 22-00132 | 01/21/22 | ACELECTR ATLANTIC CITY ELECTRIC | Street Light Electric Bills | Open | 776.48 | 0.00 | |
| 22-00133 | 01/21/22 | ACELECTR ATLANTIC CITY ELECTRIC | Temp Electric Bills | Open | 240.08 | 0.00 | |
| 22-00136 | 01/21/22 | SJ GAS1 South Jersey Gas Company | South Jersey Gas | Open | 1,670.39 | 0.00 | |
| 22-00188 | 01/28/22 | SAMS Sam's Club | Supplies | Open | 676.30 | 0.00 | |
| 22-00575 | 04/28/22 | R MAX R. MAXWELL CONSTRUCTION CO INC Contract No: U1680000 | Municipal Bldg Renovations | Open | 68,663.85 | 0.00 | C |
| 22-00836 | 07/08/22 | ALLEG005 Allegra Marketing Print & Mail | Printing- Finance Dept | Open | 95.00 | 0.00 | |
| 22-00883 | 07/19/22 | DOCUTREN Docutrend Inc. | Copier Contract | Open | 21.75 | 0.00 | B |
| 22-01227 | 10/31/22 | SHOREGLA Shore Glass & Plastics, LLC | Municipal Building Corridor | Open | 5,828.00 | 0.00 | |
| 22-01338 | 12/05/22 | VERIZ 21 VERIZON COMMUNICATIONS INC | telephone service - Dec 2022 | Open | 3,479.28 | 0.00 | |
| 22-01342 | 12/05/22 | SAMS Sam's Club | Tables for OEM/City Hall | Open | 479.84 | 0.00 | |
| 22-01372 | 12/13/22 | CHRIS K CHRIS KANE | Men's League Referee | Open | 300.00 | 0.00 | |
| 22-01373 | 12/13/22 | ST OF NJ ST OF NEW JERSEY -PWT | 2022 NJ PWT - 4th Quarter | Open | 1,083.00 | 0.00 | |
| 22-01374 | 12/13/22 | DHILT Douglas Hiltner | Men's League Referee | Open | 225.00 | 0.00 | |
| 22-01375 | 12/13/22 | RSACC Rich Saccoccia | Mens League Referee | Open | 255.00 | 0.00 | |
| 22-01376 | 12/13/22 | FUSSNER Joe Fussner | Mens League Referee | Open | 255.00 | 0.00 | |
| 22-01377 | 12/13/22 | DMCGIN Dan McGinnis | Mens League Referee | Open | 165.00 | 0.00 | |
| 22-01378 | 12/13/22 | KELLI J Kelli A. Johnson | Referee | Open | 690.00 | 0.00 | |
| 22-01388 | 12/14/22 | TRYSTONE Trystone Capital Assets, LLC | Lien Redemption 22-00002 | Open | 63,025.88 | 0.00 | |
| 22-01390 | 12/15/22 | ATLANTIC ATLANTIC COAST ALARM, INC. | Bloom Pavilion | Open | 104.00 | 0.00 | |
| 22-01391 | 12/15/22 | FRED V FRED VERNA | Zoom annual renewal | Open | 149.90 | 0.00 | |
| 22-01397 | 12/16/22 | NJDP TRE NJ Department of Treasury | DPW STORAGE TANK CERT | Open | 200.00 | 0.00 | |
| 22-01400 | 12/19/22 | EDMUNDS Edmunds GovTech Inc. | Annual Maint Agreements | Open | 6,006.22 | 0.00 | |
| Total Purchase Orders: | | 26 | Total P.O. Line Items: | 0 | Total List Amount: | 179,653.81 | Total Void Amount: 0.00 |

| Totals by Year-Fund | | | | | |
|---------------------|-------------|--------------|---------------|-----------|------------|
| Fund Description | Fund | Budget Total | Revenue Total | G/L Total | Total |
| APPROPRIATIONS | 2-01 | 92,413.98 | 0.00 | 0.00 | 92,413.98 |
| | 2-05 | 12,547.98 | 0.00 | 0.00 | 12,547.98 |
| | Year Total: | 104,961.96 | 0.00 | 0.00 | 104,961.96 |
| | C-04 | 74,691.85 | 0.00 | 0.00 | 74,691.85 |
| Total of All Funds: | | 179,653.81 | 0.00 | 0.00 | 179,653.81 |

A motion to adopt **Resolution #278-2022**, authorizing the payment to Colmar Home Center, was put forth by Commissioner Amodeo, Seconded by Commissioner Blumberg, with a vote of two ayes. Mayor Becker abstained form vote.

RESOLUTION #278-2022

AUTHORIZED PAYMENT - COLMAR HOME CENTER

WHEREAS, the Board of Commissioners of the City of Margate City, in the County of Atlantic, State of New Jersey are in receipt of the monthly claim as submitted by the Chief Financial Officer for payment as follows:

COLMAR HOME CENTER

\$984.20

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the City of Margate City does hereby approve the Margate City Bill for Colmar Home Center, attached hereto be paid in full.

A motion to adopt **Resolution #279-2022**, authorizing an increase in payment to James M. Rutala Associates in 2022, was put forth by Commissioner Amodeo, Seconded by Commissioner Blumberg, with a vote of three ayes.

