MINUTES OF REGULAR COMMISSION MEETING CITY OF MARGATE

SEPTEMBER 7, 2023

MARGATE CITY, NEW JERSEY

Meeting Called to Order – 6:02 p.m.

Statement of Compliance with the Open Public Meetings Act:

The notice requirements of the Open Public Meetings Act for this meeting have been satisfied; a copy of the Annual Meetings Notice was sent to the Atlantic City Press, and the Star Ledger, posted on the Bulletin Board in the Municipal Building, the Municipal Website, and filed in the office of the Municipal Clerk.

Johanna Casey, City Clerk: Reads the statement of compliance, followed with the flag salute and roll call is taken.

Roll Call - Board of Commissioners:

Mayor Collins, Commissioner Blumberg and Commissioner Horn were present. Chief Dan Adams, Chief Matthew Hankinson, Lisa McLaughlin, Johanna Casey, Kenneth Mosca and Scott Abbott, Esquire were also present.

Approval of Minutes:

The minutes from the August 17, 2023 Workshop/Capital & Regular Meeting were approved as read on motion by Commissioner Horn, seconded by Mayor Collins, with a vote of three ayes.

Public Comment:

Art Cantilnelli, 114 N. Lancaster Ave.-Speaks on the safety issue of designated two way streets only having one available lane of traffic.

Rich Sless, 13 East Drive, Linwood: Speaks on changing the name of the Margate Library to the "Joan H. Sless Library" in honor of his mother, who was a librarian at the library for 33 years and a volunteer to many Margate organizations. Gives the history of the Sless family in Margate.

Ken Mosca: The Chairman of the Margate Library Board along with other library board members have been made aware of this name change request. It will be brought up to them again.

Mary Slomine, 9 Exeter Court: Congratulates the Commissioners for passing Resolution #183-2023 "Confronting and Combating Antisemitism". Speaks on the advantages of continuing to allow Zoom meetings. Suggests people get closer to the microphone when speaking during a meeting, otherwise those on Zoom cannot hear what is being said.

Mayor Collins: Speaks on continuing to Zoom the Commission meetings without monitors being on.

Seeing that there were no more comments, a motion to close public comment was put forth by Commissioner Horn, and seconded by Mayor Collins, with a vote of three ayes.

Public Comment (Resolutions):

Seeing that there were no comments, a motion to close public comment on Resolutions was put forth by Commissioner Horn, and seconded by Mayor Collins, with a vote of three ayes.

Ordinances: Introduction

Johanna Casey: Reads Ordinance #11-2023 by title.

A motion for introduction of **Ordinance** #11-2023, amending and revising Chapter 257 Vehicles and Traffic, Section 257-29, of the Margate City Code was put forth by Commissioner Horn, Seconded by Mayor Collins, with a vote of three ayes.

ORDINANCE NO. 11 - 2023

AN ORDINANCE AMENDING AND REVISING THE MARGATE CITY MUNICIPAL CODE CHAPTER 257, VEHICLES AND TRAFFIC, SECTION 257-29

NOW THEREFORE BE IT ORDAINED by the Commissioners of the City of Margate City, County of Atlantic and State of New Jersey as follows:

SECTION 1. Section 257-29, No right turn on red, shall be revised as follows:

Jerome Avenue and Fulton Avenue from south on Jerome Avenue to west on Fulton Avenue shall be removed from this section of the Margate City Municipal Code, Chapter 257, Vehicles and Traffic.

SECTION 2. All ordinances or parts of ordinances inconsistent with any terms of this Ordinance are hereby repealed to the extent of such inconsistency only.

SECTION 3. This ordinance shall take effect upon its final passage and publication as required by law.

Board of Commissioners of the City of Margate City, NJ

Michael Collins, Mayor

Maury Blumberg, Commissioner

Catherine Horn, Commissioner

Ordinances: Adoption-None

Resolutions:

A motion to adopt **Resolution #195-2023**, authorizing bill payments and claims, was put forth by Commissioner Horn, Seconded by Mayor Collins, with a vote of three ayes.

RESOLUTION #195-2023 PAYMENTS OF CLAIMS MARGATE CITY BILL LIST / PAYROLL SEPTEMBER 7, 2023

WHEREAS, the Board of Commissioners of the City of Margate City, in the County of Atlantic, State of New Jersey are in receipt of the semimonthly claims submitted by the Chief Financial Officer for payment:

BILLS LIST AMOUNT: \$547,929.64

PREVIOUSLY PAID: \$ 14,814.88

PAYROLL ACCOUNT - August 24, 2023

CURRENT ACCOUNT \$ 656,440.61

WATER & SEWER \$ 55,421.03

PAYROLL ACCOUNT - September 7, 2023

CURRENT ACCOUNT \$ 595,901.80

WATER & SEWER \$ 54,537.24

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners does hereby approve the Margate City Bill List / Payroll, and that all claims and bills attached here to be paid in full.

