

**REGULAR MEETING MINUTES
CITY COMMISSION-MARGATE CITY**

JANUARY 5, 2023

MARGATE CITY, NEW JERSEY

Call Meeting to Order – 4:00 p.m.

Statement of Compliance with the Open Public Meetings Act:

The notice requirements of the Open Public Meetings Act for this meeting have been satisfied; a copy of the Annual Meetings Notice was sent to the Atlantic City Press, and the Star Ledger, posted on the Bulletin Board in the Municipal Building, the Municipal Website, and filed in the office of the Municipal Clerk.

Lisa Hagan, Assistant to City Clerk: Reads the statement of compliance, followed with the flag salute and roll call is taken.

Roll Call – Board of Commissioners:

Mayor Becker, Commissioner Amodeo and Commissioner Blumberg were present. Chief Dan Adams, Chief Matthew Hankinson, Lisa McLaughlin, Roger McLarnon, Ed Dennis, Lisa Hagan, Rich Deaney and Scott Abbott, Esquire were also present.

Swearing in of Officers:

Commissioner Amodeo: Swears in Nicolas Hankinson as Margate City Police Officer, Christopher Bradley as Margate City Special Law Enforcement Officer Class Two and Patrick Bickel as Margate City Special Law Enforcement Officer Class Two.

Presentation:

Richard Helfant, Executive Director Save Lucy Committee: Thanks Margate City's Fire Department, Police Department and Public Works Department for assisting with Lucy's unveiling ceremony. Speaks on the proposed renovations to the buildings and landscaping of the Lucy Park at 9200 Atlantic Avenue. The proposal includes having a food truck instead of a permanent food stand on the property. Speaks on the how the Lucy Committee is looking to acquire funding for this project.

Scott Abbott: Speaks on the steps required by the Historic Preservation Office and New Jersey Green Acres Fund to authorize renovations and funding for Lucy Park. States a public hearing on renovations to Lucy Park must be held to allow public comment. Speaks on the required ways in which the public must receive notification of the public meeting.

Mark Petrella of SOSH Architects, Project Architect: Presents visual designs and speaks on the proposed building renovation and upgrading of landscaping of Lucy Park.

Kathy Heitzman, 22 S. Adams Ave.: Inquires on the placement of the food truck.

Rich Helfant: Food Truck will be placed between Lucy the elephant and the beach side of Lucy Park. Food truck will be available to the general public to purchase food. The number of parking spaces will remain the same.

Roger McLarnon: Public land, so no variances required for renovations.

Scott Abbott: If the governing body authorizes through a resolution support for these renovations and upgrades to Lucy Park, then the current lease agreement between the City and the Lucy Committee would have to be revised.

Commission Blumberg: Inquires if anticipating any negativity from the neighbors next to Lucy Park.

Rich Helfant: Cannot say what neighbors' reaction will be till final plans are confirmed. Operating hours will remain the same.

Scott Abbott: Speaks on the time frame of getting all the necessary public notices and approvals done.

Rich Helfant: The Lucy Committee will take care of getting the required signage made.

Mayor Becker: Recommends Rich Helfant and Scott Abbott work together on accomplishing all details required by the Historic Preservation Office and Green Acres Fund, and keep the Commissioners abreast of these details.

Approval of Minutes:

The minutes from the December 15, 2022 Workshop/Capital Meeting and Regular Meeting were approved as read on motion by Commissioner Amodeo, seconded by Commissioner Blumberg, with a vote of three ayes.

Public Comment:

Carol Bolofsky, 11 S. Knight Ave.: Speaks on trucks parked on Atlantic Avenue and regulations on parking spaces.

Chief Hankinson: Will investigate the issue of trucks parking on Atlantic Avenue and obstructing the view when a car is pulling out of a side street

Lynn Holsey, 205 N. Brunswick Ave.: Speaks on the drain at 206 North Belmont Avenue not draining when it rains.

Ed Dennis: Looking to add this drain location to an upcoming road project.

Seeing that there were no more comments, a motion to close public comment was put forth by Commissioner Amodeo and seconded by Commissioner Blumberg, with a vote of three ayes.

Public Comment (Resolutions and Ordinances Only):

Seeing that there were no comments, a motion to close public comment was put forth by Commissioner Amodeo and seconded by Commissioner Blumberg, with a vote of three ayes.

Ordinances: Introduction

Lisa Hagan: Reads Ordinance #01-2023 by title.

A motion for introduction of **Ordinance #01-2023**, amending Chapter 110-3 "Fees" of the Code of Margate City, was put forth by Commissioner Amodeo, Seconded by Commissioner Blumberg, with a vote of three ayes.

ORDINANCE NO. 01-2023**AN ORDINANCE AMENDING CHAPTER 110-3 "FEES" OF THE CODE OF THE CITY OF MARGATE CITY, COUNTY OF ATLANTIC AND STATE OF NEW JERSEY**

NOW, THEREFORE, BE IT ORDAINED by the Commissioners of the City of Margate, County of Atlantic and State of New Jersey as follows;

SECTION 1: Chapter 110-3 Fees shall be amended and supplemented as follows:

§ 110-3 Fees.

The Uniform Construction Code fees shall be as follows:

- A. Plan review fee. Twenty percent of the total permit fee shall be deemed to be the plan review fee.
- B. Construction permit fees for the building subcode shall be as follows:
 - (1) The minimum fee for the building subcode shall be \$64.
 - (2) For new construction, the fees shall be based on the following:
 - (a) Residential R-3 and R-5 Use Groups: \$0.025 per cubic foot of volume.

- (b) All other use groups: \$.0030 per cubic foot of volume.
- (3) For additions, the fees shall be based on the following:
 - (a) Residential R-3 and R-5 Use Groups: \$.025 per cubic foot of volume.
 - (b) All other use groups: \$.0030 per cubic foot of volume.
- (4) For combinations of additions or renovations, the fee shall be computed separately.
- (5) For renovations and alterations, the fee shall be \$30 per \$1,000 of the estimated cost of work for the first \$50,000 and \$23 per \$1,000 of the estimated cost of work for the next \$50,000 and \$19 per \$1,000 of the estimated cost of work thereafter.
- (6) **For the unit rate for large, open-volume, single-story spaces in buildings, such as greenhouses, warehouses, and other agricultural occupancies, the fee shall be based on the following:**
 - (a) **For additions and new construction: \$0.020 per cubic foot of volume.**
 - (b) **For renovation and alterations: \$25 per \$1,000 of the estimated cost of work for the first \$50,000 and \$18 per \$1,000 of the estimated cost of work for the next \$50,000 and \$14 per \$1,000 of the estimated cost of work thereafter.**
- (7) For a demolition permit, the fees shall be as follows:
 - (a) Use Group R-3 and R-5: \$100.
 - (b) All other use groups: \$125.
 - (c) Property lots exceeding 5,000 square feet: \$125.
- ~~(7) For the construction of a fence, there will be a flat fee of \$64.~~
- (8) For the construction of a sign, the fee shall be \$2.50 per square foot, with a minimum fee of \$64.
- (9) For the construction of a pool, there will be flat fee of \$195.
- ~~(10) For asbestos abatement, the fee shall be \$70.~~
- (10) For asphalt paving, the fee shall be \$25 per \$1,000 of the estimated cost of the work, with a minimum fee of \$64.
- ~~(12) For concrete work, driveways, and pavers, the fee shall be \$25 per \$1,000 of the estimated cost of the work, with a minimum fee of \$64.~~
- (11) For the installation or construction of a temporary structure, there shall be a flat fee of \$150, plus the cost of all necessary electrical, plumbing and service connections.
- (12) For the installation of piles and bulkheads that support a building or structure ~~or if the bulkhead is used as a retaining wall that is part of the means of egress~~, the fee shall be \$25 per \$1,000 of estimated cost of the work, with a minimum fee of \$64. For the installation of piles and bulkheads, the fee shall be \$25 per \$1,000 of the estimated cost of the work, with a minimum fee of \$64.
- (13) The fee for changing from one use group to another use group shall be a flat fee of \$150.
- (14) For the moving of a building or a structure from one lot to another, the fee shall be \$25 per \$1,000 of the estimated cost of the footing and foundation installation, plus the cost of all necessary electrical, plumbing and service connections, with a minimum fee of \$64.
- (15) The fees for certificates shall be:
 - (a) Certificate of occupancy:

[1] Residential use: \$40 per unit.

[2] All other use groups: \$50.

(b) Continuing certificates of occupancy: \$151.

~~(c) Temporary Certificate of occupancy:~~

~~[1] Residential use: \$40 per unit.~~

~~[2] All other use groups: \$50.~~

C. ~~For the elevator subcode, the fees are set by the State of New Jersey in Construction permit fees for the elevator subcode shall be in accordance with N.J.A.C. 5:23-12.6, Test and Inspection Fees. If the City of Margate uses a third-party agency to perform inspections, the fee will be in accordance with the contract with the third-party agency, which is currently 49%. The City of Margate shall charge an administrative fee of 35% as provided for in N.J.A.C. 5:23-4.18(k)VI for all inspections conducted by private on-site inspection agencies in the amount of \$50.00.~~

D. Construction permit fees for the electrical subcode shall be as follows:

(1) The minimum fee for the electrical subcode shall be \$64.