RESOLUTION #279-2022
AUTHORIZING AN EXTENSION OF CONTRACT TO
JAMES M. RUTALA ASSOCIATES, LLC
TO PROVIDE PLANNING AND GRANT ASSISTANCE

WHEREAS, the Board of Commissioners of the City of Margate City has determined it has a need for special professional services of James M. Rutala Associates, LLC, 717 River Drive, Linwood, NJ 08221, for assistance to the City of Margate City with the implementation of 2022 Planning and Grant Assistance; and

WHEREAS, James M. Rutala Associates, LLC, 717 River Drive, Linwood, NJ 08221 submitted a proposal of \$24,000.00 for 2022; and

WHEREAS, this Contract is awarded without competitive bidding because it is a Professional Services Contract and is an exception to the Local Public Contracts Law, *N.J.S.A. 40:11A-5 (1)(a)(i).*; and

WHEREAS, a contract was awarded to James M. Rutala Associates, LLC, by Resolution #262-2021, on December 2, 2021. The City of Margate City has the need to increase the contract of James M. Rutala Associates, LLC for additional hours totaling \$5,000.00, the amount not to exceed \$29,000.00; and

WHEREAS, the Chief Financial Officer has certified to the City Commissioners that there are sufficient funds available for in the following account: Financial Admin – Professional Fees 0-02-01-135-301 in the amount of 5,000.00.

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the City of Margate City that the contract with James M. Rutala Associates, LLC be increased to \$29,000.00.

BE IT FURTHER RESOLVED that the City Clerk is authorized to forward a certified copy of this resolution to the following:

- 1. James M. Rutala Associates, LLC, 717 River Drive, Linwood, NJ 08221
- 2. Lisa McLaughlin, CFO

Certification Of Availability of Funds

This is to certify to the of the City of Margate City that funds for the following resolutions are available.


Contract Amount: 29,000.00
Resolution Date: 12/21/22
Resolution Number: 279-2022

Vendor: RUTALA James Rutala Associates, LLC.
717 River Drive
Linwood, NJ 08221

Contract: C2100039 2022 Planning and Grant Assistance

| Account Number | Amount | Department Description |
|-----------------|----------|--------------------------|
| 2-01-20-135-301 | 5,000.00 | FINANCIAL ADMINISTRATION |
| Total | 5,000.00 | |

Only amounts for the 2022 Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.


Chief Financial Officer

A motion to adopt **Resolution #280-2022**, authorizing the cancelation of grant appropriation reserves, was put forth by Commissioner Amodeo, Seconded by Commissioner Blumberg, with a vote of three ayes.

R E S O L U T I O N #280-2022

**AUTHORIZING THE CHIEF FINANCIAL OFFICER TO CANCEL
GRANT APPROPRIATION RESERVES AGAINST GRANTS RECEIVABLE,
SURPLUS AND SUCH OTHER ACCOUNTS AS APPROPRIATE**

WHEREAS, the Chief Financial Officer has informed the Board of Commissioners of the City of Margate City of the need to cancel grant appropriations and grants receivable prior to year end, and

WHEREAS, the following grants are complete and the appropriation balances no longer needed to be maintained on the books and records of the City of Margate City, and,

WHEREAS, the Chief Financial Officer recommends that the following adjustments to the books and records of the City be made.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the City of Margate City, that the adjustments, appearing below, being a permanent part hereto, are hereby made.

| NAME OF GRANT APPROPRIATION | | RECEIVABLE |
|--|-------------------|-------------------|
| 2021 Municipal Alliance County Portion | \$1,267.85 | \$1,267.85 |
| TOTAL | <u>\$1,267.85</u> | <u>\$1,267.85</u> |

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:
1. Lisa McLaughlin, Chief Financial Officer

A motion to adopt **Resolution #281-2022**, authorizing a closed session, was put forth by Commissioner Amodeo, Seconded by Commissioner Blumberg, with a vote of three ayes.

**RESOLUTION #281-2022
DECLARING CLOSED SESSION**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Margate, County of Atlantic as follows:

- The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
- The general nature of the subject matter to be discussed is as follows:
C1. Personnel

3. It is anticipated at this time that the Municipal Clerk shall on a six (6) month basis, review the minutes of closed sessions of the City of Margate and make a recommendation to the Governing Body which minutes should be considered for public record. The minutes which are made public shall not thereafter be treated as confidential, but may be seen and copied by any person(s) in the same manner as any meeting minutes of the City of Margate.
4. This resolution shall take effect immediately

Scott Abbott: States the reason for the closed session is to discuss the candidates for the Business Administrator position and for the Board of Commissioners to make a recommendation for the position of Business Administrator.

Reopen Public Meeting

A motion to reconvene the public meeting, was put forth by Commissioner Amodeo, Seconded by Commissioner Blumberg, with a vote of three ayes.

Scott Abbott: During the closed session the Commissioners reviewed the list of candidates and wish to proceed with hiring a Business Administrator, subject to required procedures and negotiation of a contract.

A motion was made by Commissioner Amodeo to move forward for the process to begin for Ken Mosca to negotiate a contract with current Acting Business Administrator Rich Deaney, and seconded by Commissioner Blumberg, with a vote of three ayes.

Scott Abbott: States the contract will be subject to any conditions pertaining to a Business Administrator's position

Update:

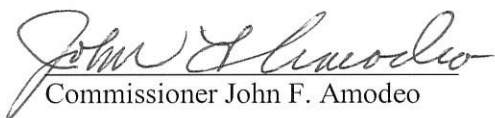
Adjournment:

There being no further business, Mayor Becker called for a motion to adjourn the meeting. Whereupon, the motion was made by Commissioner Amodeo, and seconded by Commissioner Blumberg, to adjourn the meeting. A unanimous voice vote was taken adjourning the meeting at 3:28p.m.

Board of Commissioners of the City of Margate City, New Jersey



Mayor, Michael Becker



Commissioner John F. Amodeo



Commissioner Maury Blumberg

Attest:  Johanna Casey, Municipal Clerk