September 5, 2023 12:06 PM

City of Margate City Purchase Order Listing By P.O. Number

Page No: 1

P.O. Type: All Range: First

to Last

Open: N Paid: N Void: N Rcvd: Y Held: N Aprv: N

Format: Condensed

Include Non-Budgeted: Y

Aprv: N

Vendors: All

Rcvd Batch Id Range: First to Last

First Enc Date Range: First to 09/07/23 Bid: Y State: Y Other: Y Exempt: Y

PO #	PO	Date	Vendor	

0#	PO Date	Vendor	21.01.1.1.1.1.18	PO Description	Status	Amount	Void Amount PO Ty
			NJ DIV OF PENSION & BENEFITS	employee health	Open	234,690.40	0.00 в
	01/09/23		Sam's Club	Supplies	Open	386.58	0.00
3-00008	01/09/23		Margate Business Association No: C2300018	MARKETING AND EVENT PLANNING	Open	27,500.00	0.00 C
3-00015	01/09/23		DELTA DENTAL PLAN OF NJ No: C2200002	Employee Dental Ins	Open	872.30	0.00 c
3-00016	01/09/23	SWIFT LA	James P. Swift, Jr. No: C2300001	2023 Public Defender	Open	400.00	0.00 C
3-00018	01/09/23	SEASI005	Seaside Serenity Counseling No: C2300003	2023 Employee Assistance Prgm	Open	465.00	0.00 C
3-00025	01/09/23	ABELSLLC	Abel's Cleaning Agency, LLC No: C2300010	2023 Janitorial Services	Open	4,452.00	0.00 C
3-00028	02/01/23	RELIA005	Reliance Standard Life No: C2300013	Supplemental Life and AD&D	Open	469.34	0.00 C
3-00030	01/09/23	AGUZZ005	A. Guzzo Landscaping, LLC No: C2300015	2023 Landscaping Maintenance	Open	5,250.00	0.00 C
-00031	01/09/23	BRIGHTVI	Brightview Landscapes, LLC No: C2300016	2023 Landscaping Maintenance	Open	4,963.16	0.00 C
-00054	01/10/23		W.B. MASON CO., INC.	DEPARTMENT SUPPLIES	Open	469.35	0.00
-00062	01/10/23	GOLDEN	Golden Equipment Co., Inc.	Sweeper Supplies	Open	681.15	0.00
-00064	01/10/23	OLD CAPE	OLD CAPE, INC.	Concrete / Asphalt Mix	Open	637.70	0.00
-00065	01/10/23	DOCUTREN	Docutrend Inc.	copier contract	Open	182.26	0.00 B
			Verizon Wireless	Cellular service 2023	Open	929.92	0.00 B
			IRON MOUNTAIN	record storage	Open	1,243.95	0.00 B
			W.B. MASON CO., INC.	janitorial supplies	Open	508.97	0.00 B
-00076	01/10/23	HORIZON2	HORIZON EYE CARE PA No: C2200001	Employee Vision Care	Open	1,188.00	0.00 C
-00077	01/10/23	VCOMM	V-COMN, LLC No: C2200019	Telecommunications services	Open	237.50	0.00 C
-00080	01/10/23	J SCOTT	John Scott Abbott, Esq. No: C2200014	Municipal Solicitor	Open	577.50	0.00 C
-00101	01/11/23	BRWNBRWN	Brown & Brown Metro, LLC No: C2200025	2023 Health Broker Services	Open	1,041.67	0.00 C
-00102	01/11/23	WB MASON	W.B. MASON CO., INC.	Finance Office Supplies	Open	57.62	0.00
00103	01/11/23	AMAZ0005	Amazon Capital Services, Inc.	Various Office Supplies	Open	357.53	0.00
00105	01/11/23	ACELECTR	ATLANTIC CITY ELECTRIC	General Electric Bills	Open	13,566.49	0.00
	01/11/23	PBC	PROFESSIONAL BENEFIT No: C2200026	2023 Health Broker Services	Open	1,041.67	0.00 c
00115	01/11/23		Amazon Capital Services, Inc.	Fire Department Supplies 2023	Open	196.50	0.00
00128	01/12/23	NAPA AU	Val-U Auto LLC	ST Vehicle Maintenance - Jan	Open	354.40	0.00
00130	01/12/23	ORCHARDS	ORCHARDS HYDRAULIC SERVICE, INC	Hydraulic Parts	Open	471.55	0.00
00138	01/11/23	WITMER	Witmer Public Safety Group Inc	Mask Haze - 50 Pack - Training	Open	340.00	0.00
00142	01/13/23	ACTION U	ACTION UNIFORM CO. LLC	UNIFORM SUPPLIES	Open	45.00	0.00
			SOUTH JERSEY WELDING SUPPLY CO		Open	138.75	0.00
00146	01/13/23	VERALPH	V.E. RALPH & SON, INC.	Medical Supplies - 2023	Open	25.56	0.00
				Monthly Rental/Serv-Winchester	Open	6,570.00	0.00
				Electrical Hookup - Meter Pgm	Open	155.44	0.00
-00180	01/19/23	LOWES	Lowe's Commercial Services	PW front bathroom	Open	231.80	0.00

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City of Margate City Purchase Order Listing By P.O. Number