(a) The minimum fee for a temporary pole shall be \$64.

(2) Receptacles and fixtures:

(a) One through 50: \$45.

(b) Each additional 25: \$8.

(3) Motors and electrical devices:

(a) Over one horsepower to 10 horsepower: \$15 each.

(b) Over 10 horsepower to 50 horsepower: \$58.

(c) Over 50 horsepower to 100 horsepower: \$116 each.

(d) Over 100 horsepower: \$576 each.

(4) Transformers and generators:

(a) Over one kilowatt to 10 kilowatts: \$15 each.

(b) Over 10 kilowatts to 45 kilowatts: \$58.

(c) Over 45 kilowatts to 112.5 kilowatts: \$116 each.

(d) Over 112.5 kilowatts: \$576 each.

(5) Service panels, entrances, and subpanels:

(a) Up to 400 amperes: \$64.

(b) Over 400 amperes to 1,000 amperes: \$116 each.

(c) Over 1,000 amperes: \$576 each.

(6) Technical line items:

(a) Ranges/ovens/surface units:

[1] Up to 10 kilowatts: \$15 each.

[2] Over 10 kilowatts: \$58.

(b) Dishwasher: \$15 each.

(c) Garbage disposal: \$15 each.

(d) Dryer: \$15 each.

(e) Air-conditioning unit: \$15 each.

(f) Whirlpool spa: \$15 each.

(g) Pool filter motor: \$15 each.

(h) Light standards: \$15 each.

(i) Water heater: \$15 each.

(j) Signs (lighted): \$15 each.

(k) CSST Bonding: \$15 each.

(l) Photovoltaic (solar) systems: The fee shall be based on the designated kilowatt rating of the solar photovoltaic system as follows:

[1] One to 50 kilowatts: \$64.

[2] Fifty-one to 100 kilowatts: \$116.

[3] Greater than 100 kilowatts: \$576.

(m) Elevator Disconnect: \$15 each.

E. Construction permit fees for the plumbing subcode shall be as follows:

(1) The minimum fee for the plumbing subcode shall be \$64.

(2) Fixtures:

(a) Water closet: \$15 each.

(b) Urinal/bidet: \$15 each.

(c) Bathtub: \$15 each.

(d) Lavatory: \$15 each.

(e) Shower: \$15 each.

(f) Floor drain: \$15 each.

(g) Sink: \$15 each.

(h) Dishwasher: \$15 each.

(i) Drinking fountain: \$15 each.

(j) Washing machine: \$15 each.

(k) Hose bibb: \$15 each.

(l) Water heater: \$15 each.

(m) Fuel oil piping: \$64 each.

(n) Gas piping: \$64 each.

- (o) Steam boiler: \$15 each.
 - (p) Hot-water boiler: \$15 each.
 - (q) Sewer pump: \$15 each.
 - (r) Interceptor/separator: \$15 each.
 - (s) Backflow preventer: \$91 each.
 - (t) Grease trap: \$91 each.
 - (u) Water-cooled air-conditioning or refrigeration unit: \$15 each.
 - (v) Sewer connection: \$91 each.
 - (w) Water service: \$91 each.
 - (x) Active solar system: no charge.
 - (y) Condensate drain: \$15 each.
 - (z) Rain sensor: \$15 each.
 - (3) For cross connections and backflow preventers that are subject to testing requiring reinspection every three months, the fee shall be \$45 for each device when they are tested (thrice annually) and \$100 for each device when they are broken down and tested (annually).
- F. The construction permit fee for the fire subcode shall be as follows:
- (1) The minimum fee for the fire subcode shall be \$64.
 - (2) Wet and dry sprinkler heads:
 - (a) Up to 20: \$91.
 - (b) Over 20 to 100: \$151.
 - (c) Over 100 to 200: \$289.
 - (d) Over 200 to 400: \$748.
 - (e) Over 400 to 1,000: \$1,036.
 - (f) Over 1,000: \$1,323.
 - (3) Smoke and heat detectors:
 - (a) Up to 20: \$64.
 - (b) Over 20 to 100: \$68.
 - (c) Over 100 to 200: \$150.
 - (d) Over 200 to 400: \$300.
 - (e) Over 400 to 1,000: \$400.
 - (f) Over 1,000: \$600.
 - (4) Pre-engineered systems:
 - (a) CO² suppression: \$116.
 - (b) Halon suppression: \$116.

- (c) Foam suppression: \$116.
- (d) Dry chemical: \$116.
- (e) Wet chemical: \$116.
- (5) Standpipes: \$289.
- (6) Kitchen hood exhaust systems: \$64.
- (7) Incinerators: no charge.
- (8) Crematoriums: no charge.
- (9) Gas- or oil-fired appliances: \$64 each.
- (10) Fireplace venting/metal chimney: \$64.

G. The construction permit fee for the mechanical subcode shall be as follows:

- (1) For the first device: \$116.
- (2) For each additional device: \$15.
- (3) No separate fee shall be charged for gas, fuel or water piping connections associated with mechanical equipment inspected.

H. The fee for an application for a variation, in accordance with N.J.A.C. 5:23-2.10, shall be:

- (1) For Class I structures: \$748.
- (2) For Class II structures: \$200.
- (3) For Class III structures: \$300.

I. (Reserved)

J. In order to provide training, certification and technical support programs required by the Uniform Construction Code Act and regulations, the enforcing agency shall collect, in addition to the fees specified above, a surcharge fee of ~~\$0.0034~~ **\$0.00371** per cubic foot of volume for new construction and additions and ~~\$1.70~~ **\$1.90** per \$1,000 of the cost of alterations and renovations. These fees shall be remitted quarterly to the Department of Community Affairs, State of New Jersey.

K. For the purpose of determining costs, the Construction Official may require copies of bona fide contracts.

L. Under I.R.C. § 501(c)(3). The preceding shall apply to all permits payable on or after January 1, 2002.

SECTION 2: All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency only.

SECTION 3: This Ordinance shall take effect upon final adoption and publication and in the manner provided by law.

Michael Becker, Mayor

John Amodeo, Commissioner

Maury Blumberg, Commissioner
Board of Commissioners of the City of
Margate City, NJ

Lisa Hagan: Reads Ordinance #02-2023 by title.

A motion for introduction of **Ordinance #02-2023**, amending Chapter 111 Construction, General Requirements of the Code of Margate City, was put forth by Commissioner Amodeo, Seconded by Commissioner Blumberg, with a vote of three ayes.

ORDINANCE NO. 02– 2023

AN ORDINANCE AMENDING CHAPTER 111 CONSTRUCTION, GENERAL REQUIREMENTS OF THE CODE OF THE CITY OF MARGATE CITY, COUNTY OF ATLANTIC AND STATE OF NEW JERSEY

NOW THEREFORE BE IT ORDAINED by the Commissioners of the City of Margate, County of Atlantic and State of New Jersey as follows:

ARTICLE II – Municipal Permits

SECTION 1.

§ 111-8. Municipal Permits – when required

It shall be unlawful to install, enlarge, repair, alter, or reinstall fences, driveways, pavers, concrete, or storage sheds, or portion thereof, or to install, enlarge, or alter a bulkhead without first filing an application with the Building Department and appropriate officials in writing and obtaining the required permits therefor.

§ 111-9. Definitions and Standards as used in this Chapter.

1. Bulkhead – A structure separating land and water areas, primarily designed to prevent erosion and other damage due to wave, storm, overflow or tidal action.
2. Driveway – A paved or partially paved area used for ingress or egress of vehicles and allowing access from a street to a lot, building or other structure or facility.
3. Enclosure, Shower – A fence structure serving as an enclosure for an outdoor shower, at ground or slightly below ground level, and adjacent to a building.
4. Fence – A structure made of posts or stakes, joined together by boards, wire or rails, serving as an enclosure, a barrier or as a boundary.
5. Municipal Permit – A certificate issued to perform work under this section.
6. Pavers – Performed paving blocks that are installed on the ground to form patterns while at the same time facilitating pedestrian or vehicular travel.
7. Storage Shed – An accessory building used for the storage of items such as, but not limited to, tools, lawn and garden equipment and furniture and similar items of personal property belonging to the occupant of the principal structure.
8. Zoning Permit – A document signed by the Zoning Officer:
 - a) Which is required by ordinance as a condition precedent to the commencement of a use or the erection, construction, reconstruction, alteration, conversion or installation of a structure or building.
 - b) Which acknowledges that such use, structure or building complies with the provision of the municipal Zoning Ordinance or variance therefrom duly authorized by the appropriate agency of the City pursuant to N.J.S.A. 40:55D-60 and 40:55D-70.