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PO #	PO Date	Vendor		PO Description	Status	Amount	Void Amount PO Type
3-00182	01/19/23	NAPA AU	Val-U Auto LLC	W/S Vehicle Auto Parts - Jan	Open	933.38	0.00
			Garden State Laboratories, Inc		Open	600.00	0.00
			TREASURER, STATE OF NJ/1995 GT		Open	4,663.74	0.00
			W.B. MASON CO., INC.	PW Building Supplies	Open	708.96	0.00
			LISA MCLAUGHLIN	expense reimbursement	Open	41.53	0.00
			Geraldine Medoff	Tai-Chi & Chair Yoga Classes	Open	500.00	0.00
			Margaret Jewitt	Exercise Class	Open	500.00	0.00
			Horizon Healthcare	Horizon Healthcare FSA fees	Open	25.00	0.00 B
			Coronis Health RCM, LLC	ambulance transport billing	Open	2,995.61	0.00
			Tri-State Diagnostics Corp.	Employee drug screening	Open	90.00	0.00
		GAROZ005	Garozzo & Scimeca Construction No: C2300020		Open	12,421.80	0.00 C
3-00330	02/15/23	MIRACLE	MIRACLE CHEMICAL COMPANY	Sodium Hypochlorite	Open	4,078.50	0.00
	02/15/23		ATLANTIC COUNTY UTILITIES AUTH		Open	97,657.24	0.00
			HERTRICH FLEET SERVICES INC	2023 Ford Edge SE AWD	Open	36,077.45	0.00
	08/11/23		MCAA Of New Jersey	MCAA OF NJ	Open	240.00	0.00
	03/08/23		CSL WATER QUALITY, INC.	Water Treatment	Open	950.00	0.00
			Val-U Auto LLC	Jump Starter for Station 2	Open	72.00-	0.00
			W.B. MASON CO., INC.	Pavilion Supplies	Open	346.89	0.00
			JOLYN Clothing Company, LLC	Beach Patrol Female Swimsuits		1,973.00	0.00
			Wm. Schoppy, Inc.	Memorial Plaques	Open	159.99	0.00
			CHAPMAN FORD SALES, INC.	VEHICLE REPAIR	Open	645.52	0.00
			LANGUAGE SERVICES ASSOC., INC.		Open	65.10	0.00
			Exemplis Corp-Sit on it Seating		Open	6,069.33	0.00
			HID Global Corporation	Annual Maintenance Contract	Open	1,965.74	0.00
	04/19/23		G.T.B.M. INC.	Police Department	Open	4,845.00	0.00
			Amazon Capital Services, Inc.		Open	459.38	0.00
			S&S WORLDWIDE, INC.	PreK Camp Supplies	Open	73.66	0.00
	05/15/23		Sam's Club	Fire Department Supplies	Open	357.64	0.00
		J SCOTT	John Scott Abbott, Esq.	City Solicitor6/20/23-12/31/23		7,350.00	0.00 c
		Contract	No: C2300028			100040000000000	
			RR DONNELLEY	CERTIFIED VITAL RECORD FORMS	Open	135.50	0.00
			Allegra Marketing Print & Mail		Open	185.00	0.00
			PHOTO GRAPHICS PHOTOGRAPHY	Photos of Public Events	Open	290.00	0.00
			USA Environmental	Remediation- Conference Room	0pen	7,460.00	0.00
23-00896	06/19/23	VMCC0005	VMC COMPANY, INC	Asbestos Removal Conference RM	0pen	16,300.00	0.00
23-00909	06/20/23	CONTRACT	Contractor Service	W/S Tool Supplies	0pen	211.52	0.00
3-00951	06/28/23	AMAZ0005	Amazon Capital Services, Inc.	Summer Camp Supplies	Open	1,508.45	0.00
23-00977	07/06/23		4imprint, Inc.	2023 Funfest Giveaways	Open	1,687.86	0.00
3-01024	07/14/23	UNLINE	Uline Shipping Supplies	Traffic Cones - Traffic Maint.	Open	759.23	0.00
3-01034	07/17/23	RUTGERS	RUTGERS UNIVERSITY	Public Grounds Management	0pen	195.00	0.00
3-01035	07/17/23	RUTGERS	RUTGERS UNIVERSITY	Public Grounds Mgmt Cert Pgm	Open	195.00	0.00
3-01041	07/19/23	GALLOWAY	GALLOWAY WHOLESALE NURSERY LLC	City Flowers	Open	1,620.00	0.00
3-01052	07/24/23	USABLUE	USA BLUEBOOK	W/S - Pump Station	Open	49.95	0.00
			ABS Electric, Inc.	Decatur Ave Pump Station	Open	471.40	0.00
			WILLIAMS SCOTSMAN, INC.	Beach Transport/Tag Trailer	Open	960.40	0.00
			Ocean Computer Group, Inc.	Computer Repair/Supplies	Open	211.11	0.00
			ATLANTIC COAST ALARM, INC.	New Battery-Bloom Pavillion	Open	179.00	0.00
			W.B. MASON CO., INC.	Tax Assessor supplies	Open	85.03	0.00
			Ocean Computer Group, Inc.	NEW COMPUTER HR	Open	1,144.79	0.00
			Amazon Capital Services, Inc.	Court Supplies	Open	134.66	0.00
			R & M Flooring	PW Office Carpet	Open	965.00	0.00
			Amazon Capital Services, Inc.	Fire Department Supplies	Open	254.98	0.00
			Val-U Auto LLC	Spark Plugs for FD PWC	Open	36.94-	0.00

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City of Margate City Purchase Order Listing By P.O. Number

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0 #	PO Date	Vendor		PO Description	Status	Amount V	oid Amount Po	о Тур
			V.E. RALPH & SON, INC.		Open	155.88	0.00	
23-01132	08/11/23	ON 3	CM3 BUILDING SOLUTIONS, INC.	HVAC SERVICE CALL	Open	196.19	0.00	
			A&D Commercial Painting, LLC		Open	3,300.00	0.00	
3-01142	08/17/23	GALLOWAY	GALLOWAY WHOLESALE NURSERY LLC	City Flowers	Open	540.00	0.00	
			DELTONA DISCOUNT TIRES, INC.	F350 Tire Rotation	Open	226.50	0.00	
3-01146	08/18/23	WB MASON	W.B. MASON CO., INC.	Annual Diary Books - Fire Dept	Open	213.38	0.00	
3-01148	07/19/23	NATIO010	National Highway Products Inc.	Traffic Maintenance Supplies	Open	412.50	0.00	
3-01150	08/22/23	CLEGGS	Cleggs Garage, Inc.	W/S M36 Repairs	Open	1,649.06	0.00	
3-01152	08/22/23	PROFE005	Professional Accountants	Budget webinar 9/29/23	Open	75.00	0.00	
3-01154	08/22/23	AMERIO25	American Bike Patrol Services	TRAINING	Open	990.00	0.00	
			N.J. ASSOC. FLOODPLAIN MGT.	2023 Conference Registration	Open	1,080.00	0.00	
3-01157	08/23/23	JAMES030	James Dickerson Sr.	Reimbursement - Licenses	Open	154.95	0.00	
-01160	08/23/23	SITEONE	SITEONE LANDSCAPE SUPPLY LLC	Landscape Supplies	Open	633.08	0.00	
-01165	08/24/23	HOHMANN	Innovative Leadership	Coaching Engagement	Open	900.00	0.00	
		SAID	SAID SEW	Monogramming BP Board SHorts	Open	285.00	0.00	
1-01167	08/24/23	AMAZ0005	Amazon Capital Services, Inc.	Fire Department Board Shorts	Open	99.00	0.00	
-01169	08/25/23	JAMES MC	James McClain, Jr.	W/S Licenses	Open	154.95	0.00	
-01177	08/28/23	DELTA	Delta Line Construction Co.	Atlantic & Huntington Ave	Open	1,154.21	0.00	
		VERIZPRO		Annual Billing Pole Rental	Open	260.00	0.00	
			NJ Department of Treasury	W/S License Renewal-W2,C2,T1	Open	150.00	0.00	
-01182	08/29/23	LISADO05	Lisa Drexler	Background Check	Open	56.50	0.00	
-01184	08/29/23	GRACIE G	Gracie Global, LLC	Teaching Certification	Open	1,200.00	0.00	
	08/31/23		Municipal Emergency Services	Hurst EDraulics Maintenance	Open	1,133.00	0.00	
			Amazon Capital Services, Inc.	Cable Cord for PA System	Open	21.98	0.00	
			Christopher M. Shea	Reimbursement for EMT Class	Open	125.00	0.00	
3-01192	08/31/23	BOSEL005	Boselli Construction LLC	Repairs to Historic City Hall	Open	375.00	0.00	
otal Pu	rchase Or	ders:	113 Total P.O. Line Items:	O Total List Amount: 547	929.64	Total Void Amou	nt.	0.

September	5.	2023
17:06 PM		

City of Margate City Purchase Order Listing By P.O. Number

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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
APPROPRIATIONS	3-01	498,600.94	0.00	0.00	498,600.94
	3-05	14,537.57	0.00	0.00	14,537.57
	Year Total:	513,138.51	0.00	0.00	513,138.51
	C-04	34,791.13	0.00	0.00	34,791.13
Total	al Of All Funds:	547,929.64	0.00	0.00	547,929.64

City of Margate Additional Bill List - Previously Paid		alico adello gali elas Lacela			
For meeting on	9/7/20	023			
Current Fund					
PO #	Vendor	Description	Amount	Date Paid	Check #
23-00105	Atlantic City Electric	General Electric Bills	\$ 13,270.68	8/22/2023	89550
23-00106	Atlantic City Electric	Various Street lights bills	\$ 777.59	8/22/2023	89948
23-00109	South Jersey Gas	Various Gas Bills	\$ 706.61	8/22/2023	89554
23-01163	NJ Motor Vehicles	Title & Reg 2023 Ford Edge	\$ 60.00	8/23/2023	89953
		Total Current Account	\$ 14,814.88	aur ray	
Water & Sewer					
PO #	Vendor	Description	Amount	Date Paid	Check #
icingi (b <u>anca si</u> chga) appalair. Lais abaland balande: all		Total Water Sewer	\$ -		
		Total Paid All Funds	\$ 14,814.88	vieta e e	

A motion to adopt **Resolution** #196-2023, authorizing payment to Colmar Home Center, was put forth by Commissioner Horn, Seconded by Mayor Collins, with a vote of two ayes. Mayor Collins abstained from vote.

RESOLUTION #196-2023 AUTHORIZED PAYMENT - COLMAR HOME CENTER

WHEREAS, the Board of Commissioners of the City of Margate City, in the County of Atlantic, State of New Jersey are in receipt of the monthly claim as submitted by the Chief Financial Officer for payment as follows:

COLMAR HOME CENTER

\$2,024.01

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the City of Margate City does hereby approve the Margate City Bill for Colmar Home Center, attached hereto be paid in full.

A motion to adopt **Resolution #197-2023**, authorizing the establishing of a Fund Balance Policy for FY2023, was put forth by Commissioner Horn, Seconded by Mayor Collins, with a vote of three ayes.

RESOLUTION #197-2023

AUTHORIZING ESTABLISHMENT OF CITY OF MARGATE CITY FUND BALANCE POLICY FOR FISCAL YEAR 2023

WHEREAS, the Board of Commissioners of the City of Margate City, County of Atlantic, wishes to adopt a Fund Balance Policy in order to protect against anticipated and unanticipated events that would adversely impact the overall financial condition of the City; and

WHEREAS the Chief Financial Officer recommends adopting a Fund Balance Policy to help ensure the current and future financial stability of the City; and

WHEREAS, the maintenance of fiscal stability is particularly important to the prudent and efficient operation of government and in determining its creditworthiness; and

WHEREAS, the ability to adjust local government revenue forecasts during the budget year and from year to year may be limited to meet unanticipated expenditures resulting from, inter alia, natural disasters, unforeseen increases in operating costs, unexpected capital expenditures; and

WHEREAS, changes in federal and state government spending policies may impact local government revenues, particularly if reductions in such spending force local governments to increase their own spending to make up for the loss in federal and state government revenue; and

WHEREAS, sufficient levels of unassigned fund balance can assure the continued orderly operation of government and the provision of services to taxpayers and the stability of the tax structure; and

WHEREAS, local governments frequently utilize a percentage of the municipality's annual operating expenditures as the means of determining the appropriate level of an unassigned fund balance; and

WHEREAS, the City has followed an informal policy over the past several years to govern the use of Surplus funds in a manner as described above;

NOW, THEREFORE, BE IT RESOLVED the Board of Commissioners of the City of Margate City, County of Atlantic does hereby adopt the following Fund Balance Policy for Fiscal Year 2023:

Purpose of Fund Balance:

The purpose of this policy is:

- o to establish a Fund Balance policy to meet the needs of the City to protect against unanticipated events that would adversely affect the financial condition of the City and threaten the provision of necessary public services. This policy is intended to ensure the City maintains an adequate Fund Balance.
- o to establish a Fund Balance policy that serves as the framework upon which consistent operations may be built and sustained.
- o to establish a key element of financial stability of the City by setting guidelines for the use and maintenance of Fund Balance. Fund Balance provides cash flow liquidity for the

operations of the City. Fund Balance is used as a tool to mitigate and stabilize the amount to be raised through taxation to fund the annual operating budget.