§ 111-10. Municipal Permits – procedure

- a. Conditions of permit: The issuance of the municipal permit shall be conditioned upon the following:

- 1. The payment of appropriate fees; and
 - 2. The work will conform to the requirements of the code applicable to the work for which the permit has been issued including prior zoning approval and any approved amendments thereto.
- b. Posting of permit: A true copy of the municipal permit notice shall be kept on the site of operations open to inspection during the entire time of prosecution of the work and until the completion of the same.
- c. Suspension of permit: Any municipal permit issued shall become invalid if the authorized work is not commenced within 12 months after issuance of the permit, or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work.
- d. Revocation of permits: The construction official or zoning officer may revoke a municipal permit or approval issued under the provisions of this code if the applicant has submitted any false statement or misrepresentation of fact in the application or on the plans on which the permit or approval was based.

§ 111-11. Schedule of fees.

Municipal permit fees shall be as follows:

Scope of work	Fee
Fence	\$64.00
Enclosure, Shower	\$64.00
Driveway	\$25.00 per \$1,000 of estimated cost.
Pavers	\$25.00 per \$1,000 of estimated cost.
Concrete	\$25.00 per \$1,000 of estimated cost.
Shed	\$25.00 per \$1,000 of estimated cost.
Bulkhead	\$25.00 per \$1,000 of estimated cost.

§ 111-11.1. Waiver of municipal permit fees for work promoting accessibility by disabled persons.

No person shall be charged a municipal permit fee for any construction, reconstruction, alteration, alteration or improvement designed and undertaken solely to promote accessibility by disabled permits to an existing public or private structure.

§ 111-11.2. Waiver of municipal permit fees for charitable organizations.

Municipal permit fees shall be waived for all charitable organizations recognized under I.R.C. § 501(c)(3).

§ 111-12. Violations and penalties.

- a. Any person who shall violate any of the provisions of this section or fail to comply therewith, or with any of the requirements thereof, or who shall refuse reasonable opportunity to inspect any premises, shall be liable for a fine of not more than \$1,000 or to imprisonment for not more than 90 days, or both such fine and imprisonment. Each and every day such violation continues shall be deemed a separate and distinct violation.
- b. Nothing in this article shall be construed to limit the City of Margate's right to institute and maintain a civil action, from seeking active injunctive relief, or to set aside or invalidate any consequence made pursuant to a contract of sale.

SECTION 2. All ordinances or parts of ordinances inconsistent with any terms of this Ordinance are hereby repealed to the extent of such inconsistency only.

SECTION 3. This ordinance shall take effect upon its final passage and publication as required by law.

Michael Becker, Mayor

John Amodeo, Commissioner

Maury Blumberg, Commissioner
Board of Commissioners of the City of
Margate City, NJ

Lisa Hagan: Reads Ordinance #03-2023 by title.

A motion for introduction of **Ordinance #03-2023**, fixing salaries & wages and compensation of certain officers and employees of Margate City, was put forth by Commissioner Amodeo, Seconded by Commissioner Blumberg, with a vote of three ayes.

ORDINANCE NO. 03-2023

**AN ORDINANCE FIXING THE SALARIES & WAGES
AND
COMPENSATION OF CERTAIN OFFICERS & EMPLOYEES
OF THE CITY OF MARGATE CITY, ATLANTIC COUNTY, NEW JERSEY**

THE BOARD OF COMMISSIONERS of the City of Margate City, Atlantic County, New Jersey does ordain

SECTION 1: THAT effective January 1, 2023 the base salaries, wages, and compensation to be paid to the following officers and employees of the City of Margate City, New Jersey shall be paid bi-weekly and as follows:

		PER ANNUM - SALARY RANGE	
PUBLIC SAFETY			
BEACH PATROL			
LIFEGUARD CAPTAIN	15,000		22,000
LIFEGUARD CHIEF	25,000	-	32,000
CITY CLERK'S OFFICE			
CITY CLERK	75,000	-	125,000
CONSTRUCTION OFFICE			
BUILDING INSPECTOR	15,000	-	70,000
CONSTRUCTION OFFICIAL	85,000	-	135,000
ELECTRICAL INSPECTOR	15,000	-	71,000
ELECTRICAL SUB CODE OFFICIAL	15,000	-	85,000
FIRE PROTECTION SUB CODE OFFICIAL	8,000		30,000
HOUSING INSPECTOR	15,000	-	71,000
PLUMBING INSPECTOR	15,000		71,000
PLUMBING SUB CODE OFFICIAL	15,000	-	85,000
TECHNICAL ASSISTANT TO THE CONSTRUCTION OFFICIAL	65,000	-	85,000
EMERGENCY MANAGEMENT			
MUNICIPAL EMERGENCY MGMT COORDINATOR	2,500	-	8,000
FIRE DEPARTMENT			
DEPUTY FIRE CHIEF	100,000	-	155,000
EMERGENCY MEDICAL TECHNICIAN	35,000	-	70,000
FIRE CAPTAIN	100,000	-	140,000
FIRE CHIEF	135,000	-	170,000

REGULAR COMMISSION MEETING MINUTES

JANUARY 5, 2023

FIRE LIEUTENANT	100,000	-	126,000
FIREFIGHTER	45,000	-	120,000
SUPERVISING FIRE PREVENTION SPECIALIST	5,000	-	12,000

MUNICIPAL COURT

DEPUTY MUNICIPAL COURT ADMINISTRATOR	40,000	-	80,000
MUNICIPAL COURT ADMINISTRATOR	70,000	-	115,000
MUNICIPAL MAGISTRATE	18,000	-	35,000
PROSECUTOR	15,000	-	35,000

PLANNING & ZONING

ENGINEER PLANNER	65,000	-	135,000
ZONING OFFICER	55,000	-	135,000
CODE ENFORCEMENT OFFICER	15,000	-	70,000

PER ANNUM - SALARY RANGE

POLICE DEPARTMENT

POLICE CAPTAIN	100,000	-	152,000
POLICE CHIEF	135,000	-	170,000
POLICE LIEUTENANT	100,000	-	140,000
POLICE SERGEANT	100,000	-	130,000
POLICE OFFICER	40,000	-	120,000
SENIOR SUPERVISING TELECOMMUNICATOR	70,000	-	90,000
SPECIAL LAW ENFORCEMENT OFFICER	33,000	-	45,000
TELECOMMUNICATOR	35,000	-	81,000

REVENUE AND FINANCE / ADMINISTRATIVE / CLERICAL

BUSINESS ADMINISTRATOR	100,000	-	130,000
CHIEF FINANCIAL OFFICER	85,000	-	145,000
ACCOUNTANT	40,000	-	85,000
ACCOUNTANT CLERK	40,000	-	85,000
DEPUTY TAX ASSESSOR	40,000	-	85,000
TAX ASSESSOR	65,000	-	100,000
TAX ASSESSOR TRAINEE	40,000	-	60,000
ASSISTANT TAX ASSESSOR	50,000	-	70,000
ASSISTANT TAX COLLECTOR	40,000	-	75,000
TAX COLLECTOR	65,000	-	110,000
CLERK 1	35,000	-	70,000
CLERK 2	40,000	-	92,000
CLERK 3	45,000	-	93,000
KEYBOARDING CLERK 1	39,145	-	69,145
KEYBOARDING CLERK 2	55,000	-	75,000
ADMINISTRATIVE CLERK	45,000	-	90,000
PERSONNEL ASSISTANT	40,000	-	85,000
SYSTEMS ANALYST	85,000	-	167,000

PUBLIC WORKS/WATER & SEWER

ASSISTANT PUBLIC WORKS SUPERINTENDENT	85,000	-	141,000
ASSISTANT WATER AND SEWER SUPERINTENDENT	85,000	-	110,000
BUILDING SERVICE WORKER	35,000	-	60,000
BROOM OPERATOR	45,000	-	79,000
CARPENTER/P.W. REPAIRER	65,000	-	96,000
ELECTRICIAN	60,000	-	92,000
GENERAL SUPERVISOR, PUBLIC WORKS	65,000	-	92,000

REGULAR COMMISSION MEETING MINUTES**JANUARY 5, 2023**

LABORER 1	35,000	-	74,000
LABORER 2	45,000	-	82,000
LABORER 3	55,000	-	90,000
MECHANIC	60,000	-	92,000
MECHANIC HELPER	45,000	-	90,000
OFFICE SUPERVISOR	50,000	-	99,000
PUBLIC WORKS SUPERINTENDENT	110,000	-	167,000
PUBLIC WORKS REPAIRER	55,000	-	85,000
PUMPING STATION OPERATOR	40,000	-	77,000
SANITATION INSPECTOR	40,000	-	76,000
SENIOR SANITATION INSPECTOR	50,000	-	84,000
SENIOR PUBLIC WORKS REPAIRER	65,000	-	90,000
SENIOR PUMPING STATION OPERATOR	60,000	-	128,000
SUPERVISOR, PUBLIC WORKS	65,000	-	90,000
TRUCK DRIVER	45,000	-	85,000
TRUCK DRIVER 2 CDL	55,000	-	100,000