Definitions:

Fund Balance – Net assets, or the difference between assets, liabilities and reserves in a governmental fund.

Surplus – Surplus is another term used by various agencies and is often used interchangeably in New Jersey with Fund Balance. The use of the term "Surplus" tends to insinuate it is unnecessary or excessive. The Township does not endorse the use of the term "Surplus" despite various State documents requiring us to report our "Fund Balance" under the title of "Surplus" in accordance with N.J.S.A. 40A:4-24.

Credit Rating – Credit rating agencies consider the adequacy of Fund Balance using a complex series of financial evaluations. The amount of Fund Balance on hand is important but is not the only consideration in the credit rating process of the City, which includes other economic indicators such as the stability of management, the rate of tax collections, the top tax payers, top employers and growth of the tax base. Rating agencies prefer to see Fund Balance policies of fifteen (15%) to twenty-five (25%) percent of annual City responsibilities.

Provisions:

It shall be the policy of the City of Margate City that unreserved, undesignated Fund Balance on January 1 of a given year should be between twenty (20%) to thirty (30%) percent of the previous year's operating budget.

Should Fund Balance fall below the twenty (20%) percent floor, the governing body shall take such action, aided by an economic plan developed by the Chief Financial. Officer (CFO), to restore the Fund Balance to the target level within two years.

Should Fund Balance exceed thirty (30%) percent of the previous year's Operating Budget, the portion over the ceiling limit shall be added to the Amount of Surplus Anticipated funds in the current fund budget and specifically ear-marked to reduce short-term debt over the amount that would have been appropriated. If there is no short-term debt, or if the CFO determines it to be more fiscally prudent, the amount over the ceiling limit shall be used to either reduce un-issued debt over the amount that would have been appropriated, or reserved for future tax relief.

After the Annual Financial Statement has been filed, the CFO shall report to the Board of Commissioners of the City of Margate City on the status of Fund Balance as it relates to this policy. This report will then be considered during budget deliberations.

In any event, the amount of Surplus funds anticipated as a revenue in any budget year may not exceed the amount of Surplus funds re-generated from the previous budget year without a resolution of the Board of Commissioners of the City of Margate City, adopted prior to the introduction of the budget.

This Surplus Policy is to be adopted annually as early in the budget year as practicable and is subject to adjustment as necessary.

A motion to adopt **Resolution #198-2023**, approving the corrective auction plan for the derived from the FY2022 Annual Audit, was put forth by Commissioner Horn, Seconded by Mayor Collins, with a vote of three ayes.

RESOLUTION #198-2023

RESOLUTION APPROVING THE CORRECTIVE ACTION PLAN FOR THE ANNUAL AUDIT REPORT FOR THE YEAR ENDING 2022

WHEREAS, the New Jersey Budget and Fiscal Affairs laws require all local governments to prepare and submit a Corrective Action Plan as part of their annual audit process: and

WHEREAS, the Corrective Action Plan, which outlines actions the City of Margate City, County of Atlantic will take to correct the findings listed in the Comments and Recommendations section of the 2022 Audit report, was prepared by the Chief Financial Officer and placed on file with the City of Margate City Clerk within sixty (60) days from the date the audit report was received by the governing body; and

WHEREAS, the governing body is required to review and to approve the Corrective Action Plan.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the City of Margate City, hereby approve the Corrective Action Plan prepared by the Chief Financial Officer in response to the 2022 Audit Report.

BE IT FURTHER RESOLVED that the Municipal Clerk shall file a certified copy of this Resolution with the Director of the Division of Local Government Services.

Consent Agenda:

A motion to adopt the Consent Agenda for **Resolution #199-2023 thru Resolution #204-2023** and **Resolution #207-2023** was put forth by Commissioner Horn, Seconded by Mayor Collins, with a vote of two ayes.

CITY OF MARGATE CITY RESOLUTION #199-2023 APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR MUNICIPAL TIER A STORMWATER GRANT PROGRAM

WHEREAS, The New Jersey Department of Environmental Protection (NJDEP) is offering a grant for Municipal Tier A Stormwater Grant Program; and

WHEREAS, the Program aims to assist Municipalities in developing stormwater infrastructure maps; and

WHEREAS, NJDEP non-competitive grant program is offering up to \$75,000 for stormwater infrastructure maps; and

WHEREAS, the City of Margate City, in the County of Atlantic, State of New Jersey carefully considers grant programs that assist the City in achieving projects and programs for the safety of the community; and

WHEREAS, actions taken through this Program will result in complete stormwater infrastructure maps.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the City of Margate City, in the County of Atlantic, State of New Jersey formally authorizes the submission of the Municipal Tier A Stormwater Grant Program application.

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to submit a grant application to the New Jersey Department of Environmental Protection.

BE IT FURTHER RESOLVED the Mayor and City Clerk are hereby authorized to sign the grant agreement on behalf of the City of Margate City and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

RESOLUTION #200-2023 AUTHORIZING AWARD OF CONTRACT FOR REBID FY 2022 STATE AID RECONSTRUCTION OF WINCHESTER AVENUE

WHEREAS, on January 5, 2023 the Board of Commissioners of the City of Margate City, in the County of Atlantic, State of New Jersey approved Resolution #14-2023, authorizing the receipt of bids for FY2022 State Aid Reconstruction of Winchester Avenue-Exeter Avenue to Douglas Avenue; and

WHEREAS, the City Clerk did duly advertise the receipt of said bids for FY2022 State Aid Reconstruction of Winchester Avenue-Exeter Avenue to Douglas Avenue in the Press of Atlantic City on January 12, 2023; and

WHEREAS, the project was never awarded due to bids exceeding the engineer's estimate; and

WHEREAS, on July 6, 2023 the Board of Commissioners of the City of Margate City, in the County of Atlantic, State of New Jersey approved Resolution #164-2023, authorizing the receipt of rebids for FY2022 State Aid Reconstruction of Winchester Avenue-Exeter Avenue to Douglas Avenue; and

WHEREAS, the City Clerk did duly advertise the receipt of said bids for Rebid FY2022 State Aid Reconstruction of Winchester Avenue-Exeter Avenue to Douglas Avenue in the Press of Atlantic City on August 1, 2023; and

WHEREAS, in connection therewith three (3) bids were received by the City Engineer, City Clerk and the City Qualified Purchasing Agent of the City of Margate City on August 24, 2023:

- 1. South State, Inc., P.O. Box 68, Bridgeton, NJ 08302 \$731,608.80
- 2. Asphalt Paving Systems, Inc., PO Box 530 Hammonton, NJ 08037 \$783,600.00
- 3. Think Pavers Hardscaping, LLC,125 Kings Highway, MT. Royal, NJ 0806 \$834,829.00

WHEREAS, Ed Dennis, City Engineer, submitted a letter of recommendation dated August 30, 2023 that the contract be awarded to the lowest responsible bidder South State, Inc., P.O. Box 68, Bridgeton, NJ 08302 as per their bid proposal in an amount of \$731,608.80; and

WHEREAS, the Chief Financial Officer has certified to the City Commissioners that there are adequate funds not to exceed \$731,608.80 available in account C-04-55-988-903 and C06-55-915-902 for the purpose of awarding of this contract.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the City of Margate City, County of Atlantic, State of New Jersey that it does hereby award a contract to South State, Inc., P.O. Box 68, Bridgeton, NJ 08302, as per their bid proposal for Rebid FY2022 State Aid Reconstruction of Winchester Avenue-Exeter Avenue to Douglas Avenue in an amount not to exceed \$731,608.80, and that the award of contract be advertised according to law one time in the Press of Atlantic City newspaper.

BE IT FURTHER RESOLVED that the award of contract is conditioned upon the delivery and execution thereof within ten (10) days from the date of the resolution accompanied by such appropriate insurance certificate, affirmative action certificate and performance bond as may be required by the specifications.

BE IT RESOLVED that the certified copy of this resolution be forwarded to the following:

- 1. Edward Dennis, City Engineer, Remington & Vernick Engineers
- 2. Lisa McLaughlin, Chief Financial Officer
- 3. South State, Inc., P.O. Box 68, Bridgeton, NJ 08302

Certification Of Availability of Funds

This is to certify to the of the City of Margate City that funds for the following resolutions are available.

Contract Amount: 731,608.80 Resolution Date: 09/07/23 Resolution Number: 200-2023

Vendor: SOUTH ST South State, Inc.

PO Box 68

Bridgeton, NJ 08302

Contract: U1750000 FY2022 State Aid

Reconstruction of Winchester Avenue: Exeter to Douglas Ave

Account Number	Amount	Account Description
C-04-55-988-903	325,608.80	Road Improvements 03-22
C-06-55-915-902	406,000.00	Roads & Drainage 04-2022
Total	731,608.80	

Only amounts for the 2023 Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.

Lisa McLaughlin
Chief Financial Officer

RESOLUTION #201-2023 AUTHORIZING SPECIAL TRAFFIC REGULATIONS FOR MARGATE FALL FUNFEST

WHEREAS, the City of Margate City, in the County of Atlantic, State of New Jersey has scheduled a Fall FunFest along Amherst Avenue from Decatur Avenue to Coolidge Avenue on September 23, 2023 through September 24, 2023 (Saturday & Sunday); and

WHEREAS, the Commissioners of the City of Margate City authorize the Margate City Police Department to put into effect "Special Traffic Regulations" for the safety and welfare of its citizens as follows:

Special Traffic Regulations - 2023

September 22 (Friday) - September 25 (Monday)

- a. Amherst Avenue will be closed to vehicular traffic from Decatur Avenue to Coolidge Avenue;
- b. Adams, Jefferson, Madison and Monroe Avenues will become two-way streets between Amherst and Monmouth Avenues;
- c. Temporary Stop Signs will be erected at the ends of the newly created two-way streets;
- d. Temporary No Parking and Handicapped Parking Zones will be established between Monmouth and Amherst Avenues from Decatur Avenue to Coolidge Avenue:
- e. There will be a traffic detour plan:
 - 1. From Amherst Avenue westbound to Decatur Avenue, to Monmouth Avenue, to Coolidge Avenue and back to Amherst Avenue.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the City of Margate City, County of Atlantic, in the State of New Jersey that the "Special Traffic Regulations" be in effect during the hours beginning 12:01 a.m., Friday, September 22, 2023 until Monday, September 25, 2022 at 12:00pm (noon). This resolution is made under authority and pursuant to *N.J.S.A.* 39:4-197.3 to expire at 12:00pm (noon) on September 25, 2023.