RECREATION**PER
ANNUM****SALARY RANGE**

ASSISTANT DIRECTOR OF PARKS AND RECREATION	65,000	-	95,000
DIRECTOR OF PARKS AND RECREATION	70,000	-	107,000
RECREATION AIDE	35,000	-	65,000
RECREATION DIRECTOR	65,000	-	110,000
RECREATION LEADER	40,000	-	90,000
RECREATION PROGRAM COORDINATOR	40,000	-	90,000
RECREATION ATTENDANT	40,000	-	90,000
RECREATION SUPERVISOR	45,000	-	90,000

CITY COMMISSION

COMMISSIONER – PUBLIC SAFETY	0	-	29,621
COMMISSIONER – PUBLIC WORKS	0	-	29,621
COMMISSIONER – REVENUE/FINANCE	0	-	29,621

PER HOUR

ACTING / TEMPORARY ADMINISTRATOR	0	-	75.00
BEACH INSPECTOR	12.70	-	18.00
BEACH INSPECTOR SUPERVISOR	12.70	-	25.00
BUILDING MAINTENANCE WORKER (part time)	13.00	-	26.00
ELECTRICAL INSPECTOR (part time)	25.00	-	52.00
CODE ENFORCEMENT OFFICER	13.00	-	30.00
CODE ENFORCEMENT OFFICER TRAINEE	13.00	-	27.00
DEPUTY TAX ASSESSOR	20.00	-	40.00
HOUSING INSPECTOR (part time)	13.00	-	40.00
HOUSING INSPECTOR TRAINEE	13.00	-	27.00
LABORER 1 (part time)	13.00	-	25.00
MANAGEMENT SPECIALIST	13.00	-	45.00

REGULAR COMMISSION MEETING MINUTES

JANUARY 5, 2023

PARKING ENFORCEMENT OFFICER	12.70	-	22.00
SEASONAL EMPLOYEE	12.70	-	25.00
SPECIAL LAW ENFORCEMENT OFFICER	15.00	-	25.00
TECH ASST TO CONSTRUCTION OFFICIAL	13.00	-	25.00
RECREATION AIDE (part-time)	12.70	-	22.00
RECREATION LEADER (part-time)	12.70	-	26.00
CLERK 1 (part-time)	13.00	-	26.00
PS TELECOMMUNICATION TRAINEE	13.00	-	26.00
	PER DIEM		
LIFEGUARD	99.00	-	200.00
LIFEGUARD LIEUTENANT	220.00	-	240.00
SCHOOL TRAFFIC GUARD	40.00	-	48.00

SECTION 2; THAT in addition to base pay employees shall receive such compensation, longevity and other contracted benefits as provided in labor contracts or written conditions of employment approved by the governing body and/or as executed by the Business Administrator and appropriate Commissioner.

SECTION 3; THAT the Business Administrator shall cause to be formulated a list of employees eligible for overtime to be filed annually with the City Clerk and CFO.

SECTION 4; THAT for Calendar Year 2024, the maximum base salaries as provided by this ordinance shall be increased by 3% for each position.

SECTION 5; THAT once established for the calendar year base pay may not be supplemented through merit raises during the calendar year without approval of the majority of the Governing Body.

SECTION 6; THAT all ordinances and parts of ordinances inconsistent herewith are hereby repealed, but only to the extent of such inconsistency.

SECTION 7; THIS ordinance shall take effect upon final passage and publication as provided by law.

Mayor Michael Becker

Commissioner John Amodeo

Commissioner Maury Blumberg
Board of Commissioners of the City of
Margate City, New Jersey

Ordinances: Adoption

Lisa Hagan: Reads Ordinance #26-2022 by title.

A motion for adoption of **Ordinance #26-2022**, requiring liability insurance be maintained for business and rental property in Margate City, was put forth by Commissioner Amodeo, Seconded by Commissioner Blumberg, with a vote of three ayes.

ORDINANCE NO. 26-2022
AN ORDINANCE ESTABLISHING THE REQUIREMENT THAT LIABILITY
INSURANCE BE MAINTAINED FOR BUSINESS AND RENTAL PROPERTY LOCATED
IN THE CITY OF MARGATE CITY

WHEREAS, the State of New Jersey has enacted *N.J.S.A. 40A:10A-1 et seq.* which requires business owners and owners of a rental unit or units, to maintain liability insurance for negligent acts and omissions; and

WHEREAS, this liability insurance must be in the amount of no less than \$500,000.00 for combined property damage and bodily injury to or death of one or more persons in any one accident or occurrence and for an owner of a multifamily home which is four or fewer units, one of which is owner occupied, liability insurance for negligent acts and omissions in an amount of no less than \$300,000.00 for combined property damage and bodily injury or death to one or more persons in any one accident or occurrence; and

WHEREAS, the Governing Body of the City of Margate City has elected to enact an Ordinance providing for the implementation of the required Certificate of Insurance Registration as a prerequisite for the issuance of any Residential Rental License or Mercantile License; and

WHEREAS, the Insurance Liability Certificate shall be required on an annual basis for all Residential Rental License and all Mercantile Licenses as herein after provided.

NOW THEREFORE, BE IT ORDAINED, by the Board of Commissioners of the City of Margate City, in the County of Atlantic, State of New Jersey, as follows:

1. Chapter 223 of the Municipal Code entitled "Rental Restrictions" shall be amended to add new sub-paragraph E to Chapter 223-6, entitled "Application Information" as follows:

E. Applicants shall provide proof of compliance with *N.J.S.A. 40A:10A-1 et seq.* which requires business owners and owners of a rental unit or units to maintain liability insurance for negligent acts and omissions as hereinafter provided.

1. The owner of a business or the owner of a rental unit or units shall maintain liability insurance for negligent acts and omissions in an amount of no less than \$500,000.00 for combined property damage and bodily injury to or death of one or more persons in any one accident or occurrence.
 2. The owner of a multifamily home which is four or fewer units, one of which is owner-occupied, shall maintain liability insurance or negligent acts and omissions in an amount of no less than \$300,000.00 for combined property damage and bodily injury to or death of one or more persons in any one accident or occurrence.
 3. Applicant shall provide proof that the Certificate of Liability Insurance has been registered on an internet website maintained by the New Jersey Division of Local Government Services.
 4. No rental license shall be issued without applicant furnishing proof that applicant is in compliance with these Ordinance provisions concerning liability insurance.
2. Chapter 183 of the Municipal Code entitled "Mercantile Licensing" shall be amended as follows:

§183-2 License Required shall be amended as follows:

- A. The name of this section shall be amended to be “Mercantile License Required.
- B. Applicants for a Mercantile License shall provide proof of compliance with *N.J.S.A. 40A:10A-1 et seq.* which requires business owners and owners of a rental unit or units to maintain liability insurance for negligent acts and omissions as hereinafter provided.
 1. No person shall engage in or carry on any business in Margate City, or aid or assist an employee, clerk or otherwise in carrying on such business, or in using any wagon, vehicle, stand, store or other place or thing or sell or offer for sale any goods or thing for which a license is required by the terms of this chapter, unless a license as herein provided for shall have been first obtained therefor.
 2. The owner of a business shall maintain liability insurance for negligent acts and omissions in an amount of no less than \$500,000.00 for combined property damage and bodily injury to or death of one or more persons in any one accident or occurrence.
 3. Applicant shall provide proof that the Certificate of Liability Insurance has been registered on an internet website maintained by the New Jersey Division of Local Government Services.
 4. No mercantile license shall be issued without applicant furnishing proof that applicant is in compliance with these Ordinance provisions concerning liability insurance.
3. **Enforcement.** The City of Margate may enforce the registration provisions provided in *N.J.S.A. 40A:10A-1 et seq* and this Ordinance through a summary proceeding pursuant to the “Penalty Enforcement Law of 1999,” P.O. 1999, c.274 (*C.2A58.10 et seq.*) a fine of not less than \$500.00 but no more than \$5,000.00 against an owner who failed to comply with the provisions of this Act.

SECTION 2: All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency only.

SECTION 3: This Ordinance shall take effect upon final adoption and publication and in the manner provided by law.

Michael Becker, Mayor

John Amodeo, Commissioner

Maury Blumberg, Commissioner

Board of Commissioners of the City of
Margate City, NJ

Resolutions:

A motion to adopt **Resolution #01-2023**, authorizing the payment of claims, was put forth by Commissioner Amodeo, Seconded by Commissioner Blumberg, with a vote of three ayes.

**RESOLUTION #01-2023
PAYMENTS OF CLAIMS
MARGATE CITY BILL LIST / PAYROLL
JANUARY 5, 2023**

WHEREAS, the Board of Commissioners of the City of Margate City, in the County of Atlantic, State of New Jersey are in receipt of the semimonthly claims submitted by the Chief Financial Officer for payment:

BILLS LIST AMOUNT: \$375,163.19

PAYROLL ACCOUNT – December 29, 2022

CURRENT ACCOUNT \$476,920.80

WATER & SEWER \$52,310.97

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners does hereby approve the Margate City Bill List / Payroll, and that all claims and bills attached here to be paid in full.