BE IT FURTHER RESOLVED, that the City Clerk forward a certified copy of this resolution the following:

- 1. Margate City Police Department
- 2. Margate City Public Works Department
- 3. Margate City Fire Department

RESOLUTION #202-2023 AUTHORIZING MEMBER PARTICIPATION IN A COOPERATIVE PRICING SYSTEM

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Ocean City, Cape May County Cooperative Pricing System (251COCCPS), hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services; and

WHEREAS, on August 22, 2023 the governing body of the City of Margate City, County of Atlantic, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services.

NOW, THEREFORE, BE IT RESOLVED as follows:

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the City of Margate City; and

Pursuant to the provisions of *N.J.S.A.* 40A:11-11(5), the Mayor and Commission is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency; and

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

This resolution shall take effect immediately upon passage.

RESOLUTION #203-2023 AUTHORIZING AWARD OF CONTRACT FOR FY 2022 LOCAL AID INFRASTRUCTURE FUND ATLANTIC AVENUE BICYCLE LANE PAINTING

WHEREAS, on August 17, 2023, the Board of Commissioners of the City of Margate City, in the County of Atlantic, State of New Jersey approved Resolution #187-2023, authorizing the receipt of bids for FY2022 Local Aid Infrastructure Fund Atlantic Avenue Bicycle Lane Painting Project; and

WHEREAS, the City Clerk did duly advertise the receipt of said bids for FY2022 Local Aid Infrastructure Fund Atlantic Avenue Bicycle Lane Painting Project in the Press of Atlantic City on August 19, 2023; and

WHEREAS, in connection therewith two (2) bids were received by the City Engineer, City Clerk and the City Qualified Purchasing Agent of the City of Margate City on August 30, 2023:

1. Traffic Lines, Inc., 5100 Asbury Road, Farmingdale, NJ 07727

\$266,652.00

2. Zone Striping, Inc., 718 Jacob Harris Lane, PO Box 568, Glassboro, NJ 08028

\$299,665.36

WHEREAS, Ed Dennis, City Engineer, submitted a letter of recommendation dated August 30, 2023 that the contract be awarded to the lowest responsible bidder Traffic Lines, Inc., 5100 Asbury Road, Farmingdale, NJ 07727 as per their bid proposal in an amount of \$266,652.00; and

WHEREAS, the Chief Financial Officer has certified to the City Commissioners that there are adequate funds not to exceed \$266,652.00 available in account C-04-55-990-904 Road Improvements 04-2023 for the purpose of awarding of this contract.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the City of Margate City, County of Atlantic, State of New Jersey that it does hereby award a contract to Traffic Lines, Inc., 5100 Asbury Road, Farmingdale, NJ 07727, as per their bid proposal for FY2022 Local Aid Infrastructure Fund Atlantic Avenue Bicycle Lane Painting Project in an amount not to exceed \$266,652.00, and that the award of contract be advertised according to law one time in the Press of Atlantic City newspaper.

BE IT FURTHER RESOLVED that the award of contract is conditioned upon the delivery and execution thereof within ten (10) days from the date of the resolution accompanied by such appropriate insurance certificate, affirmative action certificate and performance bond as may be required by the specifications.

BE IT RESOLVED that the certified copy of this resolution be forwarded to the following:

- 1. Edward Dennis, City Engineer, Remington & Vernick Engineers
- 2. Lisa McLaughlin, Chief Financial Officer
- 3. Traffic Lines, Inc., 5100 Asbury Road, Farmingdale, NJ 07727

Certification Of Availability of Funds

This is to certify to the of the City of Margate City that funds for the following resolutions are available.

Contract Amount: 266,652.00 Resolution Date: 09/07/23 Resolution Number: 203-2023

Vendor: TRAFF005 Traffic Lines, Inc.

5100 Asbury Road Farmingdale, NJ 07727

Contract: U1850000 FY2022 Local Aid

Infrastructure Fund Atlantic Avenue Bicycle Lane Painting

Account Number Amount Account Description

C-04-55-990-904 266,652.00 Road Improvements- 04-2023

Total 266,652.00

Only amounts for the 2023 Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.

Lisa McLaughlin
Chief Financial Officer

RESOLUTION #204-2023 AUTHORIZING AWARD OF CONTRACT FOR 2023 REDEVELOPMENT OF WELL NO. 8

WHEREAS, on August 3, 2023, the Board of Commissioners of the City of Margate City, in the County of Atlantic, State of New Jersey approved Resolution #175-2023, authorizing the receipt of bids for 2023 Redevelopment of Well No. 8; and

WHEREAS, the City Clerk did duly advertise the receipt of said bids for 2023 Redevelopment of Well No. 8 in the Press of Atlantic City on August 19, 2023; and

WHEREAS, in connection therewith two (2) bids were received by the City Engineer, City Clerk and the City Qualified Purchasing Agent of the City of Margate City on August 30, 2023:

- 1. A.C. Schultes, Inc., 646 S. Evergreen Ave., Woodbury Heights, NJ 08097\$122,200.00
- 2. Uni-Tech Drilling Co., Inc., 61 Grays Ferry Road, Franklinville, NJ 08322 \$186,719.00

;and

WHEREAS, Ed Dennis, City Engineer, submitted a letter of recommendation dated August 30, 2023 that the contract be awarded to the lowest responsible bidder A.C. Schultes,, Inc, 646 S. Evergreen Ave., Woodbury Heights, NJ 08097 as per their bid proposal in an amount of \$122,200.00; and

WHEREAS, the Chief Financial Officer has certified to the City Commissioners that there are adequate funds not to exceed \$122,200.00 available in account C-06-55-917-902 Redevelopment Well#8 05-2023 for the purpose of awarding of this contract.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the City of Margate City, County of Atlantic, State of New Jersey that it does hereby award a contract to A.C. Schultes, In., 646 S. Evergreen Ave., Woodbury Heights, NJ 08097, as per their bid proposal for 2023 Redevelopment of Well No. 8 in an amount not to exceed \$122,200.00, and that the award of contract be advertised according to law one time in the Press of Atlantic City newspaper.