REGULAR COMMISSION MEETING MINUTES

JANUARY 5, 2023

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City of Margate City
Purchase Order Listing By P.O. Number

Page No: 1

P.O. Type: All
Range: First to Last
Format: Condensed
Vendors: All
Rcvd Batch Id Range: First to Last
Open: N
Paid: N
Void: N
Rcvd: Y
Held: N
Aprv: Y
Bid: Y
State: Y
Other: Y
Exempt: Y
First Enc Date Range: First to 01/05/23
Include Non-Budgeted: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
21-00716	04/01/21	MUNIC005	Municipal Code Enforcement	elevator inspection contract	Open	3,405.00	0.00
22-00012	01/10/22	CIOETACO	Cioeta Consulting, LLC	HR Consultant	Open	4,087.50	0.00 c
			Contract No: C2100034				
22-00015	01/10/22	RUTALA	James Rutala Associates, LLC.	2022 Grant Consultant	Open	6,150.00	0.00 c
			Contract No: C2100039				
22-00017	01/10/22	JPM	JERSEY PROFESSIONAL MANAGEMENT	Acting City Administrator	Open	6,540.50	0.00 c
			Contract No: C2100041				
22-00018	01/10/22	SWIFT LA	James P. Swift, Jr.	2022 Public Defender	Open	150.00	0.00 c
			Contract No: C2100042				
22-00021	01/10/22	ABELSLLC	Abel's Cleaning Agency, LLC	Janitorial Service	Open	3,424.00	0.00 c
			Contract No: C2100048				
22-00024	01/10/22	BARKER	Barker, Gelfand,	Civil Litigation Services	Open	376.00	0.00 c
			Contract No: C2100051				
22-00028	01/10/22	REVENUEG	Coronis Health RCM, LLC	Medical Billing Service	Open	1,197.82	0.00 c
			Contract No: C2100055				
22-00047	01/11/22	COLONIAL	Colonial Electrical Supply Inc	PW Sheds	Open	541.08	0.00
22-00052	01/12/22	WB MASON	W.B. MASON CO., INC.	PW - Office Supplies	Open	254.37	0.00
22-00053	01/12/22	WB MASON	W.B. MASON CO., INC.	Janitorial Supplies	Open	350.65	0.00 B
22-00057	01/12/22	CM 3	CM3 BUILDING SOLUTIONS, INC.	Parts and Repairs	Open	4,244.79	0.00 B
22-00092	01/14/22	WB MASON	W.B. MASON CO., INC.	Fire Department Supplies Sta.2	Open	98.14	0.00
22-00116	01/20/22	WB MASON	W.B. MASON CO., INC.	Office supplies	Open	41.77	0.00
22-00175	01/27/22	ORCHARDS	ORCHARDS HYDRAULIC SERVICE, INC	Hydraulic Lines	Open	28.62	0.00
22-00184	01/27/22	ACTION U	ACTION UNIFORM CO. LLC	Uniforms	Open	100.00	0.00
22-00188	01/28/22	SAMS	Sam's Club	Supplies	Open	676.30	0.00
22-00197	01/31/22	DELTADEN	DELTA DENTAL PLAN OF NJ	Employee Dental - 2022	Open	912.56	0.00 c
			Contract No: C2200002				
22-00206	02/01/22	OLD CAPE	OLD CAPE, INC.	Concrete/Asphalt	Open	421.95	0.00
22-00298	02/16/22	AE STONE	A.E. STONE, INC.	Hot Patch	Open	561.13	0.00
22-00370	03/07/22	WB MASON	W.B. MASON CO., INC.	Misc Supplies	Open	865.85	0.00
22-00378	03/09/22	MIRACLE	MIRACLE CHEMICAL COMPANY	Sodium Hypochlorite	Open	3,288.05	0.00
22-00453	03/28/22	WB MASON	W.B. MASON CO., INC.	Finance office Supplies	Open	170.97	0.00
22-00481	03/31/22	CM 3	CM3 BUILDING SOLUTIONS, INC.	Dehumidifier- 9001 winchester	Open	53,360.00	0.00 c
			Contract No: C2200008				
22-00535	04/21/22	MARTURAN	MRC, Inc.	Playground Equipment	Open	75,000.00	0.00
22-00575	04/28/22	R MAX	R. MAXWELL CONSTRUCTION CO INC	Municipal Bldg Renovations	Open	68,663.85	0.00 c
			Contract No: U1680000				
22-00646	05/17/22	CAPRIONI	CAPRIONI PORTABLE TOILETS INC.	2022 Portable Toilet Rental	Open	170.00	0.00
22-00770	05/26/22	ACPRESS5	Press of Atlantic City	City Clerk ads	Open	566.76	0.00
22-00836	07/08/22	ALLEG005	Allegra Marketing Print & Mail	Printing- Finance Dept	Open	95.00	0.00
22-00883	07/19/22	DOCUTREN	Docutrend Inc.	Copier Contract	Open	21.75	0.00 B
22-00889	07/21/22	LISA MCL	LISA MCLAUGHLIN	travel reimbursement	Open	38.03	0.00
22-00911	07/27/22	CM 3	CM3 BUILDING SOLUTIONS, INC.	Carpenter Shop heater	Open	23,915.00	0.00
22-00971	08/12/22	MES	Municipal Emergency Services	Hurst EDraulic Batteries	Open	3,843.00	0.00
22-00973	08/12/22	WB MASON	W.B. MASON CO., INC.	Tax Assessor Office Supplies	Open	105.75	0.00
22-01165	10/11/22	ATLANTCC	Atlantic Coast Concrete &	Fulton Playground Curbing	Open	6,500.00	0.00
22-01174	10/13/22	PARTAC	PARTAC PEAT CORPORATION	Infield Mix	Open	2,891.38	0.00
22-01227	10/31/22	SHOREGLA	Shore Glass & Plastics, LLC	Municipal Building Corridor	Open	5,828.00	0.00
22-01272	11/14/22	WITMER	Witmer Public Safety Group Inc	Mustang Survival Ice Commander	Open	754.75	0.00

REGULAR COMMISSION MEETING MINUTES

JANUARY 5, 2023

December 30, 2022
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Purchase Order Listing By P.O. Number

Page No: 2

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type	
22-01336	12/05/22	ATLANTIC	ATLANTIC COAST ALARM, INC.	Alarm Repair	Open	104.00	0.00	
22-01342	12/05/22	SAMS	San's Club	Tables for OEM/City Hall	Open	479.84	0.00	
22-01343	12/06/22	AMAZ0005	Amazon Capital Services, Inc.	computer supplies	Open	987.69	0.00	
22-01347	12/06/22	WB MASON	W.B. MASON CO., INC.	Office Supplies	Open	57.42	0.00	
22-01362	12/09/22	AMAZ0005	Amazon Capital Services, Inc.	Dog Waste Bags	Open	43.69	0.00	
22-01368	12/12/22	CHARTER	PayrollForms.com	Payroll	Open	168.00	0.00	
22-01370	12/12/22	COREM005	Core & Main LP	W/S Housing Assemblies	Open	2,000.00	0.00	
22-01372	12/13/22	CHRIS K	CHRIS KANE	Men's League Referee	Open	300.00	0.00	
22-01373	12/13/22	ST OF NJ	ST OF NEW JERSEY -PWT	2022 NJ PWT - 4th Quarter	Open	1,083.00	0.00	
22-01374	12/13/22	DHILT	Douglas Hiltner	Men's League Referee	Open	225.00	0.00	
22-01375	12/13/22	RSACC	Rich Saccoccia	Mens League Referee	Open	435.00	0.00	
22-01376	12/13/22	FUSSNER	Joe Fussner	Mens League Referee	Open	255.00	0.00	
22-01377	12/13/22	DMCGIN	Dan McGinnis	Mens League Referee	Open	165.00	0.00	
22-01378	12/13/22	KELLI J	Kelli A. Johnson	Referee	Open	690.00	0.00	
22-01380	12/13/22	OLD CAPE	OLD CAPE, INC.	Mulch for Lucy Playground	Open	84.00	0.00	
22-01381	12/13/22	SANTUCCI	Santucci Original Square Pizza	Holiday Luncheon	Open	375.00	0.00	
22-01382	12/14/22	GOODYEAR	GOODYEAR AUTO SERVICE	Tires M29	Open	654.12	0.00	
22-01383	12/14/22	CALVI	Calvi Electric Company	Historic City Hall	Open	717.60	0.00	
22-01384	12/14/22	SHORECPR	SHORE MEDICAL CENTER	CPR Re-Cert	Open	48.00	0.00	
22-01386	12/14/22	JAMES D	James Dickerson Jr.	DEP - WWW License	Open	51.65	0.00	
22-01388	12/14/22	TRYSTONE	Trystone Capital Assets, LLC	Lien Redemption 22-00002	Open	63,025.88	0.00	
22-01389	12/14/22	WATERENV	WATER ENVIRONMENT FEDERATION	Prof Operator Membership	Open	117.00	0.00	
22-01390	12/15/22	ATLANTIC	ATLANTIC COAST ALARM, INC.	Bloom Pavilion	Open	104.00	0.00	
22-01391	12/15/22	FRED V	FRED VERNA	Zoom annual renewal	Open	149.90	0.00	
22-01394	12/15/22	WB MASON	W.B. MASON CO., INC.	finance- office supplies	Open	102.70	0.00	
22-01397	12/16/22	NJDP TRE	NJ Department of Treasury	DPW STORAGE TANK CERT	Open	200.00	0.00	
22-01398	12/19/22	SHOREGLA	Shore Glass & Plastics, LLC	Municipal Building	Open	1,100.00	0.00	
22-01399	12/19/22	IMPACT00	IMPACT TECHNOLOGY SOLUTION LLC	Court Video Arraignment	Open	1,260.00	0.00	
22-01400	12/19/22	EDMUNDS	Edmunds GovTech Inc.	Annual Maint Agreements	Open	6,006.22	0.00	
22-01401	12/19/22	MOBIL005	Mobility works	Service 2018 Ford E-Series	Open	181.13	0.00	
22-01404	12/20/22	POINT005	Point Sewer & Drain	Municipal Building	Open	595.00	0.00	
22-01405	12/20/22	APERF	Anthony Perfetti	Basketball Referee	Open	100.00	0.00	
22-01406	12/20/22	GMONT	Gene Montecalvo	CAL Basketball Referee	Open	100.00	0.00	
22-01407	12/20/22	WRUIZ	William Ruiz	CAL Basketball Referee	Open	100.00	0.00	
22-01408	12/20/22	REMON	Remon Coleman	CAL Basketball Referee	Open	100.00	0.00	
22-01409	12/20/22	MICHAELR	Michael Riordan	CAL Basketball Referee	Open	100.00	0.00	
22-01411	12/20/22	AMAZ0005	Amazon Capital Services, Inc.	Fire Department Supplies	Open	213.89	0.00	
22-01413	12/08/22	HENRYSCH	Henry Schein, Inc.	Medical Supplies Fire Dept.	Open	66.50	0.00	
22-01414	12/14/22	NAPA AU	Val-U Auto LLC	Batteries for FD Vehicle F-20	Open	277.08	0.00	
22-01415	12/13/22	SJWELDIN	SOUTH JERSEY WELDING SUPPLY CO	Fire Dept. Oxygen - Dec. 2022	Open	159.62	0.00	
22-01416	12/14/22	VCI	VCI Emergency Vehicle Special	Auto Eject Cover for Engine 21	Open	45.64	0.00	
22-01417	12/20/22	SWIFT LA	James P. Swift, Jr.	Public defender Services	Open	250.00	0.00	
22-01418	12/21/22	360 CAP	360 CAPITAL, LLC	Lien Redemption Cert #19-00002	Open	8,979.54	0.00	
22-01419	12/21/22	BCR	BCR, Inc	repair of police color printer	Open	537.50	0.00	
22-01425	12/27/22	JOHNHAF	John Hafner	CAL Basketball Referee	Open	100.00	0.00	
22-01426	12/27/22	THECAST	The Cast Iron Kitchen	Fall Cooking Classes	Open	560.00	0.00	
22-01431	12/27/22	AMAZ0005	Amazon Capital Services, Inc.	Water Shut Off Keys Fire Dept.	Open	376.28	0.00	
22-01433	12/27/22	AMAZ0005	Amazon Capital Services, Inc.	Fire Department Supplies	Open	1,465.85	0.00	
22-01435	12/29/22	VCI	VCI Emergency Vehicle Special	Outlet Cover F-29	Open	93.28	0.00	
22-01436	12/29/22	VERALPH	V.E. RALPH & SON, INC.	EMS Supplies - Fire Dept.	Open	131.85	0.00	
Total Purchase Orders:		88	Total P.O. Line Items:	0	Total List Amount:	375,163.19	Total Void Amount:	0.00

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City of Margate City
Purchase Order Listing By P.O. Number

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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
APPROPRIATIONS	1-01	3,405.00	0.00	0.00	3,405.00
APPROPRIATIONS	2-01	132,727.84	0.00	0.00	132,727.84
	2-05	8,028.50	0.00	0.00	8,028.50
Year Total:		140,756.34	0.00	0.00	140,756.34
	C-04	228,066.85	0.00	0.00	228,066.85
	T-09	2,000.00	0.00	0.00	2,000.00
	T-14	935.00	0.00	0.00	935.00
Year Total:		2,935.00	0.00	0.00	2,935.00
Total of All Funds:		375,163.19	0.00	0.00	375,163.19

A motion to adopt **Resolution #02-2023**, authorizing a temporary budget, was put forth by Commissioner Amodeo, Seconded by Commissioner Blumberg, with a vote of three ayes.

RESOLUTION #02-2023
AUTHORIZING TEMPORARY BUDGET

WHEREAS, the Board of Commissioners of the City of Margate City, in the County of Atlantic, State of New Jersey find the need for the fiscal year 2023 to adopt a Temporary Budget. Funds from budgetary appropriations have been submitted and certified by the Chief Financial Officer; and

WHEREAS, N.J.S.A. 40A:4-19 permits a Temporary Budget to be adopted; and

WHEREAS, the total amount appropriation so made shall not exceed 26.25% of the total of the appropriations made for the purpose in the budget for the preceding fiscal year; and

WHEREAS, this total excludes in both instances appropriations made for interest and debt redemption charges, capital improvement fund and public assistance.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the City of Margate City, County of Atlantic, State of New Jersey that the 2023 Temporary Budget is approved.

A motion to adopt **Resolution #03-2023**, authorizing 2023 petty cash funds, was put forth by Commissioner Amodeo, Seconded by Commissioner Blumberg, with a vote of three ayes.

RESOLUTION #03-2023
AUTHORIZING 2023 PETTY CASH F
Finance Department
Fire Department
Martin Bloom Pavilion
Police Department

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund in any municipality of a county by application and resolution; and

WHEREAS, it is the desire of the Board of Commissioners of the City of Margate City, County of Atlantic, State of New Jersey to establish and maintain a 2023 petty cash fund for the various departments within the City of Margate City as follows:

<u>DEPARTMENTS</u>	<u>CUSTODIAN</u>	<u>AMOUNT</u>
Finance Department	Lisa McLaughlin	\$250.00
Fire Department	Daniel Adams	\$500.00
Martin Bloom Pavilion	Marianne Christian	\$100.00
Police Department	Matthew Hankinson	\$200.00

; and

WHEREAS, the department/custodian are required to maintain proper records for funds conducive to proper accounting and auditing procedures as required by the City auditor; and

WHEREAS, all custodians as referenced above will be bonded in the amount of \$1,000,000.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the City of Margate City does hereby authorize such action and that two copies of this resolution will be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the following:

1. Lisa McLaughlin, Chief Financial Officer
2. Chief Daniel Adams, Fire Chief
3. Marianne Christian
4. Chief Matthew Hankinson, Police Chief

A motion to adopt **Resolution #04-2023**, authorizing amending the cash management plan, was put forth by Commissioner Amodeo, Seconded by Commissioner Blumberg, with a vote of three ayes.

RESOLUTION #04-2023 AUTHORIZING AMENDMENT TO CASH MANAGEMENT PLAN

WHEREAS, it is the desire of the governing body to adopt a cash management plan to comply with the requirements of NJSA 40A:5-14 and to provide a guide to municipal officials and employees in carrying out their duties concerning the receipt and disbursement of all funds of the municipality; and

WHEREAS, the following requirement shall be adhered to:

CASH MANAGEMENT PLAN OF THE CITY OF MARGATE CITY

I. Statement of Purpose

The Cash Management Plan is prepared pursuant to the provisions of NJSA 40A:5-14 in order to set forth the basis for the deposit and investment of certain public funds of the City of Margate, in the County of Atlantic, State of New Jersey pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits, Transfers and the Permitted Investments will be done to ensure the safety, liquidity, and the maximum investment return within such limits. The Plan is intended to ensure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

II. Authorized Depositories

The Municipality shall annually designate the legal depositories, funds in certificates of deposits, and other time deposits in banks by resolution in accordance with NJSA 40A: 5-15.1, that must be covered by the Governmental Unit Depository Protection Act, NJSA 17:9-14 et seq. (GUDPA). The Municipality is also authorized to invest its assets in the New Jersey Cash Management Fund and the New Jersey Asset and Rebate Management program. This resolution may be amended or supplemented from time to time, as the Municipality deems necessary. Such resolution shall be deemed a part of the Cash Management Plan.

III. Authorized Investment

Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by the Plan, to the extent not otherwise held in deposits, in the following permitted investments:

1. Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America.
2. Government money market mutual funds.
3. Any obligation that a federal agency or a federal instrumentality has issued in accordance with

an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor.