BE IT FURTHER RESOLVED that the award of contract is conditioned upon the delivery and execution thereof within ten (10) days from the date of the resolution accompanied by such appropriate insurance certificate, affirmative action certificate and performance bond as may be required by the specifications.

BE IT RESOLVED that the certified copy of this resolution be forwarded to the following:

- 4. Edward Dennis, City Engineer, Remington & Vernick Engineers
- 5. Lisa McLaughlin, Chief Financial Officer
- 6.A.C. Schultes, Inc., 646 S. Evergreen Ave., Woodbury Heights, NJ 08097

Certification Of Availability of Funds

This is to certify to the of the City of Margate City that funds for the following resolutions are available.

Contract Amount: 122,200.00 Resolution Date: 09/07/23 Resolution Number: 204-2023

Vendor: ACSHULTI A.C. SCHULTES, INC.

664 SO. EVERGREEN AVENUE WOODBURY HEIGHTS, NJ 08097

Contract: U1820000 2023 Redevelopment of Well #8

Account Number Amount Account Description

C-06-55-917-902 122,200.00 Redevelopment Well #8 - 05-2023

Total 122,200.00

Only amounts for the 2023 Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.

Lisa McLaughlin Chief Financial Officer

PULLED

RESOLUTION #205-2023

APPROVAL TO SUBMIT A GRANT APPLICATION LTPF-MARGATE CITY-00007 AND EXECUTE GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION

WHEREAS, the New Jersey Department of Transportation (NJDOT) accepts applications for the Local Transportation Projects Fund: and

WHEREAS, this program is available to all counties and municipalities in the State of New Jersey; and

WHEREAS, the NJDOT Local Transportation Projects Fund is established to address emergencies and regional needs throughout the State; and

WHEREAS, these projects are approved at the discretion of the Commissioners; and

WHEREAS, this grant program does not require a local match; and

WHEREAS, the City of Margate City carefully considers grant programs that assist the City in achieving projects and programs that are priorities for the community; and

WHEREAS, the City of Margate wishes to apply to the Local Transportation Projects Fund i to fund Lead Service Line Replacement.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the City of Margate City formally approves a Local Transportation Projects Fund i grant application.

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to submit an electronic grant application identified as LTPF-Margate City-00007 to the New Jersey Department of Transportation on behalf of the City of Margate City.

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to sign the grant agreement on behalf of the City of Margate City and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

PULLED

RESOLUTION #206-2023

APPROVAL TO SUBMIT A GRANT APPLICATION LAIF-MARGATE CITY-00013 AND EXECUTE GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION

WHEREAS, the New Jersey Department of Transportation (NJDOT) accepts applications for the Local Aid Infrastructure Fund: and

WHEREAS, this program is available to all counties and municipalities in the State of New Jersey; and

WHEREAS, the NJDOT Local Aid Infrastructure Fund is established to address emergencies and regional needs throughout the State; and

WHEREAS, these projects are approved at the discretion of the Commissioners; and

WHEREAS, this grant program does not require a local match; and

WHEREAS, the City of Margate City carefully considers grant programs that assist the City in achieving projects and programs that are priorities for the community; and

WHEREAS, the City of Margate wishes to apply to the Local Aid Infrastructure Fund to fund Lead Service Line Replacement.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the City of Margate City formally approves a Local Aid Infrastructure Fund grant application.

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to submit an electronic grant application identified as LAIF-Margate City-00013 to the New Jersey Department of Transportation on behalf of the City of Margate City.

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to sign the grant agreement on behalf of the City of Margate City and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

RESOLUTION #207-2023 DECLARING CLOSED SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Margate, County of Atlantic as follows:

- 1. The Public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
- 2. The general nature of the subject matter to be discussed is as follows:
 - C1. Pending and future contract negotiations over major capital improvements regarding Lucy the Elephant.
- 3. It is anticipated at this time that the Municipal Clerk shall on a six (6) month basis, review the minutes of closed sessions of the City of Margate and make a recommendation to the Governing Body which minutes should be considered for public record. The minutes which are made public shall not thereafter be treated as confidential, but may be seen and copied by any person(s) in the same manner as any meeting minutes of the City of Margate.
- 4. This resolution shall take effect immediately

Executive Session:

Johanna Casey: States the reason for going into executive session is to discuss major Capital Improvements.

Reopen Public Meeting

A motion to reconvene the public meeting, was put forth by Commissioner Horn, Seconded by Mayor Collins, with a vote of three ayes.

Scott Abbott: Speaks on the executive session during which the commission discussed how to proceed with determining major Capital Improvements to Lucy Park.

Update:

Commissioner Horn: This Saturday, September 8, 2023 there is the "Suicide Prevention Walk" commencing at the Hard Rock Casino. Sign-ins start at 9am and the walk takes off at 10am.

Chief Hankinson: The Atlantic City Triathlon is also this Saturday, so traffic around the "The Walk Outlets" and down to the inlet will be diverted.

Mayor Collins: On Saturday the "Dean Randazzo Surf For a Cause" will be taking place and "Tennis for Autism" begins this Saturday.

Adjournment:

There being no further business, Mayor Collins called for a motion to adjourn the meeting. Whereupon, the motion was made by Commissioner Horn, and seconded by Mayor Collins, to adjourn the meeting. A unanimous voice vote was taken adjourning the meeting at 7:19p.m.

Board of Commissioners of the City of Margate City, New Jersey

Mayor Michael Collins

Commissioner Maury Blumberg

Commissioner Catherine Horn

Attest: Johanna Casey, Municipal Clerk