4. Bond or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part of within which the school district is located.
5. Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units.
6. Local government investment pools.
7. Deposits with the State of New Jersey Cash Management Fund established pursuant to section I of P.L. 1977, c. 281 (C.52:18A-90.4); or Agreement for the repurchase of fully collateralized securities if
 - a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
 - b) the custody of collateral is transferred to a third party;
 - c) the maturity of the agreement is not more than 30 days;
 - d) the underlying securities are purchased through a public depository as defined in section I of P.L. 1970. C.236 (C.17:9-41); and
 - e) a master repurchase agreement providing for the custody and security of collateral is executed.
8. Certificates of Deposit
9. Savings/Checking Bank Accounts

IV. Authorized Signatures

The Municipality shall annually establish by resolution and adopted at its annual reorganization meeting the required signatories to all bank accounts.

V. Identification of Funds and Accounts to be Covered by the Plan

The Plan is intended to cover the deposit and/or investment of the following funds and accounts contained in each fund of the City of Margate:

Capital Fund
 Current Fund
 Developer's Escrow
 Dog License Fund
 Law Enforcement Trust Funds
 Lifeguard Pension
 Recreation Trust
 Trust- Other
 Water & Sewer Utility Fund

The following funds shall not be required to be maintained in interest bearing accounts:

Change Funds
 Petty Cash Funds
 Payroll Funds
 Trust Funds – to the extent that the deposit of such funds to an interest bearing account would require by law the payment of interest to the provider of funds.
 Checking Accounts – established for the express purpose of paying bills approved by the governing body. The balances in these funds shall be kept at the minimum amount required for the orderly operation of the account.
 Compensating Balances – maintained for the purpose of obtaining specific services from financial institutions. Such accounts shall be established only under terms of written agreements approved by the governing body.

VI. Designation of Officials of the City of Margate City Authorized to Make Deposits, Electronic Transfers, Withdraws and Investments Under the Plan.

The Chief Financial Officer of The City of Margate City and the CFO's designee are hereby authorized and directed to deposit, transfer and/or invest the funds referred to in the Plan. The CFO

or CFO designee shall each have the authority to transfer and invest funds in excess of requirement in accordance with this plan in insured obligations, overnight repurchase agreements, collateralized repurchase agreements and certificates of deposit with eligible public depositories qualified by this plan.

In the absence of the Chief Finance Officer, the CFO's designee is authorized to transfer required funds to the payroll and checking accounts for the purposes of, and to the extent necessary for, issuance of required payroll and payment of claims and payables.

No person shall engage in an investment transaction involving the City of Margate City funds except as directed or authorized by the Chief Financial Officer. Prior to making any such Deposits, Transfers, or any Permitted Investments, such officials of the City of Margate are directed to supply to all active depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan.

VII. Procedures for Disbursement of Funds

- A. Payments shall be prepared by the Chief Financial Officer and submitted to the Governing Body for their approval;
- B. No municipal funds shall be disbursed by the Chief Financial Officer prior to approval of the Governing Body of the City of Margate City, except for:
 - 1. Debt Service payments;
 - 2. Payroll turnover to agency accounts;
 - 3. Tax payments to Atlantic County and City of Margate Board of Education;
 - 4. Investments and/or Transfers to/from Margate's Current, Capital, Utility or Trust Funds;
 - 5. Payments deemed necessary by Chief Financial Officer;
- C. The above exceptions shall be reported on an "Additions List" for review by Mayor and Council at each meeting when a Bill List is prepared.
- D. In accordance with N.J.S.A. 40A:5-16 (c) and N.J.S.A. 5:30-9A.6, vendors do not require Claimant Certification for goods and services under \$6,600. The following require Claimant Certification:
 - 1. Goods and Services over \$6,600.00;
 - 2. Advanced payments;
 - 3. Employee Reimbursements for Good and Services;
 - 4. Payments to 3rd party Lien Holders
- E. Checks approved for payment for all City Operating and Trust Fund Accounts including the Water and Sewer Utility shall be signed by the following two signatures: 1) the Mayor and 2) the Chief Financial Officer. All checks are signed by a secure electronic signature and processed electronically or by Automated Clearing House (ACH) transactions per N.J.S.A 40A:5-16.5.

VII. Responsibilities

The Chief Finance Officer or Designee of the Chief Finance Officer:

- 1. Shall ensure that all funds held by the City are safeguarded in accordance with these procedures and applicable law.
- 2. Shall maximize the City's interest income by prudently investing funds in excess of immediate needs in assets providing a high level of security for both principal and interest earnings, and in accordance with the rules and regulations of the State of New Jersey and the City's Bond Documents. The following are permissible investment options for the City of Margate City:
- 3. Shall maintain records and control of all City bank accounts, petty cash and change funds, investments, and certificate of deposits.
- 4. Shall ensure adequate separation of duties between authority to transfer or invest funds and the responsibility for recording in, accounting for and reconciling the City's ledgers and other books of account.
- 5. Shall provide a monthly report that provides the summary of financial balances for

- revenues and appropriations.
6. Shall provide a report that summarizes investment made or redeemed in the past month, each organization holding local unit funds, and the amount of securities purchased or sold, class or type of securities purchased, book value, earned income, fees incurred, and market value of all investments as of the report date, and any other information that the governing body may request or the CFO deems prudent to report.

VIII. Liability

Provided that local unit funds are deposited or invested as designated or authorized by this cash management plan, the Chief Financial Officer and the CFO designee is relieved of any liability for any loss of such moneys due to the insolvency or closing of any depository designated by, or for the decrease in value of any investment authorized by, the cash management plan.

IX. Audit

This plan, and all matters pertaining to the implementation of it, shall be subject to the Municipality’s annual audit.

NOW, THEREFORE, BE IT RESOLVED, that the above cash management plan be adopted by the governing body of the City of Margate City, effective for the 2023 calendar year.

A motion to adopt **Resolution #05-2023**, authorizing establishing depositories and signatories, was put forth by Commissioner Amodeo, Seconded by Commissioner Blumberg, with a vote of three ayes.

**RESOLUTION #05-2023
AUTHORIZING ESTABLISHING DEPOSITORIES AND SIGNATORIES**

BE IT RESOLVED by the Board of Commissioners of the City of Margate City, New Jersey that the Chief Financial Officer, or her designee, is hereby authorized to utilize funds of the City of Margate City, in the County of Atlantic, State of New Jersey for investment purposes in any of the following institutions:

- Bank of America
- PNC Bank
- Wells Fargo
- Ocean First Bank
- New Jersey Asset & Rebate Management Program
- UBS Financial Services, Inc.

BE IT FURTHER RESOLVED that the following City Officials are hereby authorized as signatories:

1. For all City of Margate Operating and Trust Accounts:

- Lisa McLaughlin, Chief Financial Officer
- Michael Becker, Mayor
- Johanna Casey, City Clerk

2. City of Margate Municipal Court Bail and Fines Operating Accounts:

- Maureen Larkin, Court Administrator
- Deanna Krupp, Deputy Court Administrator

3. City of Margate Building Department Operating Account:

- James Galantino, Construction Official
- Palma Shiles, Technical Assistant Construction Official

NOW, THEREFORE, BE IT RESOLVED that the above authorizations of depositories and signatories be adopted by the governing body of the City of Margate, effective for the 2023 calendar year.

A motion to adopt **Resolution #06-2023**, authorizing the 2023 tax payment dates and delinquent rate of interest, was put forth by Commissioner Amodio, Seconded by Commissioner Blumberg, with a vote of three ayes.

RESOLUTION #06-2023

AUTHORIZING TAX PAYMENT AND RATE OF INTEREST

WHEREAS, R.S. 54: 4-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for the late payment of taxes or assessments as provided by law.

THEREFORE, BE IT RESOLVED by the Board of Commissioners of the City of Margate City, County of Atlantic, State of New Jersey that property taxes shall be due and payable quarterly on February 1st, May 1st, August 1st and November 1st of each year with a ten day grace period, after which dates if unpaid, shall become delinquent with interest charged as set forth below and reverting back to the due date on any quarterly installment of taxes.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the City of Margate City, County of Atlantic, State of New Jersey that interest rates are established at 8% per annum on the first \$1,500.00 of delinquency and 18% per annum on any amount in excess of \$1,500.00.

A motion to adopt **Resolution #07-2023**, authorizing credit cards and credit card signatories, was put forth by Commissioner Amodio, Seconded by Commissioner Blumberg, with a vote of three ayes.

RESOLUTION #07-2023

AUTHORIZATION OF CREDIT CARDS AND CREDIT CARD SIGNATORIES

WHEREAS, the Board of Commissioners of the City of Margate City, County of Atlantic, State of New Jersey are desirous to establish and maintain credit cards with designated signatories at Sam’s Club, Home Depot and Lowe’s.

BE IT RESOLVED by the Board of Commissioners of the City of Margate City that the following persons are hereby authorized to use the credit card at Sam’s Club, Home Depot and Lowe’s for Margate City use;

SAM’S CLUB	HOME DEPOT	LOWE’S
Daniel Adams	Jim Galantino	Frank Ricciotti
Lisa McLaughlin	David Moscillo	David Moscillo
Andrew Miles	Daniel Adams	Anthony Edge
Marianne Christian	Frank Ricciotti	
Edmund Allen	Andrew Miles	
John Zaccardi	Anthony Edge	
Joseph Marchiani		

NOW, THEREFORE, BE IT RESOLVED that the above authorization of credit card use and signatories be adopted by the governing body of the City of Margate City, effective immediately.

A motion to adopt **Resolution #08-2023**, authorizing cancelation of tax or utility overpayments in amount less than ten dollars, was put forth by Commissioner Amodeo, Seconded by Commissioner Blumberg, with a vote of three ayes.

R E S O L U T I O N #08-2023
AUTHORIZING CANCELATION OF TAX OR UTILITY
OVERPAYMENT AND BALANCES IN
THE AMOUNT LESS THAN TEN DOLLARS

WHEREAS, N.J.S.A 40A:5-17 allows for the cancellation of tax and utility overpayments and balances in the amounts of less than \$10.00; and

WHEREAS, the City Commissioners may authorize a municipal employee chosen by said body to process, without further action on their part, any cancellation of tax or utility refunds or delinquencies of less than \$10.00.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the City of Margate City, County of Atlantic and State of New Jersey that the Tax Collector be and is hereby authorized to cancel said amounts as deemed necessary.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the following:

1. Lisa McLaughlin, Chief Financial Officer
2. Tara Mazza, Tax Collector

Consent Agenda:

A motion to adopt the Consent Agenda for **Resolution #09-2023 thru Resolution #14-2023**, was put forth by Commissioner Amodeo, Second by Commissioner Blumberg, with a vote of three ayes.

RESOLUTION #09-2023
AUTHORIZING OFFICIAL NEWSPAPERS FOR THE PUBLICATION
OF LEGAL NOTICES FOR THE CITY OF MARGATE CITY

WHEREAS, the Board of Commissioners of the City of Margate City, in the County of Atlantic, State of New Jersey are required to approve official newspapers according to State Statue N.J.S.A. 40:53-1; and

WHEREAS, the official newspapers are needed for the publication of meeting dates, Ordinances, Resolutions, special notices, bids and sale of land, etc. for the City of Margate City; and

WHEREAS, the Atlantic City Press and The Star Ledger are two papers circulated in the City of Margate City for the year 2023;

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners for the City of Margate City does hereby approve the Atlantic City Press and the Star Ledger as the designated official newspapers.

R E S O L U T I O N #10-2023
AUTHORIZING THE TAX ASSESSOR TO FILE PETITIONS

WHEREAS, from time to time the Tax Assessor discovers an error in calculation, transposing, measurement, or typographical errors, in the tax assessments on the tax list after the time the County Board of Taxation has certified the tax lists for the tax year; and

WHEREAS, the Commissioners of the Taxing District of Margate City, in the County of Atlantic, State of New Jersey is desirous that every taxpayer pays his fair share of taxes; and

WHEREAS, if the above discovered errors are not correct, the taxpayers affected would not be paying their fair share of taxes; and

WHEREAS, the method for correcting such errors is to file a Petition of Appeal for the current tax year with the Atlantic County Board of Taxation; and

WHEREAS, the error was not caused by the taxpayer.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Taxing District of Margate City that the Tax Assessor is hereby authorized to act as the agent for the Taxing District and file a Petition of Appeal or Appeals for the tax year 2022 with the Atlantic County Board of Taxation to correct such errors and assessments to the correct value; and

THAT a copy of any Petition of Appeal filed with the Atlantic County Board of Taxation under this Resolution be filed with the Municipal Clerk; and

THAT a certified copy of this Resolution be forwarded to the Atlantic County Board of Taxation with any such Petition of Appeal.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the following:

1. Atlantic County Board of Taxation
2. Lisa McLaughlin, Chief Financial Officer
3. James Manghan, Tax Assessor

RESOLUTION #11-2023
AUTHORIZING APPOINTMENT OF
PUBLIC AGENCY COMPLIANCE OFFICER
KENNETH MOSCA

WHEREAS, The Board of Commissioners of the City of Margate City, County of Atlantic, State of New Jersey have determined it necessary to designate a Public Agency Compliance Officer; and

WHEREAS, pursuant to N.J.A.C. 17:27-3.2 a municipality is required to submit the name of the designated Public Agency Compliance Officer by January 10th of each year; and

WHEREAS, Business Administrator, Kenneth Mosca, who serves as Personnel Officer for the City of Margate City, is qualified to be Public Agency Compliance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the City of Margate City, County of Atlantic and State of New Jersey that Kenneth Mosca is hereby appointed to serve as the designated Public Agency Compliance Officer for the City of Margate City for a year term of January 23, 2023 and ending December 31, 2023.

**R E S O L U T I O N #12-2023
AUTHORIZING REFUND OF REDEMPTION
MONIES TO OUTSIDE LIEN HOLDER**

WHEREAS, at the Margate City, County of Atlantic, State of New Jersey, Municipal Tax Sale held on December 13, 2019, a lien was sold on Block 24, Lot 1.1503, also known as 9100 Beach in Margate City for 2018 unpaid water & sewer; and

WHEREAS, this lien, known as Tax Sale Certificate #19-00002 was sold to 360 Capital, LLC for 0% redemption fee and a \$2,500.00(Premium); and

WHEREAS, Certificate #19-00002 has been redeemed in the amount of \$6,479.54.

NOW, THEREFORE, BE IT RESOLVED, that the Chief Financial Officer be authorized to issue a check in the amount of \$6,479.54 payable to 360 Capital, LLC for redemption of Tax Sale Certificate #19-00002; and

BE IT FURTHER RESOLVED, that the Chief Financial Officer be authorized to issue a check in the amount of \$2,500.00 (Premium) to the aforementioned lienholder.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the following:

1. Lisa McLaughlin, Chief Financial Officer
2. Tara Mazza, Tax Collector

**R E S O L U T I O N #13-2023
ACCEPTING NJSA 40A:4-87 – 2022 BODY ARMOR GRANT**

WHEREAS, a grant from The New Jersey Division of Criminal Justice, Department of Public Safety, in the amount of TWO THOUSAND ONE HUNDRED AND ELEVEN DOLLARS AND FIFTY-TWO CENTS (\$2,111.52) has become available to the City of Margate City from the Body Armor Replacement Fund Program; and

WHEREAS, the purpose of this grant is to offset the cost of purchasing body vest for the police officers of the Margate City Police Department; and

WHEREAS, the City of Margate City has a written mandatory body armor wear policy for all uniformed officers engaged in patrol or field operations; and

WHEREAS, City of Margate agrees to pay their required share of the cost of this grant; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the City of Margate City, Atlantic County, New Jersey hereby that a like sum of TWO THOUSAND ONE HUNDRED ELEVEN DOLLARS AND FIFTY-TWO CENTS (\$2,111.52) be and the same is hereby appropriated under the caption “2022 Body Armor Grant”.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

1. Lisa McLaughlin, CFO
2. Chief Matthew Hankinson

**RESOLUTION #14-2023
AUTHORIZING RECEIPT OF BIDS
FY 2021 STATE AID RECONSTRUCTION OF WINCHESTER AVENUE**

WHEREAS, the Board of Commissioners of the City of Margate City, in the County of Atlantic, State of New Jersey, is desirous of receiving bids for the FY 2021 State Aid Reconstruction of Winchester Avenue; and

WHEREAS, specifications for the aforesaid items will be on file in the City Clerk's Office, and will be available for inspection.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the City of Margate City that it does hereby authorize the City Clerk to advertise for bids for the aforesaid item as per the specifications on file in the Municipal Clerk's office. Bids will be received by the City Clerk and the bid opening will be conducted in the Municipal All Purpose Room, 9001 Winchester Avenue, Margate City, New Jersey on a date to be determined.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

1. Lisa McLaughlin, Chief Financial Officer
2. Ed Dennis, City Engineer
3. Roger McLarnon, Qualified Purchasing Agent

Executive Session: None

Update:

Commissioner Blumberg: Reads the title of Resolution #04-2023 into record.

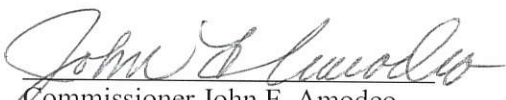
Adjournment:

There being no further business, Mayor Becker called for a motion to adjourn the meeting. Whereupon, the motion was made by Commissioner Amodeo, and seconded by Commissioner Blumberg, to adjourn the meeting. A unanimous voice vote was taken adjourning the meeting at 4:55p.m.


Board of Commissioners of the City of Margate City, New Jersey



Mayor, Michael Becker



Commissioner John F. Amodeo



Commissioner Maury Blumberg

Attest:  Johanna Casey, Municipal Clerk